

TWAIN HARTE COMMUNITY SERVICES DISTRICT

WATER – SEWER – FIRE – PARK
22912 Vantage Pointe Drive, Twain Harte, CA 95383
Phone (209) 586-3172 Fax (209) 586-0424

REGULAR MEETING OF THE BOARD OF DIRECTORS TELECONFERENCE

September 9, 2020 9:00 A.M.

IMPORTANT NOTICE:

To help slow the spread of COVID-19, the District offices are closed to the public. Under the Governor's Executive Order N-25-20, this meeting will be held remotely by teleconference using Free Conference Call:

- Call In Number: (425) 436-6381
- Access Code: 6843043

ANYONE CAN PARTICIPATE IN THIS MEETING: see details at the end of this agenda.

AGENDA

1. Call to Order

2. Pledge of Allegiance & Roll Call

3. Reading of Mission Statement

4. Public Comment:

This time is provided to the public to speak regarding items not listed on this agenda.

5. Communications:

- A. Letter to Tuolumne County, August 18, 2020 – Unified Parcel Tax and Joint Powers Authority for Fire Services
- B. Letter from Sonora Area Foundation, August 26, 2020 – Grant #2020607 “Finish the Bocce Ball Courts”

6. Consent Agenda:

- A. Presentation and approval of financial statements through August 31, 2020.
- B. Approval of the minutes of the Regular Meeting held on August 12, 2020.
- C. Annual review of Policy #3030 – Injury and Illness Prevention Program.

7. New Business

- A. Discussion/action to adopt Resolution #20-29 – Approving the Department of Forestry and Fire Protection Agreement #7FG20135 for a \$4,737.50 grant under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

- B. Discussion/action to approve revisions to Policy #2002 – Discrimination.
- C. Discussion/action to approve revisions to Policy #2040 – Sick Leave.
- D. Discussion/action to approve revisions to Policy #3000 – Park Facility Hours of Operation.
- E. Discussion/action to approve revisions to Policy #3010 – Budget Preparation/Approval.
- F. Discussion/action to adopt Resolution #20-30 - Appreciation for Park Foundation.
- G. Presentation of the Strategic Plan progress report for Fiscal Year 2019-20.
- H. Discussion/action regarding semi-annual review of Strategic Plan Goals and Objectives.

8. Reports:

- A. President and Board member reports.
- B. Committee reports.
- C. Operations Manager Report.
- D. Fire Chief Report.
- E. General Manager Report.

9. Adjourn

HOW TO OBSERVE THIS MEETING:

The public can participate in a meeting as follows:

- **Telephone:** Listen to the meeting by calling using Free Conference Call (425) 436 -6381. Enter the Access Code listed at the top of this agenda, followed by the pound (#) key.

HOW TO SUBMIT PUBLIC COMMENTS:

The public will have an opportunity to comment before and after the meeting as follows:

- **Before the Meeting:** If you cannot attend the meeting, you may:
 - Email comments to ksilva@twainhartecsd.com, write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
 - Mail comments to THCSD Board Secretary: P.O. Box 649, Twain Harte, CA 95383
- **During the Meeting:** The public will have opportunity to provide comment before and after the meeting by calling in using free conference call.

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* NOTE: If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

ACCESSIBILITY:

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

WRITTEN MEETING MATERIALS:

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District's website:
www.twainhartecsd.com