

# TWAIN HARTE COMMUNITY SERVICES DISTRICT

WATER – SEWER – FIRE – PARK

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## REGULAR MEETING OF THE BOARD OF DIRECTORS

THCS D CONFERENCE ROOM

22933 TWAIN HARTE DR., CA

May 9, 2013 9:00 A.M.

### AGENDA

The Twain Harte Community Services District welcomes you to this meeting. This agenda contains general descriptions of each item to be considered at this meeting by the Board of Directors. If you wish to speak on an item on the agenda, you are welcome to do so during the Public Comment portion of the meeting or during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. When addressing the Board, please state your name for the record prior to providing your comments. Please address the board as a whole through the President. Comments to individual Board members or staff are not permitted.

Written materials relating to an item on this Agenda that are distributed to the Twain Harte Community Services District within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at 22933 Twain Harte Drive, during normal business hours. Such written materials will also be made available on the Twain Harte Community Services District's website, subject to staff's ability to post the documents before the regularly scheduled meeting.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

#### 1. Call to Order

#### 2. Pledge of Allegiance & Roll Call

#### 3. Public Comment: This time is provided to receive information from the public.

#### 4. Communications: None

#### 5. Consent Agenda:

A. Approval of financial statements through April 30, 2013.

B. Approval of the minutes of the Regular Meeting of April 11, 2013.

#### 6. Old Business:

A. Discussion/action regarding approval of the second reading of amended Policy #1040, Claims Policy.

B. Discussion/action regarding approval of the second reading of amended Policy #3010, Budget Preparation/Approval.

C. Discussion/action regarding approval of the second reading of amended Policy #3030, Injury and Illness Prevention Program.

#### 7. New Business:

A. Presentation by Dick Ebert from UBS Financial Services regarding Special District funds investments.

B. Discussion/action to adopt Resolution #13-06; a Resolution of Intention to Continue Assessments for Fiscal Year 2013-14, Preliminarily Approving Engineer's Report and Providing For Notice of Hearing For the Twain Harte Community Services District's Fire and Rescue Assessment District.

- C. Discussion/action to adopt Resolution #13-07; a Resolution of Intention to Continue Assessments for Fiscal Year 2013-14, Preliminarily Approving Engineer's Report and Providing for Notice of Hearing for the Twain Harte Community Services District's Fire Protection and Emergency Response Services Assessment District.
- D. Discussion/action to adopt Resolution #13-08; a Resolution of Intention to Continue Assessments for the Fiscal Year 2013-14, Preliminarily Approving the Engineer's Report and Providing Notice of Hearing of the Twain Harte Community Services District's Park and Recreation Maintenance District.
- E. Discussion/action regarding approval of the first reading of amended Policy #2170, Sexual Harassment Policy.
- F. Discussion regarding the procedure for interviewing and selecting the new General Manager.
- G. Discussion/approval to authorize staff to proceed with renovation of the Community Center, with a cost not to exceed \$26,000.

**8. Reports:**

- A. President and Board member reports
- B. Park/Recreation Committee report
- C. Finance/Policy Committee report
- D. Water/Sewer Committee report
- E. Water/Sewer Operations Manager's report
- F. Fire Committee report
- G. Fire Chief's Report
- H. General Manager's report

**9. Closed session:**

- A. With respect to every item of business to be discussed in closed session pursuant to Section 54956.9: CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Subdivision (a) of Section 54956.9). Yvonne Hilton v. Twain Harte Community Services District, et al. United States Eastern District Case No.: 1:12cv01360

**10. Adjourn**