

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
November 10, 2021

CALL TO ORDER: President Sipperley called the meeting to order at 09:01 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Sipperley, President
Director Bohlman
Director Mannix
Director Knudson
Director deGroot

STAFF:

Tom Trott, General Manager
Neil Gamez, Fire Chief
Kim Silva, Administrative Coordinator/ Board Secretary
Lewis Giambruno, Operations Manager
Carolyn Higgins, Finance Officer

AUDIENCE: 3 Attendees.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Bruce Erickson made public comment.

PRESENTATIONS:

- A. Presentation of Annual Safety Awards.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through October 31, 2021.
- B. Approval of the minutes of the Regular Meeting held on October 13, 2021.
- C. Accept and file the annual Government Code Section 66013 Capacity Charges Report for Fiscal Year 2020-21.
- D. Annual review and submittal of report for Policy #1015 – Identity Theft Prevention Program.

MOTION: Director Knudson made a motion to accept the consent agenda in its entirety.

SECOND: Director deGroot

AYES: Mannix, deGroot, Bohlman Sipperley, Knudson

NOES: None

ABSTAIN:

NEW BUSINESS:

- A. Discussion/action to approve a Memorandum of Understanding with Tuolumne County for participation in the Regional Collision Response and Extrication Improvement Program Grant administered by the California Office of Traffic Safety.

MOTION: Director deGroot made a motion to approve a Memorandum of Understanding with Tuolumne County for participation in the Regional Collision Response and Extrication Improvement Program Grant administered by the California Office of Traffic Safety.

SECOND: Director Knudson

AYES: Mannix, deGroot, Bohlman, Sipperley, Knudson

NOES: None

ABSTAIN:

- B. Discussion/action to approve a Sub-Project Sponsor Agreement with Tuolumne County for the Twain Harte Storm Drain Rehabilitation Project, a sub-project of the Twain Harte Community Stormwater Enhancement Project.

MOTION: Director Mannix made a motion to approve a Sub-Project Sponsor Agreement with Tuolumne County for the Twain Harte Storm Drain Rehabilitation Project, a sub-project of the Twain Harte Community Stormwater Enhancement Project.

SECOND: Director Bohlman

AYES: Mannix, deGroot, Bohlman, Sipperley, Knudson

NOES: None

ABSTAIN:

- C. Discussion/action regarding application for a USDA Rural Development Community Facilities Direct Loan and Grant and authorization of the General Manager to execute and submit all agreements and documents related to said application.

MOTION: Director Mannix made a motion to regarding application for a USDA Rural Development Community Facilities Direct Loan and Grant and authorization of the General Manager to execute and submit all agreements and documents related to said application.

SECOND: Director Bohlman

AYES: Mannix, deGroot, Bohlman Sipperley, Knudson

NOES: None

ABSTAIN:

- D. Discussion/action to approve revisions to Policy #1065 – Facility Rental Fee Schedule.

MOTION: Director deGroot made a motion to approve revisions to Policy #1065 – Facility Rental Fee Schedule.

SECOND: Director Mannix

AYES: Mannix, deGroot, Bohlman Sipperley

NOES: None

ABSTAIN: Knudson

- E. Discussion/action to approve revisions to Policy #2082 – Internet, Email and Electronic Communication Ethics, Usage and Security.

MOTION: Director Sipperley made a motion to approve revisions to Policy #2082 – Internet, Email and Electronic Communications Ethics, Usage and Security.

SECOND: Director Mannix

AYES: Mannix, deGroot, Bohlman Sipperley, Knudson

NOES: None

ABSTAIN:

- F. Discussion/action to approve revisions to Policy #4020 – Committees of the Board of Directors.

MOTION: Director Mannix made a motion to approve revisions to Policy #4020 – Committees of the Board of Directors.

SECOND: Director deGroot

AYES: Mannix, deGroot, Bohlman Sipperley

NOES: None

ABSTAIN: Knudson

- G. Discussion/action to approve revisions to Policy #4025 – Director Remuneration.

MOTION: Director Bohlman made a motion to approve revisions to Policy #4025 – Director Remuneration.

SECOND: Director Knudson

AYES: Mannix, deGroot, Bohlman Sipperley, Knudson

NOES: None

ABSTAIN:

- H. Discussion/action to consider the continuation of remote teleconference meetings and to adopt Resolution #21-34 – Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom’s Order Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings for the Period of November 10, 2021 to December 10, 2021.

MOTION: Director deGroot made a motion to consider the continuation of remote teleconference meetings and to adopt Resolution #21-34 – Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom’s Order Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings for the Period of November 10, 2021 to December 10, 2021.

SECOND: Director Bohlman

AYES: Mannix, deGroot, Bohlman, Sipperley, Knudson

NOES: None

ABSTAIN:

President and Board Member Reports.

- Director deGroot provided a verbal summary of the written report regarding Mountain Counties Water Resources Association.
- Director Mannix provided a summary of a meeting she attended with the County regarding a request for a women’s veteran memorial in Twain Harte.

Fire Chief Report by Chief Gamez

- A verbal summary of the written report was provided.

Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno

- A verbal summary of the written report was provided.

General Manager Report Provided by General Manager Trott

- A verbal summary of the written report was provided.

CLOSED SESSION: The Board of Directors convened into closed session at 10:51 a.m.

- A. Conference with Legal Counsel – Existing Litigation: Pursuant to Government Code Section 54956.9(a) Case Name: Oyarzo v. Twain Harte Community Services District
- B. Conference with Legal Counsel – Existing Litigation: Pursuant to Government Code Section 54956.9(a) Case Name: Junger v. Twain Harte Community Services District

- *President Sipperley reconvened the meeting into regular session at 11:39 a.m. with no reportable action.*

ADJOURNMENT:

The meeting was adjourned at 11:39 a.m.

Respectfully submitted,



Kimberly Silva, Board Secretary

APPROVED:



Gary Sipperley, President