

TWAIN HARTE COMMUNITY SERVICES DISTRICT Park and Recreation/Citizens' Committee Meeting

Chair: *Eileen Mannix*

Co-Chair: *Kathryn deGroot*

Citizen Members: *Wes Jordan, Lynn Crook & John Kinsfather*

VIDEO TELECONFERENCE
September 8, 2021 12:30 p.m.

IMPORTANT NOTICE:

To help slow the spread of COVID-19, the District's board room is closed to the public and this meeting will be held remotely by teleconference using Zoom:

- Videoconference Link: <https://us02web.zoom.us/j/88508544808>
- Meeting ID: 885 0854 4808
- Telephone: (669) 900-6833

AGENDA

- 1. Operations Report.**
- 2. Review/discuss citizen proposal to expand Skate Park.**
- 3. Discuss citizen proposal to expand and improve the Pickleball Courts.**
- 4. Discuss impacts of holding large community events at Eproson Baseball Field and potential revisions to Policy #1065 – Facility Rental Fee Schedule.**
- 5. Discuss proposal by Twain Harte Homeowners to refurbish stage and bathrooms to better match the Bocce Courts pavilion.**
- 6. Adjourn.**

HOW TO OBSERVE THIS MEETING:

The public can observe and participate in a meeting as follows:

- **Computer:** Join the videoconference by clicking the videoconference link located at the top of this agenda or on our website. You may be prompted to enter your name and email. Your email will remain private and you may enter "anonymous" for your name.
- **Smart Phone/Tablet:** Join the videoconference by clicking the videoconference link located at the top of this agenda OR log in through the Zoom mobile app and enter the Meeting ID# and Password found at the top of this agenda. You may be prompted to enter

your name and email. Your email will remain private and you may enter “anonymous” for your name.

- **Telephone:** Listen to the meeting by calling Zoom at (4669) 900-6833. Enter the Meeting ID# listed at the top of this agenda, followed by the pound (#) key.

* NOTE: your personal video will be disabled and your microphone will be automatically muted.

FOR MORE DETAILED INSTRUCTIONS, CLICK [HERE](#)

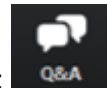
HOW TO SUBMIT PUBLIC COMMENTS:

The public will have an opportunity to comment before and after the meeting as follows:

- **Before the Meeting:** If you cannot attend the meeting, you may:
 - Email comments to ksilva@twainhartecsd.com, write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
 - Mail comments to THCS Board Secretary: P.O. Box 649, Twain Harte, CA 95383
- **During the Meeting:** The public will have opportunity to provide comment before and after the meeting as follows:
 - Computer/Tablet/Smartphone: Click the “Raise Hand” icon and the host will unmute your audio when it is time to receive public comment. If you would rather make a comment in writing, you may click on the “Q&A” icon and type your comment. You may need to tap your screen or click on “View Participants” to make icons visible.



Raise Hand Icon: [Raise Hand](#)



Q&A Icon: [Q&A](#)

- Telephone: The host will provide a time during each public comment period where telephone participants will be unmuted and enabled to share comments.

* NOTE: If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

ACCESSIBILITY:

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

WRITTEN MEETING MATERIALS:

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District’s website: www.twainhartecsd.com



What's New

- Jason spent some time training with TUD on collection system patching
- Thomas and Dustin attended a traffic control class
- Tom and I spoke with Tuo Co Public Works Dept to investigate partnering with them on patching jobs

TWAIN HARTE CSD OPERATIONS REPORT



Water/Sewer/Park Division

For August 2021

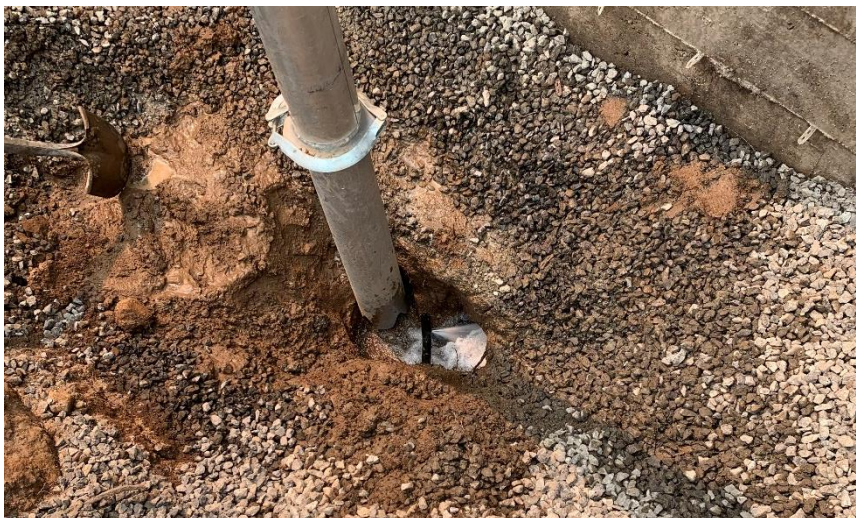
Committee Meeting 9/8/21

Board Meeting 9/15/21

Highlights

Water

- Number of customer service calls were average for this time of year (25-40) for a total of 32.
- 55 Valves were inspected.
- One Main line break in Sherwood Forest that was repaired extremely fast by the crew
- 2 Service line breaks. One was at water plant that we used our leak detection equipment and the vac-trailer as a hydro-excavator which made the digging much easier and safer.





Sewer

- Number of customer service calls were average for this time of year (1-10) for a total of 3.
- Sewer main footage cleaned: 30,858' (Context: 6,203' were cleaned by this time last year).
- Manholes on benches and drainages have started being inspected with maintenance more regularly.
- Twain Harte School Sewer Line Realignment project completed.



- Upcoming Mono Bench Sewer Project
 - Project to begin by the 1st week of October and should take less than 5 days to complete.

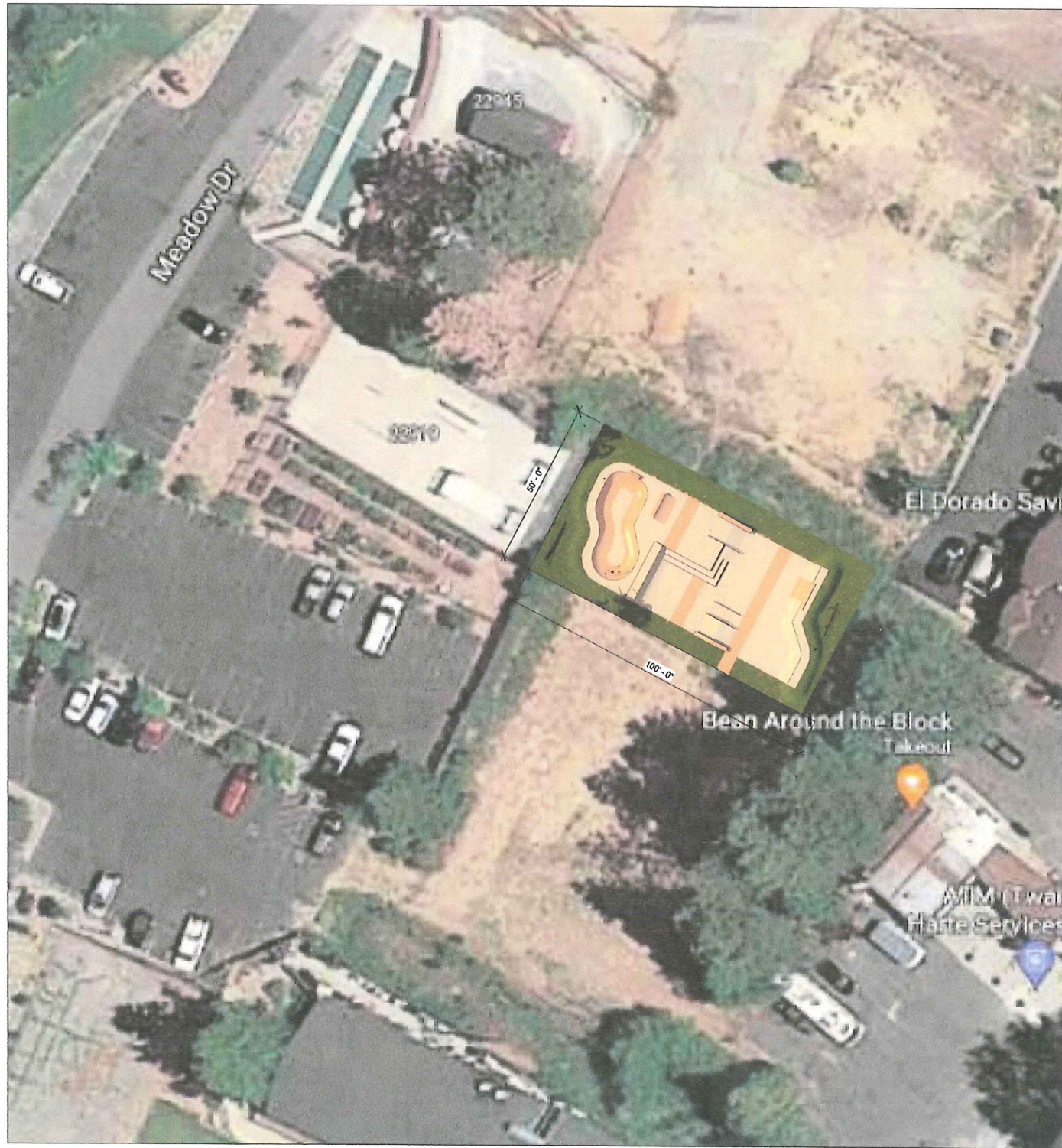


Parks and Recreation

- Park tank swale/rain garden:
 - Complete
- Community Center Generator Update
 - Delivery is scheduled for September 10th
- Vandalism at the Park
 - Security Camera(s): 4 enquiries to potential camera vendors/installers have been made
 - Have spoken to nearby businesses to partner with for internet access.
 - Mother Lode Tree Service has offered to donate new trees.
- Assisted Twain Harte Homeowners with the distribution of their new trash cans around the district.
- We are looking into making some improvements at the ballfield in a partnership with the golf course.
- Sierra Big Foot Festival
 - Relatively small impact to us for such a large event
 - Future large events will be better coordinated with organizer to make sure all facilities are prepared for a heavy use.

Year: 2021

Month	*Treatment Plant (Gal)	Well #1 (Gal)	Well #2 (Gal)	Well #3 (Gal)	**Total Recycled (Gal)	***Total Production (Gal)	2013 Total Production (Gal)	Percentage Conserved (%)	Rain (inches)	Snow (inches)
Jan	1,782,867	888,093	1,724,068	830,885	171,667	5,225,913	8,304,262	37.07%	5.95	31.5
Feb	812,370	1,084,946	1,670,276	1,048,320	79,857	4,615,912	5,836,362	20.91%	2.72	0
Mar	682,442	1,106,362	2,160,718	960,206	89,574	4,909,728	5,776,198	15.00%	2.69	15
Apr	2,354,350	1,132,186	2,027,031	962,489	251,811	6,476,056	6,737,931	3.89%	0.92	0
May	4,363,858	1,151,918	2,158,505	980,655	524,483	8,654,936	9,624,851	10.08%	0.01	0
Jun	4,150,136	1,058,889	2,070,629	907,236	688,531	8,186,890	11,912,958	31.28%	0	0
Jul	5,680,435	1,090,602	2,126,878	960,809	371,587	9,858,724	14,740,484	33.12%	0.12	0
Aug	5,478,035	1,076,388	1,993,583	933,315	441,054	9,481,321	14,605,710	35.08%	0	0
Sep						0				
Oct						0				
Nov						0				
Dec						0				
Total	25,304,493	8,589,384	15,931,688	7,583,915	2,618,564	57,409,480	77,538,756	25.96%	12.41	46.5



100x50
50 x 50

① Site Plan
1" = 20'-0"



These Construction Documents are official legal documents and are the sole property of Erik Karstan Smith. They are not to be used for any purpose other than the construction of the project. These Construction Documents are not to be copied, in part or whole, without the expressed written consent of Erik Karstan Smith. Any attempt to reproduce these Construction Documents without the expressed written consent of Erik Karstan Smith will result in legal action. Erik Karstan Smith reserves the right to protect his intellectual property.

Erik Karstan Smith
209-330-0300

REVISIONS

NO.	DATE	DESCRIPTION

Project Address

Twain Harte
Skate Park
Expansion 1

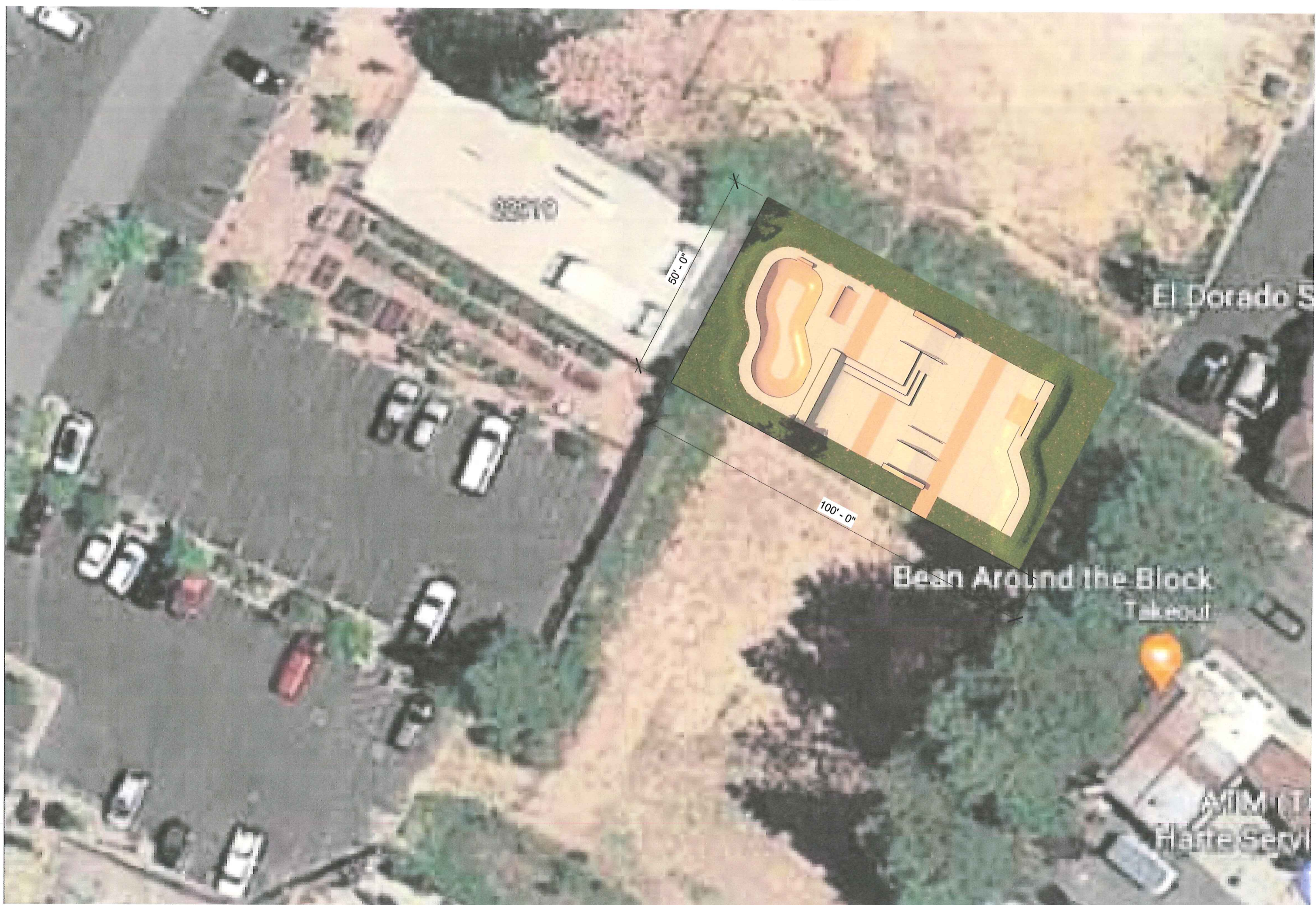
Site Plan

C1

Scale
1" = 20'-0"

Submittal

07-24-2021



92270

50'-0"

100'-0"

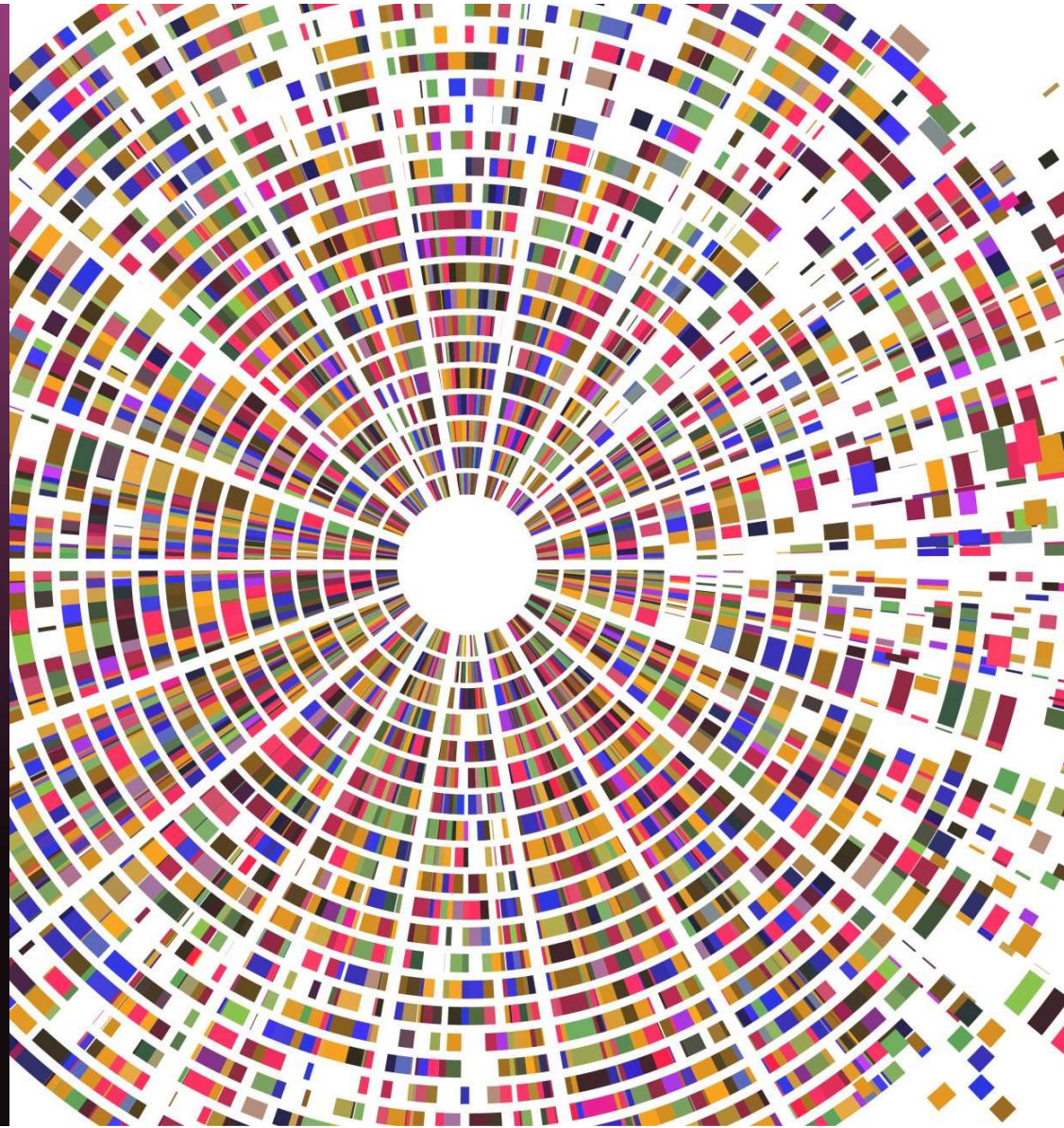
El Dorado 5

Bean Around the Block
Takeout

AVIM (T)
Home Serv

Twain Harte Pickleball

CSD MEETING AUGUST 11, 2021



Pickleball is taking the USA recreation market by storm!

- Today pickleball, which is a hybrid of tennis, badminton and ping-pong, is the fastest-growing sport in America. In the five years to the end of 2019, **pickleball participation grew by more than 7%**, while Americans' overall activity level stayed flat, according to the Sport & Fitness Industry Association. 2020 & 2021 growth rate is more than 10% per year
- The Twain Harte local drop-in group has a roster of over 35 players
 - We also get many visitors joining us.
 - We use a playing card draw to determine rotations
- Drop-in plays Tues, Thurs, and Saturday mornings; small groups play on the offday mornings
- There are often more than 12 players, sometimes 20 players rotating on 2 courts

Today 4,000,000+ US players

- There's an opportunity for Twain Harte and Tuolumne County to draw visitors where there are good courts to play on
- The growth of the sport in recent years has a lot to do with the fact that it is **a sport that is easy to learn and fun for mixed groups**, no matter the age, gender, or skill of the players.
- **East Naples Community Park, Florida**, houses the **Minto U.S. Open Pickleball Championships**, the premier pickleball tournament in the world. Pulling 2,000 players from 47 states and 20 countries, this facility remains the pickleball capital of the world.
 - This event is now covered and broadcast by CBS Sports.

Pickleball Facts

Serving Style Underhand

Serves Per Match As many as it takes

Bounces Per Serve/Return 1

Calories Plenty burned, but who's counting?

	% Daily Value
Camaraderie	100%
Good Friends	100%
Exercise	42%
Frustration	3%
Stress	0%
Volleys in the kitchen	0!!!

Ingredients: Court, net, paddle (Rogue2 paddle: 2nd Generation Gel-Core, vibration damping carbon fiber reinforced throat, polypropylene honeycomb, fiberglass face, USAPA approval), balls, encouragement, occasional trash talking, general silliness, fun

First things first...

- With so many players a porta-pot is in desperate need
- No need to say any more

Only two public Pickleball courts in the county!

- MANY TENNIS PLAYERS ARE MOVING TO PICKLEBALL
- ON THE TH COURTS, PICKLEBALL PLAYER COUNTS ARE 10:1 VS. TENNIS PLAYERS
- ON ONE OF THE EXISTING TENNIS COURTS THERE COULD BE 4 PICKLEBALL COURT LINE OVER LAYS.
- TENNIS NETS REMAIN AS IS
- PICKLEBALL NETS WOULD BE ON WHEELS AND EASILY MOVED AWAY TO ALLOW FOR TENNIS





Copper Cove tennis/pickleball courts

HERE'S ONE PROPOSED NET
IT CAN EASILY BE MOVED TO THE
SIDE TO ALLOW FOR TENNIS







TWAIN HARTE COMMUNITY SERVICES DISTRICT
Policy and Procedure Manual

POLICY TITLE: Facility Rental Fee Schedule
POLICY NUMBER: 1065
ADOPTED: September 20, 2005
AMENDED: July 12, 2012
AMENDED: March 14, 2013
AMENDED: January 9, 2014
AMENDED: August 13, 2015
AMENDED: April 14, 2016
AMENDED: September 8, 2016
AMENDED: August 10, 2017
AMENDED: June 10, 2020
AMENDED: June 9, 2021

SOME QUESTIONS:

- Limit # of Days?
- Mandatory porta-potties?
- Limit types of things allowed on field?
- Rental enough?
- Cleaning deposit enough to cover damage?

1065.10 Purpose

It is the intent of the Board of Directors to make certain District facilities available and affordable for residents, organizations and other local agencies. Facilities such as the Twain Harte Community Center, baseball fields, field concession stand, tennis courts, bocce courts, Epronson Park area and fire/emergency training facilities have inherent on-going expenses that require fees to cover the specific cost of providing reservation and rental services.

It is further the intent of the Board of Directors to establish a facility use fee structure that reflects the actual cost for the District to prepare, maintain and inspect such facilities for the special benefit of those making reservations.

1065.20 Rental Rates

Rental rates for the District's facilities are identified in the Facility Rental Fee Schedule at the end of this policy. Facility rental fees are due at the time of reservation. The fees, terms and conditions detailed in this policy are not subject to waiver by the General Manager except for the following:

- Fundraising or other activities which benefit individuals, groups or organizations affected by a disaster, tragedy or unusual event
- Fundraising or other activities held by organizations, which benefit the District.
- Events sponsored by the District.
- Fees may be waived if renter provides donations and/or other services to the District that sufficiently offset the cost to the District for rental of the facility, as determined by the General Manager.

1065.30 Reservations

Reservations of District facilities may be made up to the date of the event, except seasonal reservations for sports facilities must be made at least thirty (30) days in advance. Reservations are only confirmed once the reservation application, payments and deposits are received.

1065.31 Reservations may be cancelled eleven (11) working days or more prior to the event and a full refund of fees and deposits will be provided.

1065.32 Reservations cancelled within ten (10) working days of the reserved event are subject to a 25% cancellation fee. In such cases, the District will return the deposit and 75% of the applicable rental fee.

1065.33 Employees of the District will be permitted to rent any of the District facilities that are available at the established Resident rate. All other rules stated in this policy apply.

1065.30 User Permit

A User Permit, attached to this policy, shall be submitted to the District for all event reservations. The District's Park Ordinance sets forth the minimum insurance amounts and requirements for reservation of facilities.

1065.40 Facility Inspection

District staff shall inspect facilities before and after reservations and the renting party shall be charged the cost for any damage discovered to the facilities rented or cleanup required to return the rented facility to pre-rental conditions, other than the removal of normal refuse produced and placed in appropriate containers on site.

1065.41 Costs associated with District labor for cleanup and materials and labor for repairs shall be billed on a time and materials basis in accordance with the hourly rates detailed in Policy 1060, Miscellaneous Fee Schedule, plus any refuse disposal costs. The District reserves the right to contract with a third-party contractor for repairs caused by renter negligence and bill the renter the invoice cost of such repairs.

1065.50 Community Center Rental

1065.51 In order to qualify for the Community Center's Recurring Meetings/Use rate, meetings/use must meet the following requirements:

- Must consist of a minimum of 4 separate meetings/uses per year (under one reservation).
- Each meeting/use must last no longer than 3 hours.
- Meetings/uses may only be scheduled Sunday through Thursday.

1065.52 The tables and chairs contained at the Community Center are for use within that facility only and their use is included in the rental fee.

1065.53 Use of the tables and chairs outside the Community Center is only allowed with written authorization provided by the District in advance and additional table/chair rental fees and deposits paid as detailed in this fee schedule. The Community Center must also be reserved for chairs and/or tables to be used outside the building.

1065.54 At the discretion of the General Manager, Twain Harte community volunteer organizations may reasonably use the Community Center without charge. All such organizations must make reservations and obtain permission in advance of use.

1065.60 Fire/Emergency Training Facility Rental

Agencies reserving fire/emergency training facilities shall meet the following conditions:

- All participants must sign a Training Release of Liability Form provided by the District's Fire Division and instructors must attend a safety briefing prior to use of the facilities.
- Renting agency must provide a signed letter on agency letterhead from the fire chief or designee that verifies pump testing of apparatus and fit testing of all personnel has been completed within the last 12 months.
- Renting agency shall assume full responsibility for activities and potential incidents.
- Renting agency shall provide all instructors, apparatus, equipment and logistical support.
- Renting agency shall comply with all current Cal OSHA and California State Fire Training instructor requirements, student ratios and personal protective equipment.
- All training must be in compliance with most recent edition of NFPA 1403.
- Renting agency shall identify a point of contact who will be on site at all times during facility use.
- Renting agency shall provide or replace all consumable items needed to utilize facilities.
- Renting agency will provide portable toilet facilities.
- Renting agency will be responsible for removal and disposal of all debris.

1065.70 Bocce Court Rental

1065.71 Rental of the bocce courts includes use of two sets of bocce balls.

1065.72 District bocce ball sets will be available for public to check out at the District offices during normal business hours. Use of District bocce ball sets are subject to the following rules:

- A \$40 refundable deposit is required to check out each set of balls. Users will forfeit their deposit if ball sets are returned damaged, incomplete, late or not returned.
- Bocce ball sets shall be returned to the District offices during normal business hours no later than 11:30 a.m. on the first business day following check out.

TWIN HARTE COMMUNITY SERVICES DISTRICT

Facility Rental Fee Schedule

FACILITY ¹	RESIDENT or NON-PROFIT	NON-RESIDENT or FOR-PROFIT
Community Center		
Recurring Meeting/Use ²		
Daily (>1 per week)	\$20 per meeting	\$30 per meeting
Once Weekly	\$15 per meeting	\$25 per meeting
Once Monthly	\$10 per meeting	\$20 per meeting
Individual Event	\$50 per day \$300 per week	\$75 per day \$450 per week
Table and/or Chair Rental	\$50 per day	\$75 per day
Eproson Park³		
Stage Area	\$40 per day	\$80 per day
Stage Area & Parking Lot (Community Events) ⁴	\$100 per day	N/A
Parking Area ⁵	\$40 per day	\$80 per day
Baseball Field		
Individual Event (no lights)	\$50 per day	\$75 per day
Individual Event (with lights)	\$75 per day	\$100 per day
Community Event (field, lights, concession)	\$100 per day	N/A
Organized Sports (field, lights, concession) ⁶	\$500 per season	N/A
Concession Stand	\$15 per day	\$30 per day
Bocce Courts		
Pavilion + Both Courts	\$40 half day \$75 per day	\$50 half day \$100 per day
Tennis Courts		
One Court	\$15 per hour \$90 per day	\$25 per hour \$150 per day
Fire/Emergency Training Facilities⁷		
Classroom Facilities	\$150 per day	\$150 per day
Vertical Ventilation Prop	\$250 per day	\$250 per day
Fire Behavior Prop	\$600 per day	\$600 per day
Fire Suppression/Tactical Development Prop	\$600 per day	\$600 per day

Notes

- ¹ A refundable \$100 deposit is required for rental of any facility.
- ² Recurring Meeting/Use - 3 hour maximum, at least 4 meetings per year, Sunday-Thursday only.
- ³ Playground and skate park must be open for public use at all times
- ⁴ For large community events that are open to the public and require use of most of the parking lot and/or park area. Separate rental of the parking area is not required for community events.
- ⁵ Includes seven parking spaces in front of the stage area (does not include handicap space).
- ⁶ Assumes no comparable donation or servicing of facilities.
- ⁷ Fire training facilities, equipment, personnel and materials may be rented by separate agreement.

User Permit

****Keep this Permit on site with you during rental event****

TWAIN HARTE CSD

P.O.BOX 649
Twain Harte, CA 95383

****Call (209) 588-5558 for facility problems****

Applicant Name			Organization Name	
Street Address			Street Address	
City State Zip			City State Zip	
Contact Person Area Code Telephone			Contact Person Area Code Telephone	

Facility to be Reserved (use facility name from Fee Schedule)	Date(s)	Hours: From - To	Estimated Attendance (Number)	DISTRICT USE ONLY (FEES)
DESCRIPTION OF USE:				TOTAL FEES
				CLEANING DEPOSIT (REFUNDABLE)
				GRAND TOTAL
				AMOUNT PAID
				Cash <input type="checkbox"/> Check <input type="checkbox"/>
				BALANCE DUE
Is alcohol involved in the event? No <input type="checkbox"/> Served only <input type="checkbox"/> Sold <input type="checkbox"/>				ALCOHOL PERMIT YES <input type="checkbox"/> NO <input type="checkbox"/>

GENERAL RULES COVERING USE OF FACILITIES

- Alcohol is prohibited in the park and District facilities unless specifically approved in this permit. The sale of alcohol is strictly forbidden unless the User has a valid Alcoholic Beverage Permit and provides the District with: 1) Proof of coverage of insurance for the sale of alcoholic beverages and 2) an endorsement to that insurance policy naming the District as an Additionally Insured.
- All user groups must confine their use to the area(s) for which this permit is issued and all activities must be concluded by _____ p.m.
- Refunds of User Fees will only be refunded upon _____ days advance notice
- Refundable User Deposits are required for clean up and/or facility damage. Clean-up is the responsibility of user groups. Rubbish, garbage and litter shall be deposited in designated receptacles. All areas used must be cleaned and returned to original condition to the satisfaction of the District prior to deposit refund. Keys must be returned within _____ days or no refund.
- No tacks, nails, staples, tapes, etc are allowed on walls, ceilings, or woodwork. No candles are allowed in any facility.
- Sale of any goods, wares, merchandise or food products, or their solicitation or distribution is prohibited unless specified in this permit. All vendors at Permittee's event shall be the responsibility of the Permittee. Vendors shall be covered by the Permittee's General Liability insurance.
- Amplified sound is not permitted except as detailed in this permit.
- All Users will provide the District with certificates of General Liability Insurance, acceptable to the District, naming the District as additionally insured. Policy endorsements may be required for events considered high risk by the District.

CERTIFICATION AND LIABILITY RELEASE

I hereby certify that I have read the rules, regulations, conditions and terms of this User Permit and that I, or the organization which I represent, will abide by them and all other directives of the District which may be communicated to the applicant.

The PERMITEE (the contact person and/or organization) agrees to be solely responsible for any and all liability, claims, losses, demands, damages and costs, including attorney fees, arising out of or resulting from any injury to person or damage to property which arise of its use, including use by vendors, of the Twain Harte Community Services District's property and/or facility/ies. The PERMITEE agrees to defend, indemnify and hold harmless the Twain Harte Community Services District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, whether or not any such claim or action is alleged to have been caused in part by the Twain Harte Community Services District as a party indemnified hereunder.

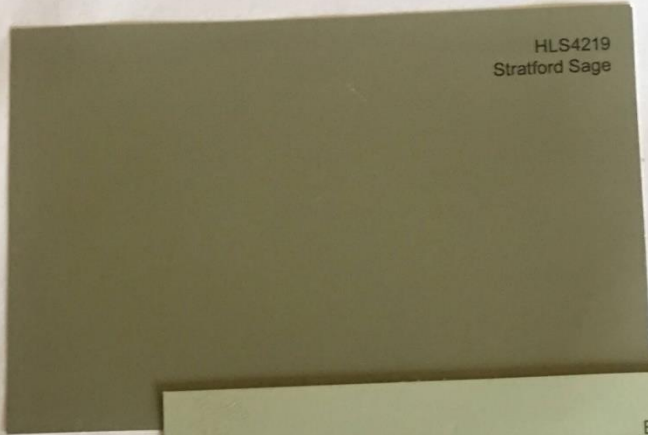
Signature of Responsible Individual :	Date
Signature of Authorized District Official	Date

Other District Permitted Conditions:

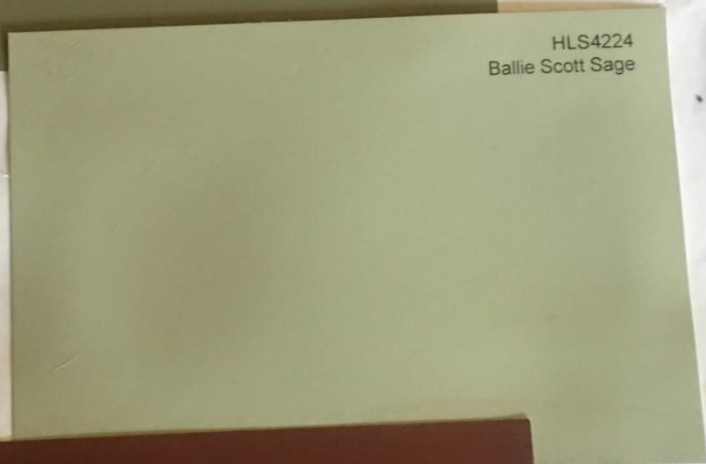


EPROSON PARK PAINTING PROJECT
STAGE BUILDING & TWO RESTROOM BUILDINGS

BODY COLOR
– Stratford Sage



ROOF LINE BUILDING FRONT
– Ballie Scott Sage



TRIM AND RAILING
– Wine Celler







