

# **TWAIN HARTE COMMUNITY SERVICES DISTRICT**

WATER – SEWER – FIRE – PARK  
22912 Vantage Pointe Drive, Twain Harte, CA 95383  
Phone (209) 586-3172 Fax (209) 586-0424

## **REGULAR MEETING OF THE BOARD OF DIRECTORS VIDEO TELECONFERENCE December 8, 2021 9:00 A.M.**

### **IMPORTANT NOTICE:**

To help slow the spread of COVID-19, the District's board room is closed to the public. This meeting will be held remotely by teleconference using Zoom:

- Videoconference Link: <https://us02web.zoom.us/j/89580679894>
- Meeting ID: 895 8067 9894
- Telephone: (669) 900-6833

**ANYONE CAN PARTICIPATE IN THIS MEETING:** see details at the end of this agenda.

## **AGENDA**

The board may take action on any item on the agenda.

- 1. Call to Order**
- 2. Pledge of Allegiance & Roll Call**
- 3. Reading of Mission Statement**
- 4. Public Comment**
- 5. Communications:**
  - A. None.
- 6. Consent Agenda:**
  - A. Presentation and approval of financial statements through November 30, 2021.
  - B. Approval of the minutes of the Regular Meeting held on November 10, 2021.
  - C. Submittal of Fiscal Year 2020-2021 Employee Reimbursement Disclosure Report per Government Code Section 53065.5.
- 7. New Business**
  - A. Discussion and presentation regarding water supply outlook.

- B. Discussion/action regarding potential involvement in efforts to identify and implement opportunities to improve road conditions in Twain Harte.
- C. Discussion/action to approve a Sub-Project Sponsor Agreement with Twain Harte School District for the Twain Harte Storm Drain Rehabilitation Project, a sub-project of the Twain Harte Community Stormwater Enhancement Project.
- D. Discussion/action regarding development and implementation of an incentive program to encourage customers to participate in paperless billing and provide emergency contact information.
- E. Discussion/action to consider the continuation of remote teleconference meetings and to adopt Resolution #21-35 – Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom’s Order Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings for the Period of December 8, 2021 to January 7, 2022.
- F. Approval of 2022 Board and Committee Calendar.
- G. Appointment of Board President and Vice President for the 2022 calendar year.

## 8. Reports

- A. President and Board member reports
- B. Fire Chief’s report
- C. Water/Sewer Operations Manager’s report
- D. General Manager’s report

## 9. Closed Session

- A. Conference with Legal Counsel – Existing Litigation:  
Pursuant to Government Code Section 54956.9(a)  
Case Name: Oyarzo v. Twain Harte Community Services District
- B. Conference with Legal Counsel – Existing Litigation:  
Pursuant to Government Code Section 54956.9(a)  
Case Name: Junger v. Twain Harte Community Services District

## 10. Adjourn

---

---

### HOW TO VIRTUALLY OBSERVE THIS MEETING:

The public can virtually observe and participate in a meeting as follows:

- **Computer:** Join the videoconference by clicking the videoconference link located at the top of this agenda or on our website. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.
- **Smart Phone/Tablet:** Join the videoconference by clicking the videoconference link located at the top of this agenda OR log in through the Zoom mobile app and enter the Meeting ID# and Password found at the top of this agenda. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.

- **Telephone:** Listen to the meeting by calling Zoom at (4669) 900-6833. Enter the Meeting ID# listed at the top of this agenda, followed by the pound (#) key.

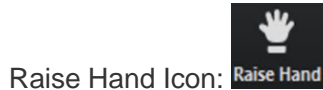
\* NOTE: your personal video will be disabled and your microphone will be automatically muted.

FOR MORE DETAILED INSTRUCTIONS, CLICK [HERE](#)

**HOW TO SUBMIT PUBLIC COMMENTS:**

The public will have an opportunity to comment before and after the meeting as follows:

- **Before the Meeting:** If you cannot attend the meeting, you may:
  - Email comments to [ksilva@twainhartecsd.com](mailto:ksilva@twainhartecsd.com), write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
  - Mail comments to THCS Board Secretary: P.O. Box 649, Twain Harte, CA 95383
- **During the Meeting:** The public will have opportunity to provide comment before and after the meeting as follows:
  - Computer/Tablet/Smartphone: Click the “Raise Hand” icon and the host will unmute your audio when it is time to receive public comment. If you would rather make a comment in writing, you may click on the “Q&A” icon and type your comment. You may need to tap your screen or click on “View Participants” to make icons visible.



- Telephone: Press \*9 if to notify the host that you have a comment. The host will unmute you during the public comment period and invite you to share comments.

\* NOTE: If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

**ACCESSIBILITY:**

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

**WRITTEN MEETING MATERIALS:**

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District’s website: [www.twainhartecsd.com](http://www.twainhartecsd.com)

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**21/22 OPERATING EXPENDITURE SUMMARY**  
As of November 30, 2021

<b>Fund</b>	<b>TOTAL Budget*</b>	<b>YTD Expended</b>	<b>Budget Balance</b>	<b>% Spent</b> (Target 41.67%)
Park	86,243	35,887	50,356	41.61%
Water	1,264,361	449,371	814,990	35.54%
Sewer	1,032,879	334,935	697,944	32.43%
Fire	1,112,948	529,372	583,576	47.56%
Admin	647,517	252,256	395,261	38.96%
<b>TOTAL</b>	<b>\$ 4,143,948</b>	<b>\$ 1,601,821</b>	<b>\$ 2,542,127</b>	<b>38.65%</b>

**TWAIN HARTE COMMUNITY SERVICES DISTRICT  
21/22 CAPITAL EXPENDITURE SUMMARY  
As of November 30, 2021**

<b>Fund</b>	<b>TOTAL Budget*</b>	<b>YTD Expended</b>	<b>Budget Balance</b>	<b>% Spent</b> (Target 41.67%)
Park	368,000	3,105	364,895	0.84%
Water	808,850	14,992	793,858	1.85%
Sewer	447,150	34,485	412,665	7.71%
Fire	469,500	3,367	466,133	0.72%
Admin		-	-	
<b>TOTAL</b>	<b>\$ 2,093,500</b>	<b>\$ 55,949</b>	<b>\$ 2,037,551</b>	<b>2.67%</b>

Reflects Budget Rev #2 - Approved 10/13/21

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**BANK BALANCES**  
As of November 30, 2021

<b>Account</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Current Balance</b>
U.S. Bank Operating	1,064,356	285,068	(219,877)	1,129,547
U.S. Bank - D Grunsky #1**	71,927			71,927
U.S. Bank - D Grunsky #2**	75,019			75,019
LAIF	2,970,585			2,970,585
<b>TOTAL</b>	<b>\$ 4,181,887</b>	<b>\$ 285,068</b>	<b>\$ (219,877)</b>	<b>\$ 4,247,078</b>

\*\*Davis Grunsky reserve money restricted for Davis Grunsky Loan Payments

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**Board of Directors Regular Meeting**  
**November 10, 2021**

**CALL TO ORDER:** President Sipperley called the meeting to order at 09:01 a.m. The following Directors, Staff, and Community Members were present:

**DIRECTORS:**

Director Sipperley, President  
Director Bohlman  
Director Mannix  
Director Knudson  
Director deGroot

**STAFF:**

Tom Trott, General Manager  
Neil Gamez, Fire Chief  
Kim Silva, Administrative Coordinator/ Board Secretary  
Lewis Giambruno, Operations Manager  
Carolyn Higgins, Finance Officer

**AUDIENCE:** 3 Attendees.

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

*Bruce Erickson made public comment.*

**PRESENTATIONS:**

- A. Presentation of Annual Safety Awards.

**CONSENT AGENDA:**

- A. Presentation and approval of financial statements through October 31, 2021.
- B. Approval of the minutes of the Regular Meeting held on October 13, 2021.
- C. Accept and file the annual Government Code Section 66013 Capacity Charges Report for Fiscal Year 2020-21.
- D. Annual review and submittal of report for Policy #1015 – Identity Theft Prevention Program.

***MOTION: Director Knudson made a motion to accept the consent agenda in its entirety.***

***SECOND: Director deGroot***

***AYES: Mannix, deGroot, Bohlman Sipperley, Knudson***

***NOES: None***

***ABSTAIN:***

**NEW BUSINESS:**

- A. Discussion/action to approve a Memorandum of Understanding with Tuolumne County for participation in the Regional Collision Response and Extrication Improvement Program Grant administered by the California Office of Traffic Safety.

**MOTION: Director deGroot made a motion to approve a Memorandum of Understanding with Tuolumne County for participation in the Regional Collision Response and Extrication Improvement Program Grant administered by the California Office of Traffic Safety.**

**SECOND: Director Knudson**

**AYES: Mannix, deGroot, Bohlman, Sipperley, Knudson**

**NOES: None**

**ABSTAIN:**

- B. Discussion/action to approve a Sub-Project Sponsor Agreement with Tuolumne County for the Twain Harte Storm Drain Rehabilitation Project, a sub-project of the Twain Harte Community Stormwater Enhancement Project.

**MOTION: Director Mannix made a motion to approve a Sub-Project Sponsor Agreement with Tuolumne County for the Twain Harte Storm Drain Rehabilitation Project, a sub-project of the Twain Harte Community Stormwater Enhancement Project.**

**SECOND: Director Bohlman**

**AYES: Mannix, deGroot, Bohlman, Sipperley, Knudson**

**NOES: None**

**ABSTAIN:**

- C. Discussion/action regarding application for a USDA Rural Development Community Facilities Direct Loan and Grant and authorization of the General Manager to execute and submit all agreements and documents related to said application.

**MOTION: Director Mannix made a motion to regarding application for a USDA Rural Development Community Facilities Direct Loan and Grant and authorization of the General Manager to execute and submit all agreements and documents related to said application.**

**SECOND: Director Bohlman**

**AYES: Mannix, deGroot, Bohlman Sipperley, Knudson**

**NOES: None**

**ABSTAIN:**

- D. Discussion/action to approve revisions to Policy #1065 – Facility Rental Fee Schedule.

**MOTION: Director deGroot made a motion to approve revisions to Policy #1065 – Facility Rental Fee Schedule.**

**SECOND: Director Mannix**

**AYES: Mannix, deGroot, Bohlman Sipperley**

**NOES: None**

**ABSTAIN: Knudson**

- E. Discussion/action to approve revisions to Policy #2082 – Internet, Email and Electronic Communication Ethics, Usage and Security.

**MOTION: Director Sipperley made a motion to approve revisions to Policy #2082 – Internet, Email and Electronic Communications Ethics, Usage and Security.**

**SECOND: Director Mannix**

**AYES: Mannix, deGroot, Bohlman Sipperley, Knudson**

**NOES: None**

**ABSTAIN:**



- F. Discussion/action to approve revisions to Policy #4020 – Committees of the Board of Directors.

**MOTION: Director Mannix made a motion to approve revisions to Policy #4020 – Committees of the Board of Directors.**

**SECOND: Director deGroot**

**AYES: Mannix, deGroot, Bohlman Sipperley**

**NOES: None**

**ABSTAIN: Knudson**

- G. Discussion/action to approve revisions to Policy #4025 – Director Remuneration.

**MOTION: Director Bohlman made a motion to approve revisions to Policy #4025 – Director Remuneration.**

**SECOND: Director Knudson**

**AYES: Mannix, deGroot, Bohlman Sipperley, Knudson**

**NOES: None**

**ABSTAIN:**

- H. Discussion/action to consider the continuation of remote teleconference meetings and to adopt Resolution #21-34 – Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom’s Order Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings for the Period of November 10, 2021 to December 10, 2021.

**MOTION: Director deGroot made a motion to consider the continuation of remote teleconference meetings and to adopt Resolution #21-34 – Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom’s Order Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings for the Period of November 10, 2021 to December 10, 2021.**

**SECOND: Director Bohlman**

**AYES: Mannix, deGroot, Bohlman, Sipperley, Knudson**

**NOES: None**

**ABSTAIN:**

#### **President and Board Member Reports.**

- *Director deGroot provided a verbal summary of the written report regarding Mountain Counties Water Resources Association.*
- *Director Mannix provided a summary of a meeting she attended with the County regarding a request for a women’s veteran memorial in Twain Harte.*

#### **Fire Chief Report by Chief Gamez**

- *A verbal summary of the written report was provided.*

#### **Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno**

- *A verbal summary of the written report was provided.*

#### **General Manager Report Provided by General Manager Trott**

- *A verbal summary of the written report was provided.*

**CLOSED SESSION:** *The Board of Directors convened into closed session at 10:51 a.m.*

- A. Conference with Legal Counsel – Existing Litigation: Pursuant to Government Code Section 54956.9(a) Case Name: Oyarzo v. Twain Harte Community Services District
- B. Conference with Legal Counsel – Existing Litigation: Pursuant to Government Code Section 54956.9(a) Case Name: Junger v. Twain Harte Community Services District

- *President Sipperley reconvened the meeting into regular session at 11:39 a.m. with no reportable action.*

**ADJOURNMENT:**

The meeting was adjourned at 11:39 a.m.

Respectfully submitted,

APPROVED:

---

Kimberly Silva, Board Secretary

---

Gary Sipperley, President

**Twain Harte Community Services District  
Reimbursement Disclosure Report  
July 1, 2020 - June 30, 2021**

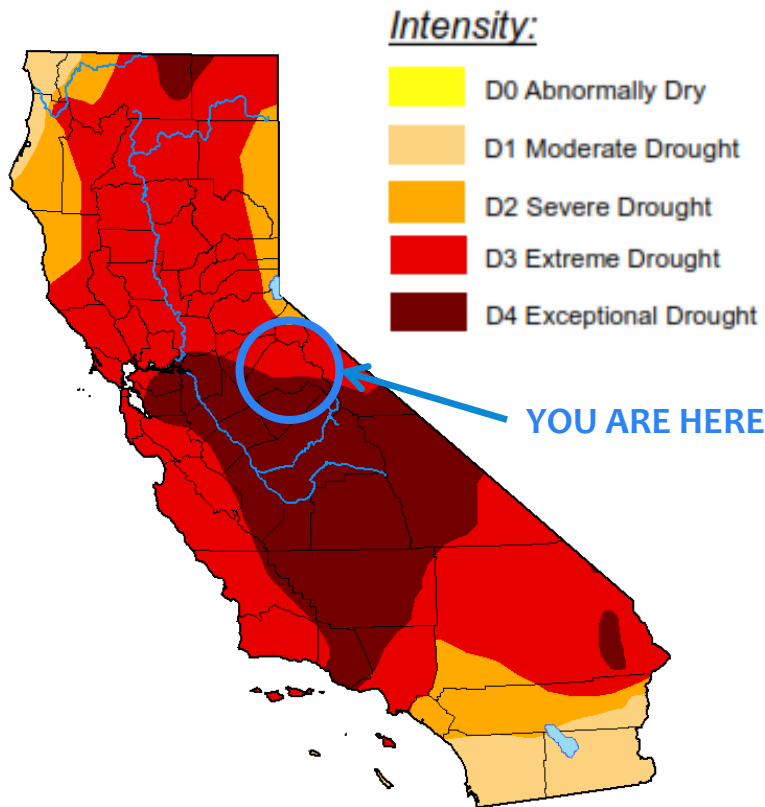
<b>Date</b>	<b>Employee/Board Member</b>	<b>Total</b>	<b>Description</b>
7/17/2020	Todd McNeal	\$ 302.50	IMT Deployment Travel Costs
11/6/2020	Joseph Schuller	\$ 594.00	Training Class Reimbursement
11/20/2020	Tom Trott	\$ 194.06	Office Supplies
4/16/2021	Zeffrum Nathaniel	\$ 436.72	OES Deployment Travel Costs
5/14/2021	Zeffrum Nathaniel	\$ 225.00	License Fee Reimbursement
5/14/2021	Joseph Schuller	\$ 299.38	Boot Allowance
6/25/2021	Tom Trott	\$ 172.98	Travel Costs

This report was prepared pursuant to California Govt Code Section 53065.5



# Water Supply Update

December 8, 2021



## Drought? How Bad is it?

- \* 28% of CA is **EXCEPTIONAL**
- \* 52% of CA is **EXTREME**
- \* 12% of CA is **SEVERE**

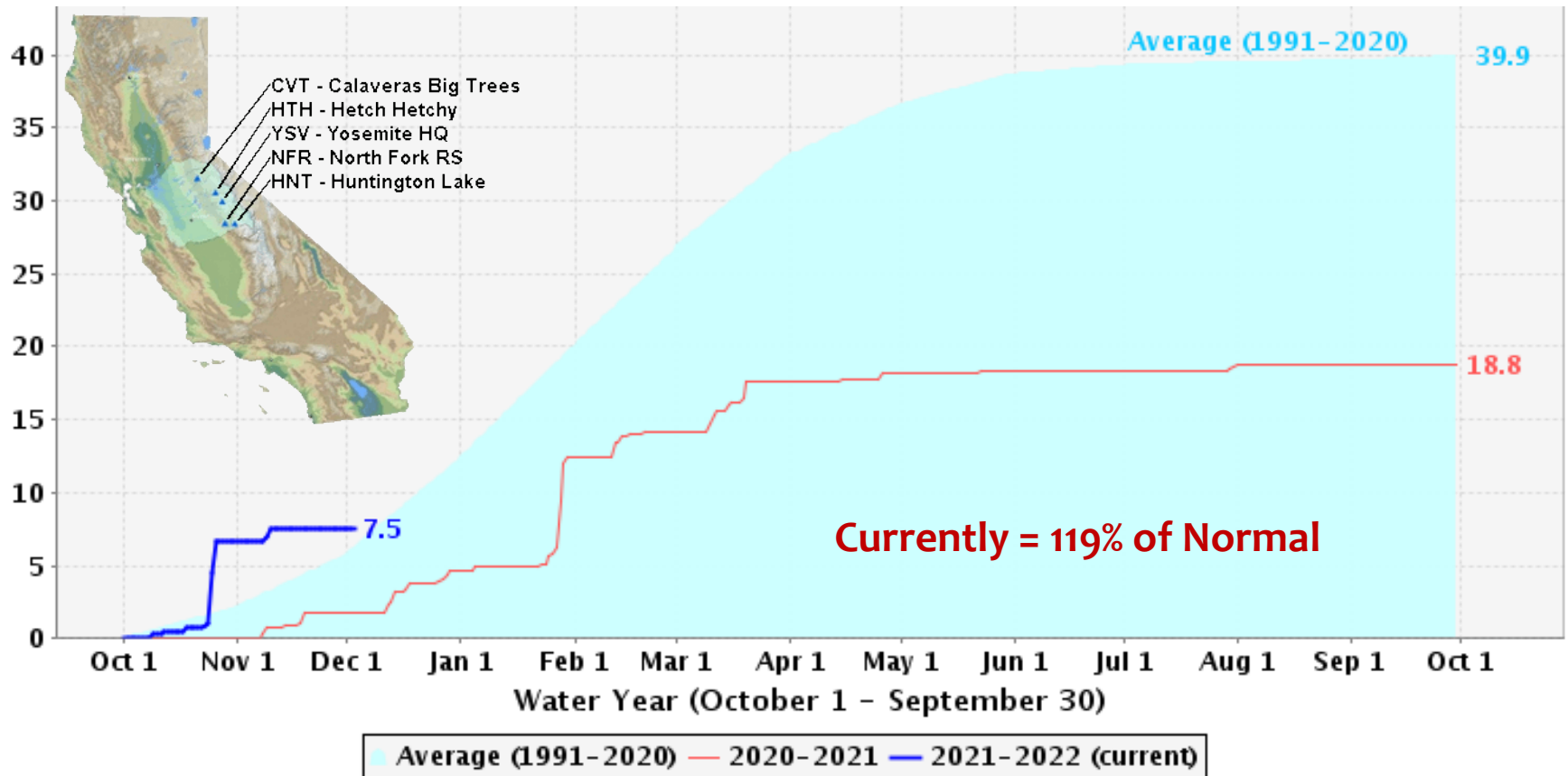
**92%** of CA **SEVERE OR WORSE**





# Rainfall Update

## Current Rainfall Comparison...

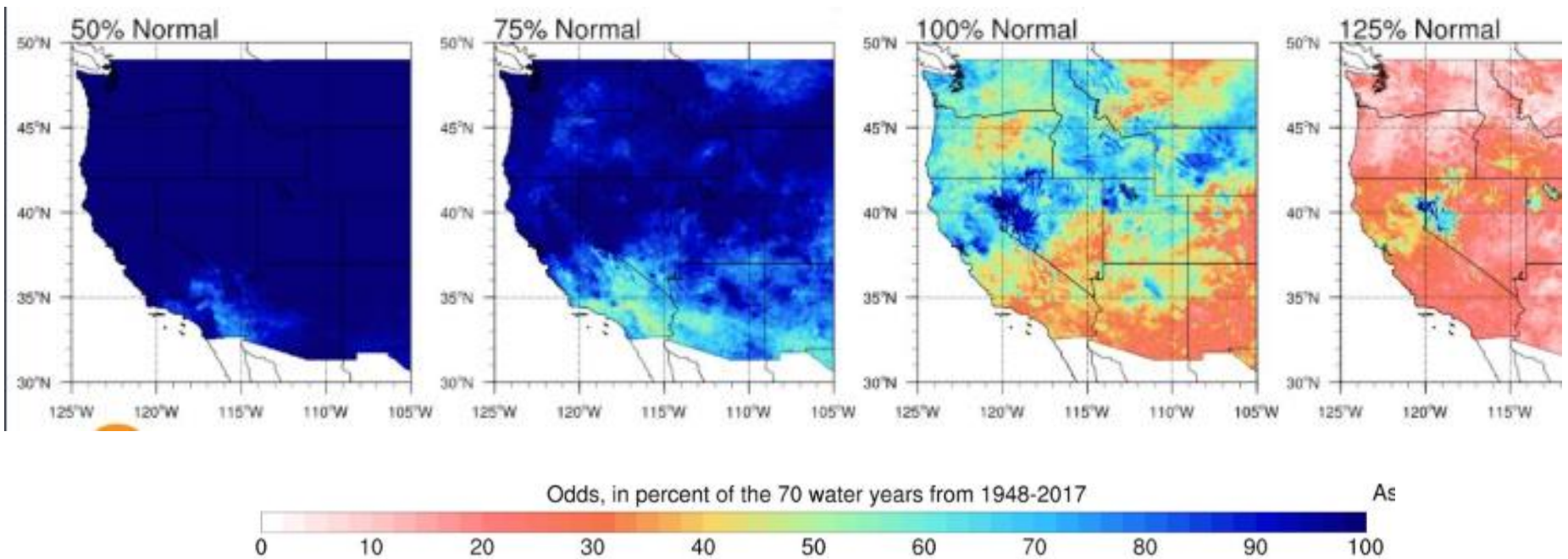




# Weather Forecast

## Is a Normal Year Possible?

Odds of Water Year 2022 Reaching Various Fractions of Water Year Normal Precipitation Totals

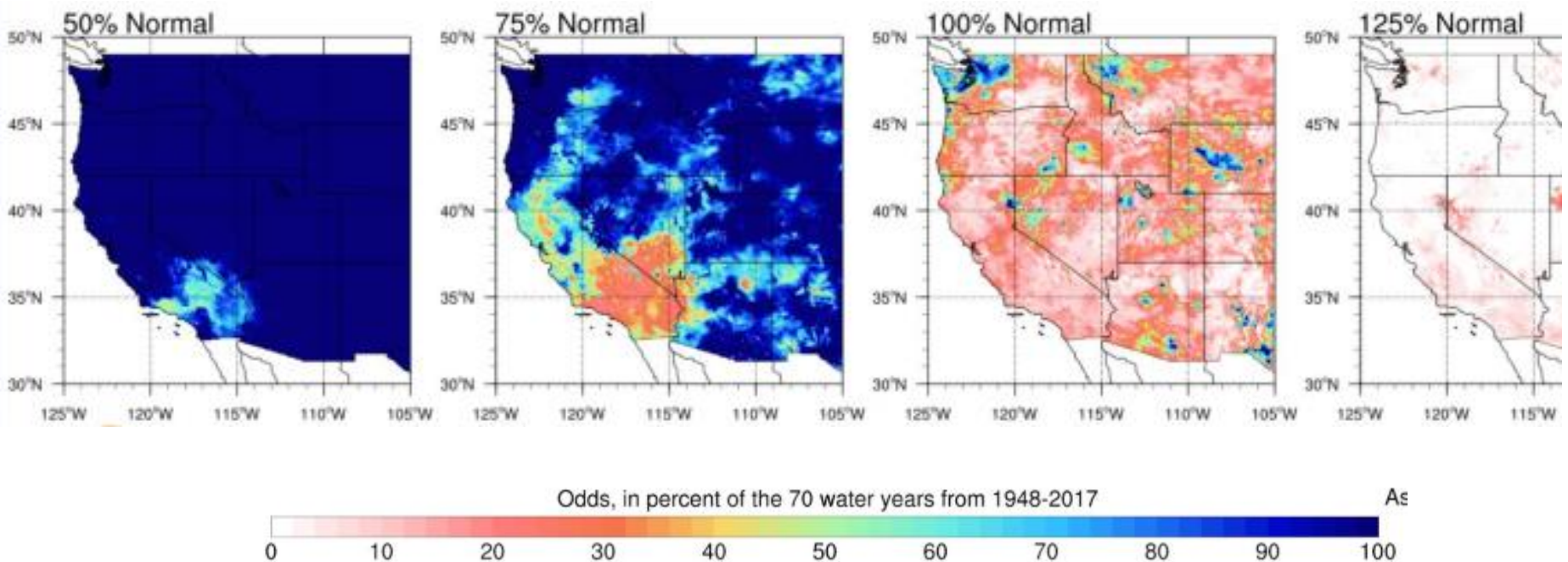




# Weather Forecast

## Can we Catch Up?

Odds of Water Years 2021-2022 Reaching Various Fractions of Normal Precipitation Totals





# Weather Forecast

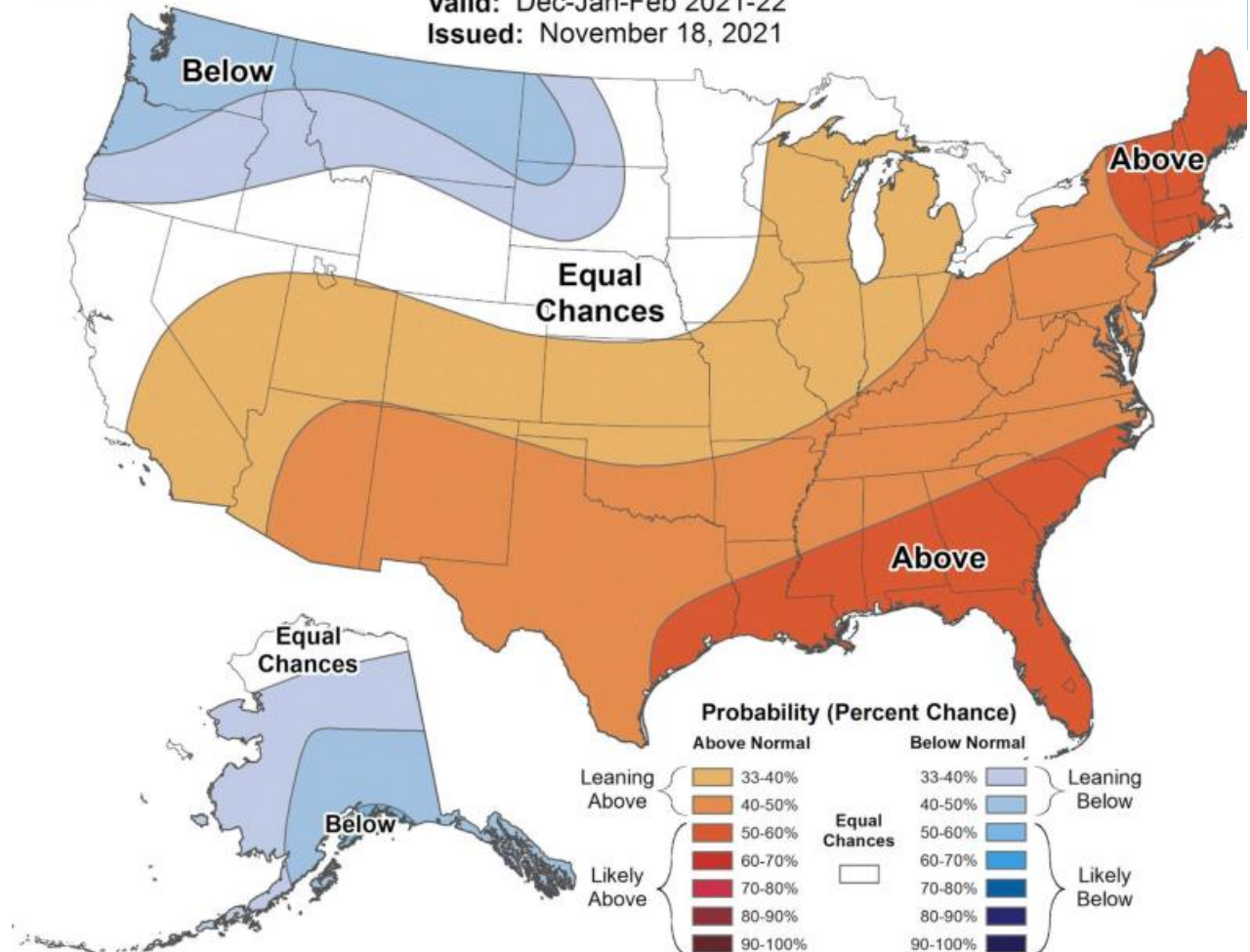


## Seasonal Temperature Outlook



Valid: Dec-Jan-Feb 2021-22

Issued: November 18, 2021



**50% / 50%**

Chance of  
Above  
Normal Temps





# Weather Forecast

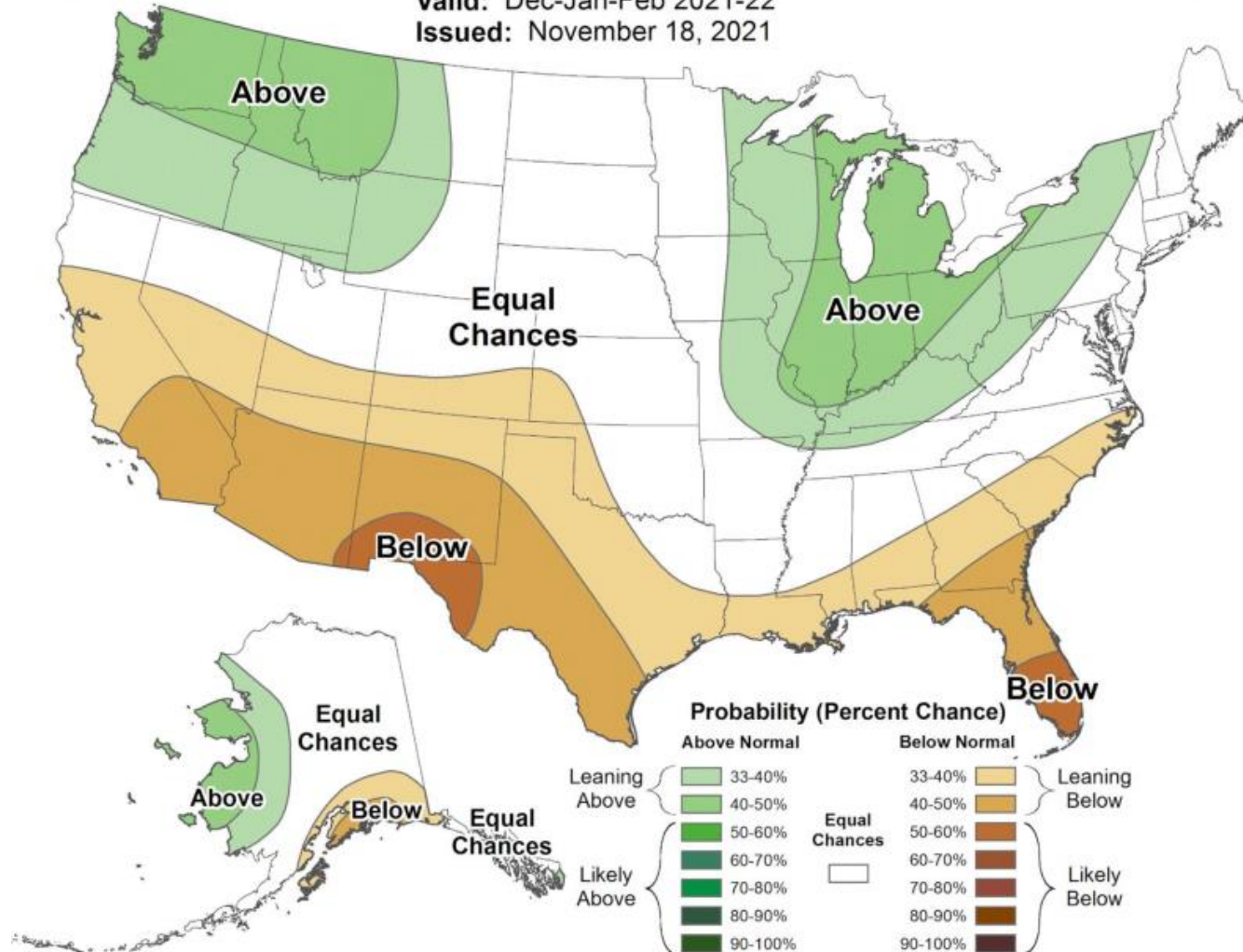


## Seasonal Precipitation Outlook



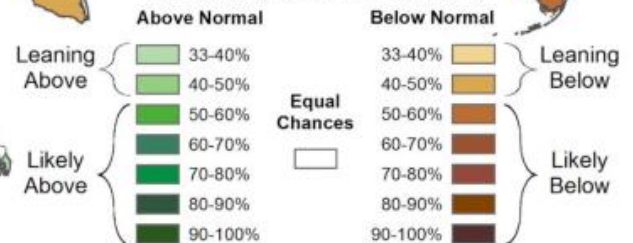
Valid: Dec-Jan-Feb 2021-22

Issued: November 18, 2021



**33%**  
Chance of  
Below  
Normal Precip

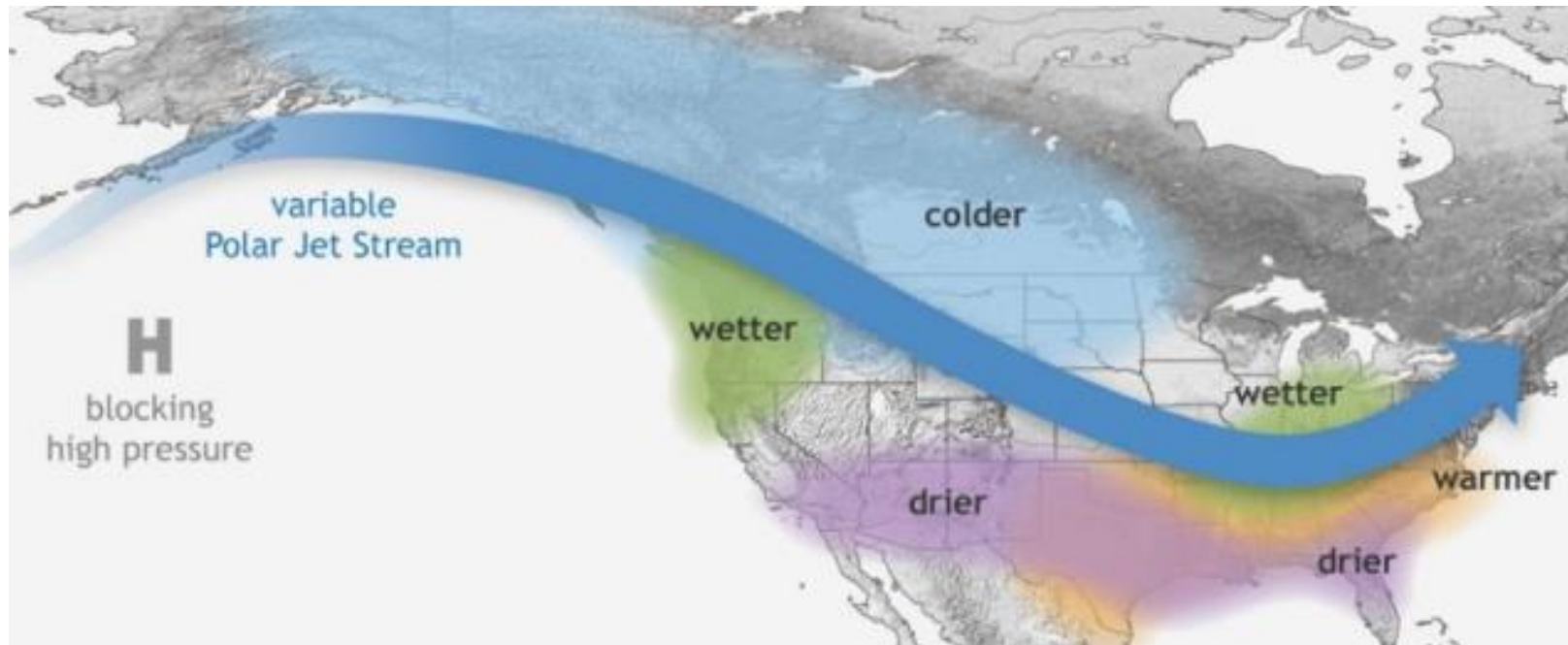
### Probability (Percent Chance)





# Rainfall Update

## Will La Niña Keep us Dry?



**Neither El Niño or La Niña historically make much difference for us**

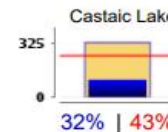
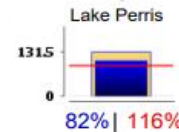
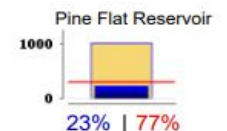
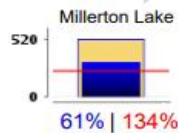
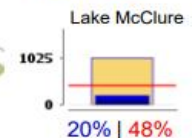
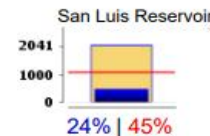
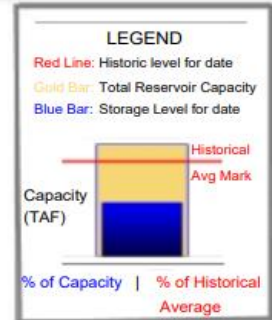
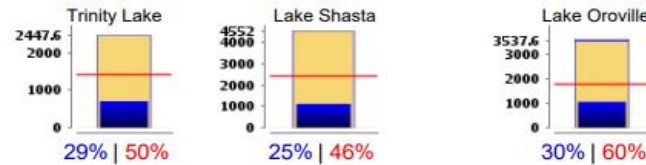
More than 50% of our water comes from atmospheric rivers – Normal = 5/yr



# Water Supply Update

## Statewide Reservoir Status

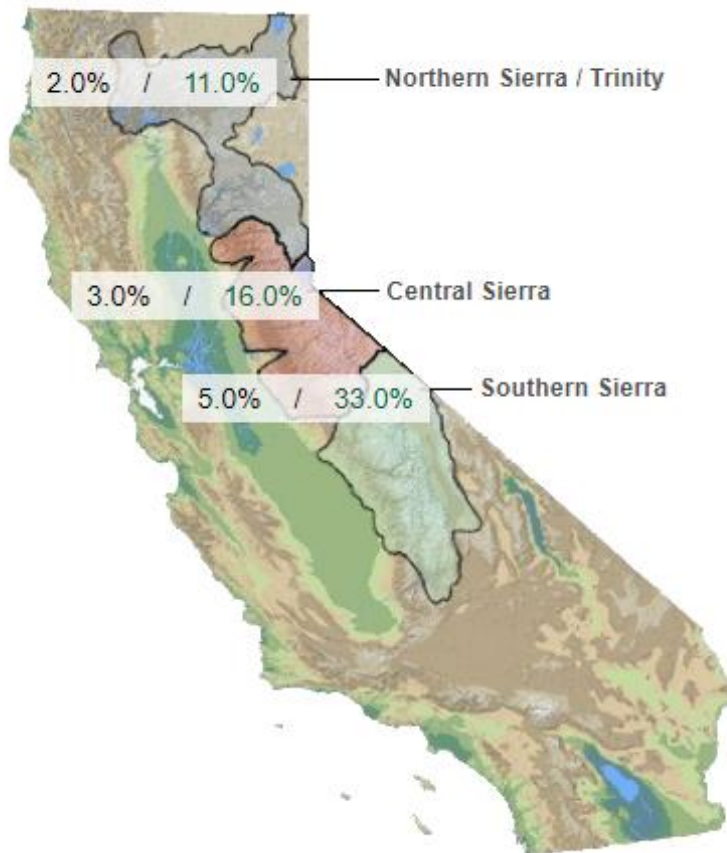
- \* Most State Reservoirs well below normal
- \* These reservoir levels play a big role in the Governor's call for conservation
- \* State is currently looking at mandatory outdoor water restrictions





# Water Supply Update

## Statewide Snowpack



NORTH	
Data For: 03-Dec-2021	
Number of Stations Reporting	29
Average snow water equivalent	0.6"
Percent of April 1 Average	2%
Percent of normal for this date	11%

CENTRAL	
Data For: 03-Dec-2021	
Number of Stations Reporting	45
Average snow water equivalent	0.9"
Percent of April 1 Average	3%
Percent of normal for this date	16%

SOUTH	
Data For: 03-Dec-2021	
Number of Stations Reporting	31
Average snow water equivalent	1.4"
Percent of April 1 Average	5%
Percent of normal for this date	33%



# Water Supply Update

## Lyons Reservoir

- \* Current Storage = 2,800 acre-ft
- \* About 17% fuller than normal



## Pinecrest Lake

- \* Current Storage = 16,450 acre-ft
- \* Normally only 43% full



**THCSD's 3 Groundwater Well levels have not dropped and are producing normally!**



# Water Supply Update

Do we need to...



- \* State has been asking for 15% voluntary conservation, but most of the state has not
- \* We are educating – **Use Water Wisely**
- \* In 2021, we have used **25% LESS THAN 2013**
- \* We just need to keep it up!



## PERMANENT ROAD DIVISION FEE DEFERMENT AND SET UP PROCEDURES

***I'd like to set up a Permanent Road Division Zone of Benefit so that my neighborhood can get some much-needed road repairs. Where do I start?***

Ask your neighbors! To proceed with any special district, you'll need some degree of organization. Chat with your neighbors and come up with a basic plan that includes:

- Where do you want the boundaries of your district to be located?
- What roads will be included?
- What services do you want to include?

(Permanent Road Divisions are limited in their services to items that involve the road—but they CAN include, vegetation removal alongside the road (usually 5' from edge of pavement), shoulder repair, overside drain cleaning, pothole repair, road resurfacing, snowplowing or even a complete rebuilding of the road if that is what you want the district to do and are willing to fund the work.)

Now that you have a better idea of what you want to do...Circulate the petition of interest and see if you can get signatures from a majority of the people in the area you want to include. At this point, there is NO commitment, but you will know better if anyone is serious or just humoring you.

Once you have the petition, present it to Special Districts Administration at the Tuolumne County Public Works Department. We'll do some basic research to see if your boundaries sound reasonable and make sure there isn't an entity already in place or limitations restricting properties that could be included (or charged) for a road maintenance district. A meeting can be arranged with your neighborhood at this point to discuss options.

Now you have an idea of the boundaries and what services you want...it's time to figure out how much this could cost. An Engineer's Report must be prepared covering a 20-year period that includes the services you wish the district to provide. A Registered Civil Engineer would prepare a report that would provide a timeline of activities and the estimated costs of each so that monies could be collected through a special line item on Property Tax bills to pay for it. Since the County would be administering the program, costs would include administrative charges and work done at Prevailing Wage rates.

Once the yearly \$ that would need to be collected is calculated, schedule a formal meeting with the people who would be affected. This group could include a variety of people.

If there are over 10 registered voters in your proposed district—the registered voters would be the decision makers in any PRD setup/special tax vote.

If there are less than 10 registered voters in the proposed district—the property owners would be the decision makers.

To set up your district, there would be some set-up fees. Some of the fee components are based on the number of parcels and amount of roadway. But there is good news...if your neighborhood is willing to come up with a non-refundable \$1500 deposit, the Tuolumne County Board of Supervisors is willing to consider fee deferral on a case by case basis (with the deferred fees to be collected, distributed evenly to all parcels along with the first year's special tax collection).

So, your neighbors like all this so far, they've come up with boundaries, a plan of activities to fund & are even planning a bake sale\* to come up with the \$1500 deposit! (\*note: your neighborhood can come up with the \$1500 in any way they decide, it just needs to be paid before any action goes to the Board of Supervisors).

### ***What happens next?***

It's time to complete the PRD ZONE OF BENEFIT APPLICATION:

- What do you want to name your zone?
- Provide # of acres, current assessment, and value of the improvements on the property for EACH parcel that will be included in the zone. (Note: this is a state requirement, it will NOT affect the amount you will be paying into the zone fund. Since you are setting up a special tax, ALL parcels will be charged the same amount).

(This isn't a stumper! Go to the County Assessor's Office at 2 South Green Street & they can help you with this information. The amount of time it will take will depend on how many parcels you need to research. And while you are there, **have them sign a statement that the information is correct.** You will need to submit the statement with your research results/application.)

- Get signatures from at least 50% of the property owners or covering 50% of the assessed valuation of the total zone stating that they want the Zone to be created. (Note: if you are going for a deferral, you will need 75% per Board of Supervisors' policy.)
- Number of residents in the zone of benefit (please be as accurate as possible, but this can be approximate).
- A list of the roads you want to include in the zone.
- A statement indicating why you want to set up the zone.
- A statement signed by someone who is NOT a resident of your zone indicating that the property valuation information you are submitting is correct (see above).

Once your application is completed and you have \$1500 for your deposit ready...bring it into the Community Resources Agency and the paperwork will officially start.



At this point:

- ✓ An account will be set up for your Zone (the \$1500 is a portion of the Set Up fee—and will be used at this point toward the required publication costs for legal notices)
- ✓ Your application will be reviewed by CRA Staff and County Counsel to make sure it is complete and accurate

A public hearing will be set up for the Board of Supervisors to decide if the remainder of your zone set up fees will be deferred. (A legal notice or display ad will be placed in the Union Democrat **and** all parcel owners will be mailed a notice of the public hearing at least 15 days prior to the event).

***At the public hearing***

- The fees will be deferred, and we can move to the next step  
OR
- The fees will not be deferred, and the balance of the set-up fees must be paid before the next step.

***The next step:***

A date for the Public Hearing will be established to setup the zone.

A Copy of your petition AND the notice of the public hearing will be printed in the Union Democrat once a week for three consecutive weeks prior to the public hearing (now you know why the \$1500 deposit was so important).

At this public hearing: the official boundaries will be set. Should the boundaries that end up being determined differ from what you submitted—there will be more notices in the Union Democrat for 3 more weeks and hand delivered notices will be distributed to any additional territory. Once the boundaries are official, an election will be called to vote on the special tax to fund your zone. The Board of Supervisors will determine the precincts for the election and appoint three judges for each precinct to oversee the election.

Ballots will be created and mailed to:

- Registered voters (if there are over 10 registered to addresses within the zone).  
OR
- Property owners (if there are less than 10 registered voters living in the zone).

Election information will also be posted at least three places within the zone and at least one on each street within the zone. Election information will also be printed in the Union Democrat at least once a week for three weeks during the election period.

Once the election has concluded: The Board of Supervisors will verify the results and (if successful), your zone will be fully created and activated! The remainder of your set up fees will be evenly distributed among all parcels and charged along with your first year's special tax when you receive your property tax bill.

You will receive yearly updates regarding your zone in the mail each spring including a recap of work done and projected activity for the next fiscal year. You will not be asked to vote again regarding funding unless a need arises for expenditures that could not be covered with the budget. A more likely scenario is that the work will be deferred until the money needed accumulates in the account.



Tuolumne County Public Works Department  
Special Districts Administration  
2 South Green Street  
Sonora, CA 95370  
209-533-5633

**From:** Tib Warner <[tibwarner@sbcglobal.net](mailto:tibwarner@sbcglobal.net)>

**Sent:** Friday, December 03, 2021 8:55 AM

**To:** Tom Trott <[ttrott@twainhartecsd.com](mailto:ttrott@twainhartecsd.com)>

**Cc:** Gary Sipperley <[pccgary1@hotmail.com](mailto:pccgary1@hotmail.com)>; [eileen.mannix@yahoo.com](mailto:eileen.mannix@yahoo.com); Hans & Kathryn DeGroot <[hanskathryn@gmail.com](mailto:hanskathryn@gmail.com)>

**Subject:** Re: TOT and roads in TH

Thanks Tom. I'm not sure of my schedule but will advise if I can attend the 12/8 meeting.

The question I have for the Board is this. Does the CSD see their role (as our only elected local representatives) to assure public safety for fire response, evacuation, and related emergency services? These functions require adequate roadways that meet minimum acceptable standards. Such standards (as determined by the fire department and the County) are not met on most residential roads in Twain Harte, especially those within the lake district. In addition our very narrow roads are riddled with potholes and are badly in need of repair. Exceptions are typically those in newer subdivisions where CSA's were established when the subdivision was built.

If the CSD sees public safety as part of their mandate, I urge the Board to explore TOT, CSA's, and bonds (assessments) as options to address the dangerously inadequate roads in our community. Yes, the County should (as the lead agency) be solving this issue. Since Tuolumne County is not doing so, my conclusion is we need to do so on a very local level.

TOT is the only option that does not require funding by residents, and I have seen how it can be a force for good in other jurisdictions. I am exploring the facts around TOT and finding the County is doing little regarding enforcement or under reporting. Since the County has only 117 short term rentals legally registered in our zip code (95383) and since there are many more rentals than that in the lake district alone, it is clear there are taxes not being collected and likely under reported. If collected, these revenues could make a difference. I understand TOT revenues are under BOS jurisdiction. I also understand the BOS is influenced by the voice (and votes) of the people who could insist a share of revenues generated in 95383 be returned there. TOT may not be a significant revenue source, but my sense is it may. This is information that as a tourist community we need to know.

The CSD could be the key, as water use records could likely tell us patterns of occupancy that would inform short term rental use of a residence. A base line could be established for an owners use and inferences could be made when there are spikes. Rental cabins are typically over occupied and tourists likely do not follow the strict water use protocols followed by owners which make water use a potential benchmark. There would need to be considerable discussion around this issue, but it is a discussion that should be explored in my humble opinion.

My opinion is all funding sources should be explored. Since the lake district typically has the oldest and worst roads, perhaps a CSA for that area should be examined. Permanent residents, second home owners, short term rental owners, and tourists all benefit from and appreciate good roads. Good roads improve public safety, quality of life, provide safe emergency vehicle access, and improve property values. It may be all stake holders would see a CSA as a solution worthy of funding.

A bond or assessment for those within the CSD boundaries specifically for road improvement would be an option to be examined as well. Although a heavy lift, the benefits of better roads may make such a proposal palatable.

I appreciate the Boards willingness to engage on this issue,  
Tib

On Nov 30, 2021, at 8:27 AM, Tom Trott <[ttrott@twainhartecsd.com](mailto:ttrott@twainhartecsd.com)> wrote:

Hi Tib,

I agree that it will take many stakeholders exploring and agreeing on the options to make it successful. Our roads certainly do impact many aspects of daily life, economy and emergency services. It would also greatly help (and may be the only way to make it feasible) if Twain Harte was receiving TOT or other streams of revenue to help offset the costs to property owners. I am going to put this on our upcoming board meeting agenda – 9 a.m. on Wednesday, December 8<sup>th</sup> – to let the board weigh in on how they might want to be involved. I can discuss what you have presented below or you are more than welcome to attend and take part in the conversation. Due to COVID safety protocols, public participation will only be available via Zoom.

Please let me know if you want to take part in the conversation and I'll make sure to email you the agenda with the Zoom link. Of course, it is also always available on our website at least 72 hours in advance of the meeting.

Thanks,  
Tom

**Tom Trott, P.E.**  
*General Manager*

Twain Harte Community Services District  
P.O. Box 649, Twain Harte, CA 95383  
PH: (209) 586-3172 FAX: (209) 586-0424

**From:** Tib Warner <[tibwarner@sbcglobal.net](mailto:tibwarner@sbcglobal.net)>  
**Sent:** Tuesday, November 23, 2021 6:51 AM  
**To:** Tom Trott <[ttrott@twainhartecsd.com](mailto:ttrott@twainhartecsd.com)>  
**Subject:** TOT and roads in TH

Thank you for the informative response Tom!

TOT

I understand the challenges in the allocating of TOT revenues as they relate to unincorporated areas. My goal is to first get TOT enforced in TH, determine revenues, and then have all stake holders lobby and put political pressure on the BOS to return a share of TOT to TH...where it is generated. IF there is transparency by the County, and the TH community puts pressure on the BOS through our Supervisor, I remain hopeful there may be movement.

CSA

Understand this is an uphill battle on all fronts. Especially difficult since our roads are in need of renovation in addition to routine maintenance. Would discussions with our Supervisor be worthwhile to explore County involvement? Is it appropriate for the CSD to represent its service area in exploring options with the County in the interest of public safety? (fire preparedness, fire vehicle response, evacuation, etc.). Short of that, if the CSD is on Board and would initiate discussions, could a committee be formed to explore options made up of local stakeholders (Partners, TH Homeowners, Supervisor Kirk, and the CSD)..then our community would know the issue is being recognized by those in power and solutions are being actively explored. The more public involvement the better for all to know the challenges and limited path forward...and the cost to public safety and quality of life by doing nothing. That reality may make the case in the eyes of the public for a CSA as the only way the roads will be improved. If the County could be convinced that a portion of TOT should be earmarked for the TH CSA, it would help sell the solution to the public by reducing the local financial burden.

PG&E

The outlook for under grounding for TH is challenging and appears to be a distant and unlikely reality.

Thank you for engaging on these issues,  
Tib

On Nov 17, 2021, at 3:56 PM, Tom Trott <[ttrott@twainhartecsd.com](mailto:ttrott@twainhartecsd.com)> wrote:

Hi Tib,

I hope you are well. I wanted to follow up with you on a couple of items you've brought up and we've discussed recently.

#### County Service Area (Roads)

I believe a CSA could be formed for the THCSD service area or any other portion of Twain Harte (including the TH Lake area). If approved by voters and the County, then the County would manage it and would hire contractors to maintain it (including plowing) and THCSD would not be involved. However, we could probably help start the conversation with the County. My guess is that they would be happy to take a burden off of the road maintenance that they can't keep up with due to the way gas taxes and other state road funds are allocated to the County (by population), but you never know.

I would also guess that they may be reluctant to dedicate staff time and expense to go through the LAFCO process without knowing that there is a good chance that the voters would be in favor of forming the CSA. You make a good argument about why voters may vote yes and I completely agree with you that investing in our roads benefits our community in so many ways. Nonetheless, I've been involved in similar things that I thought were "no brainers" for the community and they voted it down. One project I was involved in in San Luis Obispo County would have funded a project to provide reliable water supply for generations. We had received a grant to cover about 75% of the costs and residents only had to pay \$1.99 per month for 20 years to do it. Even though it only needed a majority vote, the people voted it down. We had to turn back the grant and now that community is stuck with a limited groundwater supply and no back up.

That being said, you never know unless you ask them (the County). It would probably be best to ask first to understand their concerns and then to do the work to show them that there is support. There are at least three other CSA's in the THCS D service area and I think the costs per parcel range from \$300-\$500 per year, based on the amount of estimated traffic each road receives. However, those CSA's were set up when the roads were first constructed and, therefore, the County has been collecting appropriate maintenance fees and maintaining the roads from the beginning. It might be significantly more to start a CSA in areas where the roads are in such poor shape that they essentially need to be re-constructed before proper maintenance can be performed.

The other option for roads within the THCS D service area is for THCS D to take on roads as one of their services. This is allowable by law for a CSD and would also require a fairly extensive LAFCO process and vote. It's possible that it could be more expensive than a CSA, though, because CSD is not set up to do roads (equipment, labor, experience, etc.). It could be something CSD farms out to consultants and contractors, but that would still require staff with experience in pavement management and project management. Would you like me to see if my board is willing to discuss that at their upcoming board meeting on December 8<sup>th</sup>?

#### PG&E Undergrounding

Here are some tidbits from our most recent conversations with PG&E to help bring their 10,000-mile undergrounding project to our County and Twain Harte (outside of the downtown area):

- PG&E is in the initial stages of this process and they are still trying to figure out how they are going to go about it.
- They said multiple times that this is their biggest undertaking in history and there is no way they can do it on their own.
  - Cost is estimated at \$10-25 billion (\$1-2.5 million per mile) and that doesn't include relocation or impacts on other utilities
  - They will need others to pay too – utility agencies, government and private
- They estimate that it will take a minimum of 10 years and there are too many factors (environmental, right-of-way, cultural, infrastructure conflicts, etc.) to really estimate time frames accurately
- They said undergrounding will make things safer, but they are worried it will create other reliability issues due to not being able to see problems and having to excavate when there are problems.
- They are also worried that this project will significantly impact vegetation, buildings and other private improvements
- As of right now, they think the focus will be on:
  - Critical facilities (i.e. hospitals, water treatment plants, etc.) so they don't have to endure PSPS events
  - Urban areas – they said it may not be feasible in remote areas
- They would like to have "listening" sessions with the public, other utilities, government and private until mid to late 2022.
  - It sounds like they are mainly doing this to see if they can get others to "buy-in" financially to help make this happen

We continue to work with the County to advocate for our County and Twain Harte, but it appears it will be a long process.

### TOT and Roads

My board informed me that you had reached out to them (and the County) regarding TOT being more accurately collected and the TOT revenue being allocated to areas most impacted by transient rentals. It makes the most sense for that to be the case; however, only cities and counties have the ability to collect and allocate TOT taxes. If Twain Harte was incorporated, this would be easy to do, but the County currently gets all Twain Harte TOT revenue in their General Fund. I believe some of it is allocated to the Tuolumne County Visitors Bureau and the rest goes where they need it. With the budget deficits they've had in recent years, there are many gaps to fill and they have not entertained any discussions of allocating it to other districts that are impacted. We continue to work with them regarding TOT and all sources of taxes that we believe should be coming toward Twain Harte, but have had little success due to their poor economic state. This too is something I can see if our board can discuss at our upcoming meeting if you would like.

Sorry for the long email. I finally had a little time to put it all together. Let me know if you have questions or thoughts.

Thanks,  
Tom

### **Tom Trott, P.E.**

#### *General Manager*

Twain Harte Community Services District  
P.O. Box 649, Twain Harte, CA 95383  
PH: (209) 586-3172 FAX: (209) 586-0424

**From:** Tib Warner <[tibwarner@sbcglobal.net](mailto:tibwarner@sbcglobal.net)>

**Sent:** Thursday, September 16, 2021 7:18 PM

**To:** Tom Trott <[ttrott@twainhartecsd.com](mailto:ttrott@twainhartecsd.com)>

**Cc:** John Kinsfather <[john911s@sbcglobal.net](mailto:john911s@sbcglobal.net)>

**Subject:** Re: Energy Advisor: Twain Harte, reducing the risk of wildfires and lessening power outages

Tom,

Appreciate your follow up on road infrastructure and maintenance. Might there be a chance that a CSA could be formed for those living in the CSD? I understand it may be a heavy lift to get the needed support, but is it something that would fit within the CSD's mandate?

My understanding is 60% of CSD's customers are second homeowners. Although it may seem counter intuitive that they would support such an assessment, most second home owners are affluent and don't want to drive their expensive cars over lousy roads. If they rent, they know good roads are good for business. They also understand good roads increase property values, and lousy roads erode them. Lastly, from a public safety perspective, our narrow, pothole filled roads are simply unsafe in the event of an evacuation emergency. Our road is too narrow for a fire truck or other emergency vehicles and a car to pass each other. For full time residents they would benefit from good, safe roads on a daily basis.

Have also wondered if the Lake District might be a possibility for a CSA. The roads in the Lake district are among the oldest, narrowest, and in the worst repair of most any in the County.

Should you feel a CSA is likely the only viable option, and if you feel it appropriate for the CSD to work toward that goal for all or part of its customers not already in one, I am interested in participating in helping to explore that option. Should it take surveying residents, developing a questionnaire, or working on a cost/benefit analysis, count me in!

Thank you for the dialog, and thank you for engaging on this issue that affects public safety and quality of life in our community.

Tib



**SUB-PROJECT SPONSOR AGREEMENT**  
**TWAIN HARTE ELEMENTARY SCHOOL IMPROVEMENTS**  
**TWAIN HARTE COMMUNITY STORMWATER ENHANCEMENT PROJECT**  
**PROPOSITION 1 STORM WATER GRANT PROGRAM IMPLEMENTATION GRANT**

This Agreement (hereinafter "Sub-Project Agreement") is entered into on \_\_\_\_\_, 2021 between the Twain Harte Community Services District (hereinafter "THCSD") and the Twain Harte School District (hereinafter "Sub-Project Sponsor")

**SECTION 1 – RECITALS**

- A. The State Water Resources Control Board (hereinafter "SWRCB") will have entered into a Funding Agreement under Grant Agreement No. SWRCB0000000000D2112144 (hereinafter "Funding Agreement") with THCSD in the amount of \$3,748,732 to manage and implement the Twain Harte Community Stormwater Enhancement Project (hereinafter "Project"), as more fully described in the Project's grant proposal for the Proposition 1, Round 2 Storm Water Grant Program. The Funding Agreement is attached hereto and is incorporated herein by reference.
- B. In order to fully implement the Project, THCSD desires to enter into this Sub-Project Agreement with the Sub-Project Sponsor to partner with THCSD as a grant sub-recipient responsible for administering and implementing the portion of the Twain Harte Community Stormwater Enhancement Project known as the Twain Harte Elementary School Improvements (hereinafter "Sub-Project").
- C. The Sub-Project Sponsor owns, operates, and maintains all land and existing/new facilities related to the Sub-Project.
- D. The Sub-Project Sponsor has the necessary capabilities and resources to implement, operate, maintain, and monitor the Sub-Project as required by the Funding Agreement.
- E. THCSD and the Sub-Project Sponsor wish to document the terms and conditions of the Sub-Project Sponsor's duties and responsibilities related to Sub-Project implementation.
- F. In reliance upon the recitals set forth above, and in consideration of the mutual promises herein exchanged, Sub-Project Sponsor and THCSD agree as set forth below.

**SECTION 2 – THCSD AGREEMENTS**

**THCSD Agrees:**

- A. To administer the Funding Agreement, attached hereto and incorporated herein by reference, as is fully set forth consistent with the terms of the Funding Agreement.
- B. To oversee the progress of the Project in accordance with the Funding Agreement requirements.
- C. To comply with all applicable federal, state, and local laws in administering the grant funds, specifically including those set forth in the Funding Agreement.
- D. To coordinate the Project and Funding Agreement with SWRCB and promptly provide Sub-Project Sponsor with any SWRCB communications that impact the management or implementation of the Sub-Project.
- E. To furnish the Sub-Project Sponsor with the most current copy of the Funding Agreement and support documentation, including but not limited to Funding Agreement amendments and copies of any SWRCB documentation, templates and forms needed to satisfy the requirements of the Funding Agreement.

- F. To assemble and submit Project reimbursement requests (including Sub-Project reimbursement request invoices provided to THCS D by the Sub-Project Sponsor) to SWRCB on a quarterly basis.
- G. To minimize the time elapsing between THCS D's receipt of Project reimbursement funds from SWRCB and the THCS D's disbursement of reimbursement funds related to the Sub-Project to the Sub-Project Sponsor.

### **SECTION 3 – SUB-PROJECT SPONSOR AGREEMENTS**

#### **Sub-Project Sponsor Agrees:**

- A. To cooperate with THCS D as reasonably required to carry out the purposes of this Sub-Project Agreement.
- B. To administer, implement, construct, operate, maintain and monitor the Sub-Project in accordance with all the provisions and requirements of the Funding Agreement.
- C. To operate and maintain the Sub-Project for a minimum of twenty (20) years after completion of its construction (hereinafter "Useful Life"), in accordance with the requirements of the Funding Agreement.
- D. To ensure that THCS D, SWRCB, the State Auditor, or any authorized representative of the foregoing, is provided safe and suitable access to the Sub-Project site at all reasonable times until February 29, 2060, or the Records Retention End Date specified in the Funding Agreement, whichever is later.
- E. To furnish a Project Manager who will be responsible for ensuring that the Sub-Project is completed, and all Sub-Project-related duties are carried out in accordance with all the requirements and timelines set forth in the Funding Agreement.
- F. To implement all work items in the Funding Agreement associated with the Sub-Project.
- G. To timely provide all deliverables in the Funding Agreement associated with the Sub-Project.
- H. To complete all applicable federal and state environmental documentation and obtain and continue in effect for the duration of this Sub-Project Agreement all required governmental licenses and permits needed for completion of the Sub-Project.
- I. To invoice THCS D for reimbursement of eligible Sub-Project expenses on a quarterly basis, in accordance with the Funding Agreement reimbursement requirements. Said reimbursement invoices will be submitted to THCS D in the format required by SWRCB or THCS D and will include all necessary supporting documentation, deliverables, Sub-Project progress reports and other documents required by SWRCB to process reimbursement requests. In no case shall Sub-Project Sponsor's cumulative Sub-Project reimbursement requests exceed **\$821,854.00**.
- J. To provide match funding for Sub-Project implementation in the amount of **\$38,360.00**, which may include payment of eligible expenses, performance of in-kind services or other eligible costs defined in the Funding Agreement. Said match funding will be documented and submitted with Sub-Project reimbursement invoices but will not be reimbursed. Sub-Project costs eligible for match must have been incurred by Sub-Project Sponsor after November 4, 2014.
- K. To cover all Sub-Project costs until reimbursement for said costs is provided to THCS D by SWRCB. Reimbursement of eligible Sub-Project costs are subject to the terms of the Funding Agreement, which include but are not limited to the following:
  - 1) To receive reimbursement for eligible Sub-Project costs, THCS D must submit a quarterly Project reimbursement request to SWRCB. SWRCB must review and approve the reimbursement

request prior to authorizing reimbursement payments. This process can take several months before THCS D receives the reimbursement payment from SWRCB.

- 2) Reimbursement requests cannot be made prior to execution of the Funding Agreement.
  - 3) Sub-Project costs incurred before the Eligible Work Start Date set forth in the Funding Agreement are not eligible for reimbursement. However, such costs may be used as match funding if they were incurred after November 4, 2014.
  - 4) SWRCB may retain ten percent (10%) of the Sub-Project funding amount until the Sub-Project is complete.
  - 5) Cumulative reimbursement payments for the Sub-Project shall not exceed the amount specified above. If Sub-Project costs exceed that amount, Sub-Project Sponsor must complete the Sub-Project and pay said excess costs with its own funds.
- L. To promptly provide any Sub-Project documents and clarifications requested by SWRCB, even if such request occurs prior to execution of the Funding Agreement.
- M. To retain or cause to be retained for access by SWRCB, the State Auditor, or any authorized representative of the foregoing, for audit, examinations, excerpts, and transcripts all financial and programmatic records, supporting documents, statistical records, or other records which are required to be maintained under the terms of the Funding Agreement until February 29, 2060, or the Records Retention End Date specified in the Funding Agreement, whichever is later.
- N. To grant THCS D and its authorized representatives access and right of way to all property and facilities related to the Sub-Project for its Useful Life. Said right of way will allow THCS D and its authorized representatives to construct, operate, maintain, and monitor the Sub-Project if the Sub-Project Sponsor defaults on its duties set forth in this Sub-Project Agreement.

#### **SECTION 4 – MUTUAL AGREEMENTS**

##### **THCS D and Sub-Project Sponsor Mutually Agree as Follows:**

- A. THCS D and Sub-Project Sponsor intend to fulfill their obligations stated in this Sub-Project Agreement, but THCS D and Sub-Project Sponsor shall only be required to do so if or to the extent that financial assistance is provided to THCS D by the SWRCB through the Funding Agreement. In the event such financial assistance is not provided, or ceases to be provided, this Sub-Project Agreement shall automatically terminate, subject to the conditions of the Funding Agreement.
- B. THCS D and Sub-Project Sponsor shall mutually hold harmless, indemnify and defend each other and their officers, agents and employees from every expense, liability, or payment by reason of injury (including death) to person or property suffered through any act or omission, including passive negligence or act of negligence, or both directly or indirectly arising from this Sub-Project Agreement. This provision shall not be deemed to require either party to indemnify the other against liability or damage arising from the sole negligence or willful misconduct of the other, its agents, officers or employees.
- C. This Sub-Project Agreement contains all of the agreements and warranties of the parties with respect to any matter covered or mentioned in this Sub-Project Agreement. No prior agreements, arrangements or understandings pertaining to such matters shall be effective for any purpose. No provision of this Sub-Project Agreement may be amended or added to except by an agreement in writing signed by each party or each party's successor in interest.

- D. Any provision of this Sub-Project Agreement which proves to be invalid, or illegal, shall in no way affect, impair or invalidate any other provisions of this Sub-Project Agreement, and such other provisions shall remain in full force and effect.
- E. Each party warrants to each other that he or she is fully authorized and competent to enter into this Sub-Project Agreement in the capacity indicated by his or her signature and agrees to be bound by this Sub-Project Agreement as of the effective date of this Sub-Project Agreement.
- F. In the event of a dispute over the interpretation, implementation, or terms of this Sub-Project Agreement any such dispute shall be resolved by binding arbitration between the parties under the California Arbitration Act (Code of Civil Procedure Section 1280 *et seq*). Any such arbitration shall be conducted in Twain Harte, California. If the parties cannot agree on an arbitrator, one will be selected by the Tuolumne County Courts.
- G. This Sub-Project Agreement may only be terminated if the Funding Agreement is terminated by the SWRCB in accordance with the provisions set forth in the Funding Agreement. The SWRCB may terminate the Funding Agreement if funds are disbursed as a result of a material misrepresentation in a submitted document or if there is a violation of a material provision of the Funding Agreement. In the event of such termination of the Funding Agreement, SWRCB may demand repayment of grant funds disbursed for the Sub-Project. If such demand is made, Sub-Project Sponsor will be responsible to immediately repay any disbursed Sub-Project funds to THCS D.
- H. The performance period of this Sub-Project Agreement shall be from the date of its execution until February 29, 2060, or the Records Retention End Date specified in the Funding Agreement, whichever is later.
- I. This Sub-Project Agreement may be executed in counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same instrument.

#### **SECTION 5 - NOTICES**

All notices required to be *given* under this Sub-Project Agreement shall be sent to the following:

For THCS D:

Twain Harte Community Services District  
c/o Tom Trott, General Manager  
P.O. Box 649  
Twain Harte, CA 95383

For Sub-Project Sponsor:

Twain Harte School District  
c/o Gabe Wingo, Superintendent/Principal  
18815 Manzanita Drive  
Twain Harte, CA 95383

#### **SECTION 6 - AUTHORITY**

The individuals executing this Sub-Project Agreement represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.

IN WITNESS WHEREOF, the parties have executed this Sub-Project Agreement as of the date below:

**TWAIN HARTE COMMUNITY SERVICES DISTRICT (THCSD)**

\_\_\_\_\_  
Gary Sipperley, Board President

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Kimberly Silva, Board Secretary

**TWAIN HARTE SCHOOL DISTRICT (SUB-PROJECT SPONSOR)**

\_\_\_\_\_  
Gabe Wingo, Superintendent/Principal

Date: \_\_\_\_\_

\_\_\_\_\_  
Tim Hoffman-Brady, Board President

Date: \_\_\_\_\_

**EXHIBITS**

Exhibit A: Funding Agreement

## PAPERLESS BILLING PROGRAM

### Paperless Billing Savings

Monthly Cost Savings per Bill                      \$0.53

### **Proposed Incentive Program**

#### Prizes

2- \$500 bill credits

4- \$250 bill credits

10 - \$150 bill credits

#### Rules

Minimum 6 month commitment - sign up for paperless billing & provide emergency contact informaton

Only first 500 are eligible to win

Only first 300 are eligible for the \$500 and \$250 prizes

#### Incentive Program Cost

If 500 people (1/3 of customers)

Cost of Prizes    \$3,500.00

Minimum Savings for 500                              \$1,590.00

---

---

Net Program Cost                                        \$1,910.00

If only, the first 300 (about 1/5 of customers)

Cost of Prizes    \$2,000.00

Minimum Savings for 300                              \$954.00

---

---

\$1,046.00

We would break even if we had 1,022 sign up (about 2/3 of customers)

# Twain Harte Community Services District



# STRATEGIC PLAN

Adopted:  
November 13, 2019

<input type="checkbox"/> 1.14	Explore options to expand fire station living facilities.
<input type="checkbox"/> 1.15	Fix or replace old park bathroom building.

<b>2. EMERGENCY PREPAREDNESS</b>	
<b>GOAL</b>	
<i>Prepare staff, community and infrastructure for wildfire and other events that threaten our community and services.</i>	
<b>OBJECTIVES</b>	
<input type="checkbox"/> 2.1	Add generators at critical facilities.
<input type="checkbox"/> 2.2	Harden all critical facilities and establish 100 feet of defensible space.
<input type="checkbox"/> 2.3	Evaluate cyber security and make any necessary improvements.
<input type="checkbox"/> 2.4	Install compatible radio systems in all vehicles to improve inter-department emergency communications.
<input type="checkbox"/> 2.5	Collaborate with cooperative agencies to perform vegetation management along major roads.
<input type="checkbox"/> 2.6	Explore and implement new ways to encourage/assist with local fuels management.
<input type="checkbox"/> 2.7	Work with community to promote and establish Fire Wise Communities.
<input type="checkbox"/> 2.8	Improve the emergency alert horn system.
<input checked="" type="checkbox"/> 2.9	<b>Develop multiple methods of direct communications with customers.</b>
<input type="checkbox"/> 2.10	Work with CERT to continue and expand community emergency trainings.
<input type="checkbox"/> 2.11	Identify potential high risk emergency incidents, develop response procedures and perform inter-department tabletop training exercises.
<input type="checkbox"/> 2.12	Conduct a public outreach campaign to encourage installation of 2-way cleanouts and reduce common sources of sewer system blockages.
<input type="checkbox"/> 2.13	Improve and expand fire training facility and equipment.
<input type="checkbox"/> 2.14	Promote and conduct trainings with local cooperator agencies.
<input type="checkbox"/> 2.15	Establish a communitywide AED program, including install of AEDs.
<input type="checkbox"/> 2.16	Explore options to expand services to include ALS.
<input type="checkbox"/> 2.17	Obtain funding for a firefighter rehab vehicle.
<input type="checkbox"/> 2.18	Procure water and sewer emergency response trailers.
<input type="checkbox"/> 2.19	Procure and install a WiFi cradle point to enable District internet access during power outages and other emergencies.



<b>3. EXPANDED PARK FACILITIES</b>	
<b>GOAL</b>	
<i>Build Twain Harte Meadows Park and identify recreational opportunities to improve quality of life in Twain Harte.</i>	
<b>OBJECTIVES</b>	
<input type="checkbox"/> 3.1	Obtain funding for Twain Harte Meadows Park.
<input type="checkbox"/> 3.2	Complete construction of Twain Harte Meadows Park.
<input type="checkbox"/> 3.3	Improve Community Center by remodeling bathrooms and kitchen, paving or repairing parking lot and adding internet capabilities.
<input type="checkbox"/> 3.4	Explore developing recreational programs to promote community health and relationships.
<input type="checkbox"/> 3.5	Recruit local partners to offer community recreation programs.
<input type="checkbox"/> 3.6	Advertise park rental opportunities and improve ease of rental process.
<input type="checkbox"/> 3.7	Develop an easy method for collecting continual resident input on park facilities.

<b>4. COMMUNITY ENGAGEMENT</b>	
<b>GOAL</b>	
<i>Promote community engagement through active education, promotion of District activities and sensitivity to community needs.</i>	
<b>OBJECTIVES</b>	
<input type="checkbox"/> 4.1	Develop and hold annual open house or community event.
<input type="checkbox"/> 4.2	Participate in local parades and community events.
<input type="checkbox"/> 4.3	Conduct four community tours and/or educational programs each year.
<input type="checkbox"/> 4.4	Develop video outreach program to educate public about projects, staff and other District activities.
<input type="checkbox"/> 4.5	Increase social media, website articles and mailers to educate customers and promote District activities and respond to community questions.
<input type="checkbox"/> 4.6	Improve outreach to local students.
<input type="checkbox"/> 4.7	Expand website to include ordinances, key policies and FAQ's.
<input type="checkbox"/> 4.8	Implement paperless billing and conduct outreach on billing and payment options.

**TWAIN HARTE COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 21-34**

**PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE  
PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM'S  
ORDER DATED MARCH 4, 2020, AND RE-AUTHORIZING REMOTE  
TELECONFERENCE MEETINGS FOR THE PERIOD OF DECEMBER 8, 2021 TO  
JANUARY 7, 2021**

---

**WHEREAS**, the Twain Harte Community Services District ("District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of the District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the Board of Directors previously adopted Resolution #21-34 on November 10, 2021, finding that the requisite conditions exist for the legislative bodies of the District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

**WHEREAS**, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

**WHEREAS**, emergency conditions persist in the District, specifically, with the current state of emergency declared by Governor Newsom on March 4, 2020, due to COVID-19; and

**WHEREAS**, Tuolumne County Public Health strongly encourages the continued practice of preventive actions like wearing a mask in public, keeping your distance, avoiding crowds, washing hands, and staying home when sick will help slow the spread attributable to the rise in SARS-CoV-2 Delta Variant.; and

**WHEREAS**, the Board of Directors hereby finds that the rise in SARS-CoV-2 Delta Variant has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency, the Board of Directors hereby finds that the District's legislative bodies may conduct their meetings remotely via teleconference without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, the Board of Directors adopted alternate meeting locations and virtual meeting protocols on April 1, 2020, which include options for public participation.

**NOW, THEREFORE, BE IT RESOLVED**, by the District Board of Directors that:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference; and
2. Affirmation that the Local Emergency Persists. The Board hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District; and
3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020; and
4. Remote Teleconference Meetings. The General Manager and District staff are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act; and
5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption on December 8, 2021 and shall be effective until the earlier of (i) January 7, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District's legislative bodies

may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED AND ADOPTED**, by the Board of Directors of Twain Harte Community Services District on December 8, 2021, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

ATTEST:

\_\_\_\_\_  
Gary Sipperley, Board President

\_\_\_\_\_  
Kimberly Silva, Board Secretary

2022

Twain Harte Community Services District

January '22						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February '22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March '22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April '22						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May '22						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June '22						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July '22						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August '22						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September '22						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October '22						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November '22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December '22						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Committee Meetings

- 1/5/22 January Committee Meeting
- 3/2/22 March Committee Meeting
- 5/4/22 May Committee Meeting
- 6/1/22 June Committee Meeting
- 9/7/22 September Committee Meeting
- 11/2/22 November Committee Meeting

Board Meetings

- 1/12/22 January Board Meeting
- 2/9/22 February Board Meeting
- 3/9/22 March Board Meeting
- 4/13/22 April Board Meeting
- 5/11/22 May Board Meeting
- 6/8/22 June Board Meeting
- 7/13/22 July Board Meeting
- 8/10/22 August Board Meeting
- 9/14/22 September Board Meeting
- 10/12/22 October Board Meeting
- 11/9/22 November Board Meeting
- 12/14/22 December Board Meeting

Holidays - Office Closed

- 1/17/22 ML King Day
- 2/21/22 President's Day
- 5/30/22 Memorial Day
- 6/20/22 Juneteenth (Observed)
- 7/4/22 Independence Day Office Closure
- 9/5/22 Labor Day
- 10/10/22 Columbus Day
- 11/11/22 Veterans Day
- 11/24/22 Thanksgiving
- 11/25/22 Day After Thanksgiving
- 12/26/22 Christmas Eve (Observed)
- 12/27/22 Christmas Day (Observed)
- 12/29/22 New Year's Eve (Observed)
- 12/30/22 New Year's Day (Observed)



OPERATIONS REPORT  
November 2021  
FIRE DIVISION

*Artwork signature*  
© 2021  
10/11/21

# STAFFING

Full-Time Captains-3

Relief Captains-6

Seasonal Engineers-2

Intern Operators-1

Intern Firefighters-2

Relief Firefighters-3



# New to the Family



Neftali "Nef" Orozco. The Twain Harte Fire Department has selected the new A-Shift Fire Captain. Neftali "Nef" Orozco Captain Orozco is a Fire Academy Graduate from College of the Desert in Palm Desert. Before working at Twain Harte, Captain Orozco worked as an Engineer at Mission Aviation Fire & Rescue. Captain Orozco will be in charge of Facilities, PPE, and Radios. On behalf of the THCSD family, we welcome Neftali to the Twain Harte family.



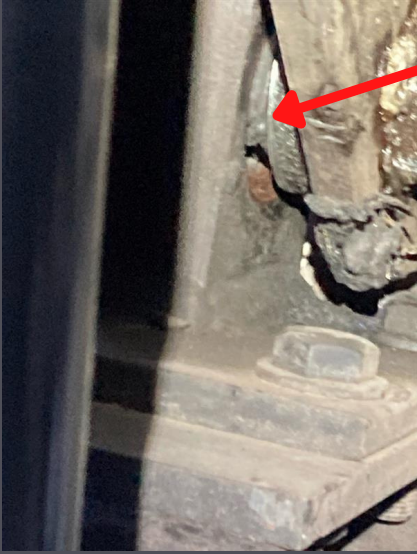


# Twain Harte Fire Department Firefighter of the year 2021

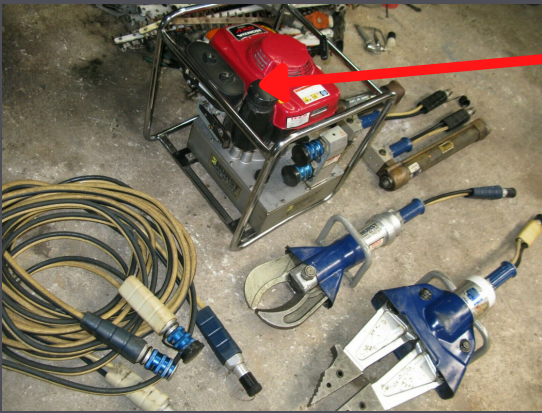


The Twain Harte Fire Department has selected Jonathan Oberg as this year's 2021 Firefighter of the year. Engineer Oberg joined the department in July of 2019; Engineer Oberg was quickly promoted to Intern Operator in 2020. Engineer Oberg has been very active as a Fire Line EMT and has deployed to numerous Wildland Fires all over the state, including responding to Southern California in early 2020 for the COVID surge at Oxnard hospitals. Engineer Oberg is very active in training new Intern Firefighters and is one of our assistant instructors for the Fire Control 3-B program. Congratulations, Engineer Oberg, and thank you for your hard work and dedication.

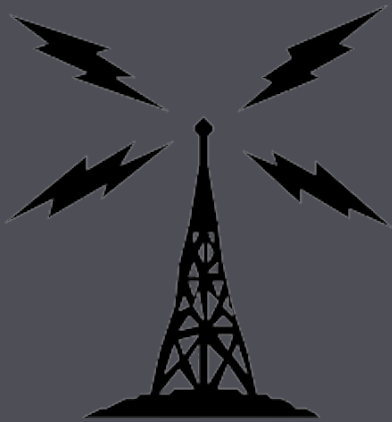
# FLEET/FACILITIES



During a recent check on E-721, Captain Slater identified a cracked Cab lift pin. If these pins shear off, there is a potential for the engine's Cab to fall off the frame.



The Hydraulic Jaws power unit is out of service due to a broken hydraulic fluid pump. Cost for repair 3800-4200.



UPDATE: HQE siren will be shipping equipment the second week of December.



# November Response for Service-34



November 27th: Engine 721 responded to a multi-vehicle accident at the East entrance to Twain Harte. Captain Orozco quickly notified dispatch of an unknown white powder substance on the ground and promptly declared the incident a Hazardous Material Incident.



November 29th: Engine 721 and Chief 720 responded to a Residential Structure Fire in the County area. Captain Orozco and crew assisted in containing the fire. Chief 720 worked as the incidents Safety Officer.



November 30th: Chief 720 responded to a Residential Structure Fire in Jamestown as a Safety Officer



# November Training Hours- 224



THFD members participated in a multi-company live-fire drill with Cal Fire, Mi Wuk Sugar Pine Fire, and Tuolumne County Fire. This was excellent training for new crew members and Company officers to sharpen their skills in commanding an incident. Twain Harte Fire will continue to support collaborative efforts with all local agencies willing to come together for a common goal.





# Tuolumne County Fire Chief's Report

Sonora Fire Department has contracted for fire services with Chicken Ranch Casino in Jamestown. Target date 2024.

Manteca District Ambulance has submitted a 180-day notice to Tuolumne County for termination of their contract for transport service.

The Fire Chiefs will be looking into a Joint Power of Authority (J.P.A) for command coverage and safety officer coverage. Currently, Twain Harte Fire Department is the only local agency assisting Tuolumne County Fire and Cal Fire with safety coverage.



# Community Projects:

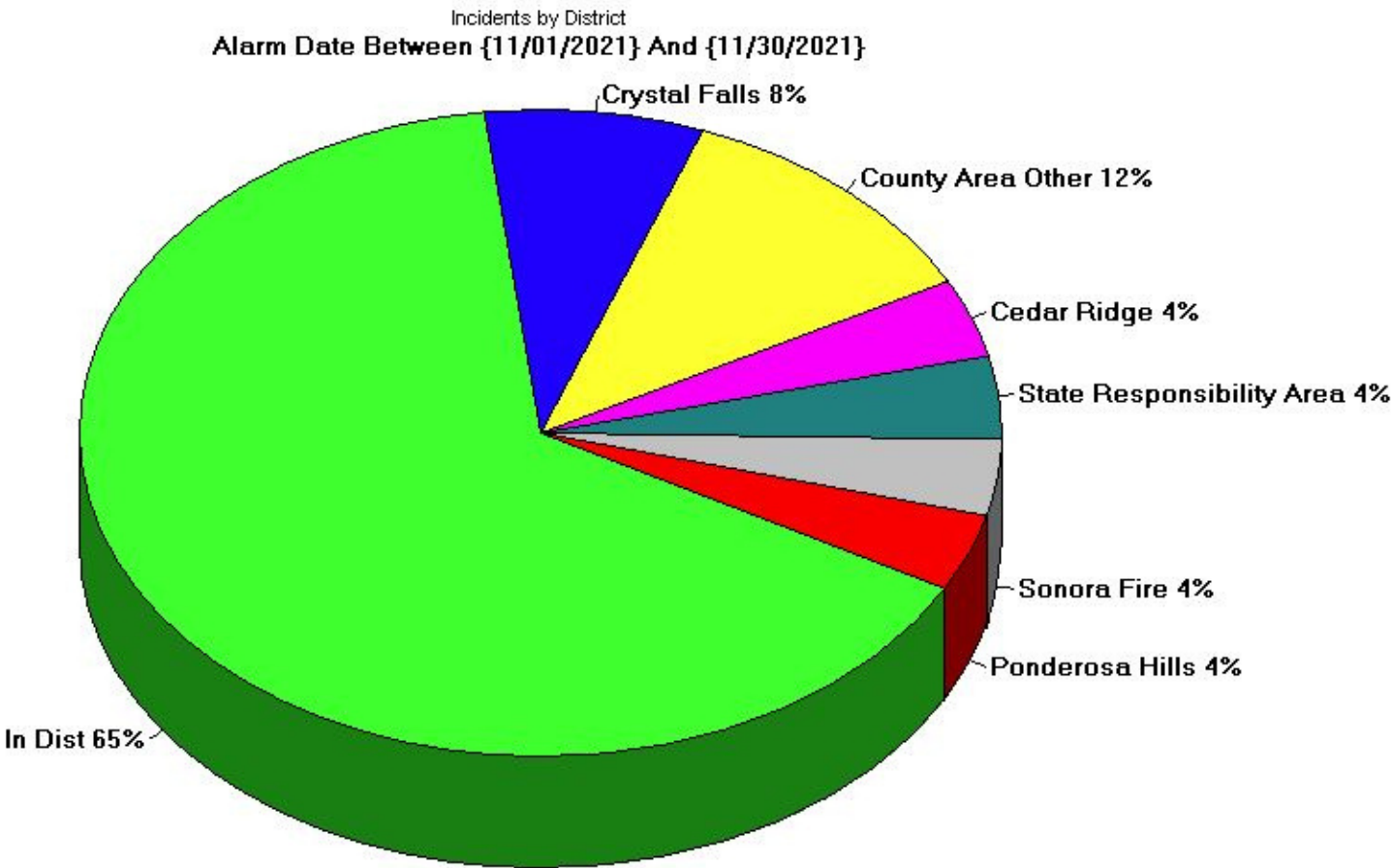


Cal Fire has completed the Fuels Reduction project work at Vantage Point Drive.

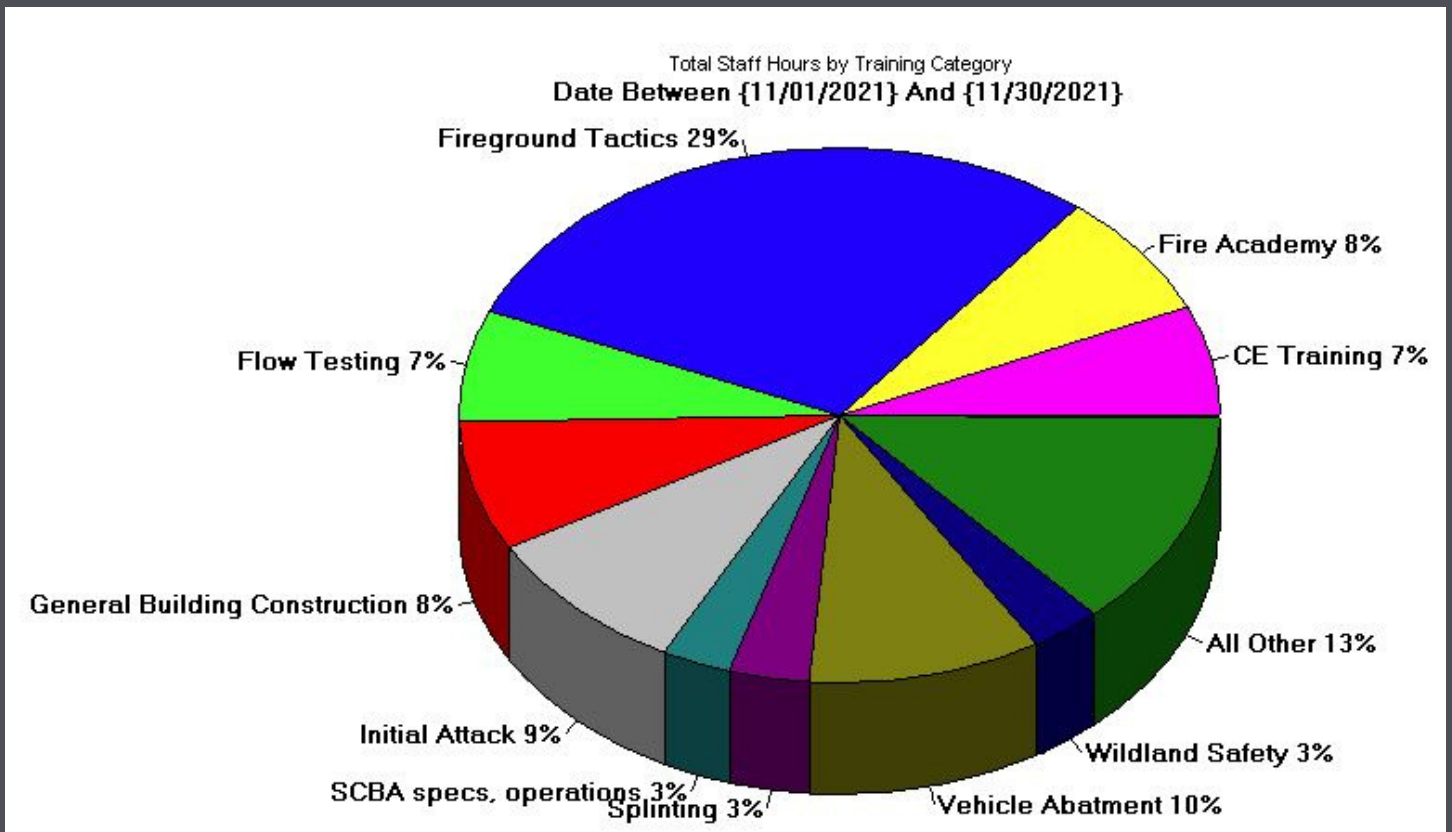


A-Shift assisted in placing the annual Christmas decorations on Twain Harte Drive

# Incident by District



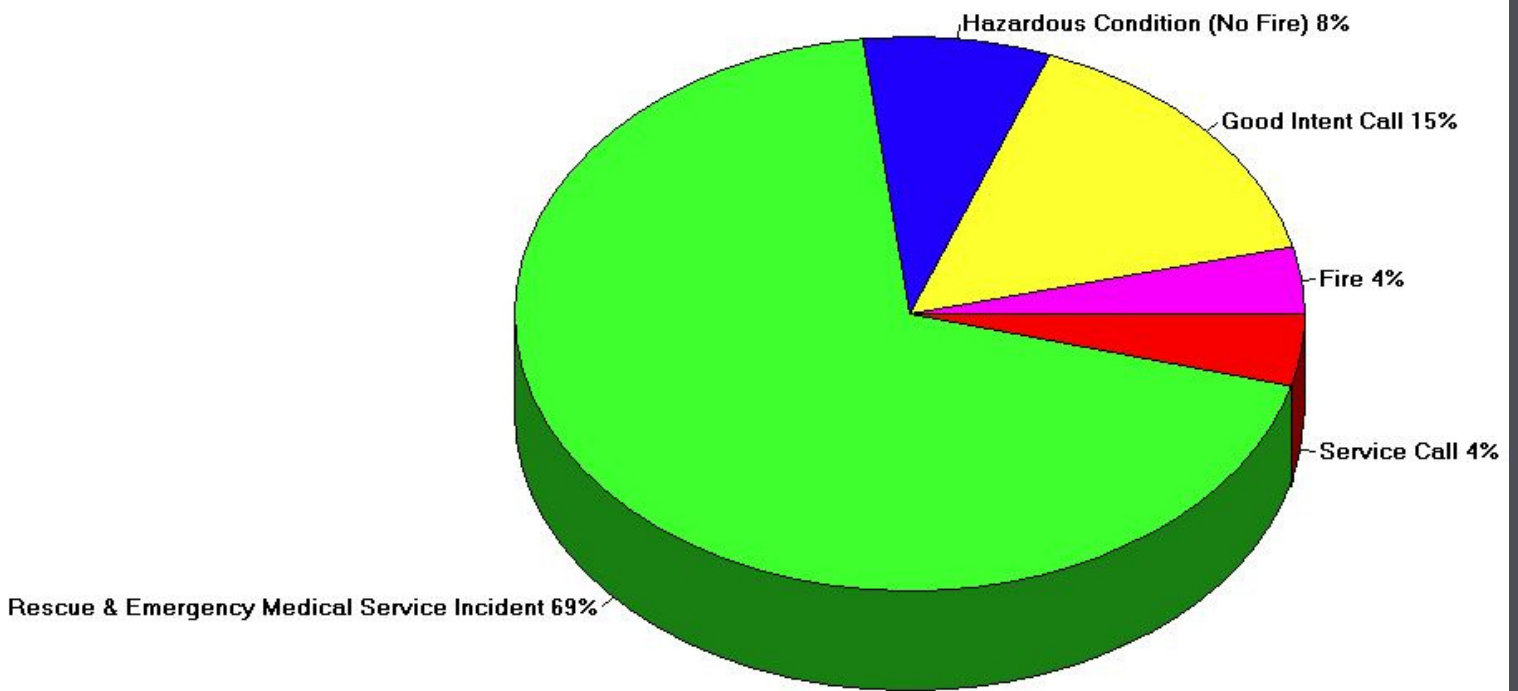
# Training by Type





# Incident by Type

Incident Type Summary  
Alarm Date Between {11/01/2021} And {11/30/2021}





**SERVING TUOLUMNE COUNTY**

# MONTHLY UPDATE

November 2021

Mary Schreiner, Editor  
twainhartecert@gmail.com

## Contents:

- In This Issue.....Page 1
- Notes From The Program Manager.....Page 2
- Safety Tips For December....Page 2
- Capitol Christmas Tree..Page 3 & 4
- Fire Safety & Emergency Communications.....Page 5
- Amazing Community.....Page 5 & 6
- Member Profile.....Page 7 & 8
- Promotion.....Page 8
- Good Steward.....Page 8 & 9
- Light Up The Town.....Page 10
- Veterans Day.....Page 11
- UAV Flight.....Page 12
- RAD Cards.....Page 13
- Where Does the Time Go?...Page 13
- Receiving Thanks.....Page 14
- What's Next?.....Page 14

## IN THIS ISSUE...

Thanksgiving always reminds us of all of the good things in our lives. Carol Hallett starts us off this month by reflecting on some things for which most of us can be thankful. John Buckingham has some tips to stay safe as we enter this holiday season, and we'll take a look at our deployment to help keep people safe as they came to view the Capitol Christmas tree. Later in this issue, we profile member Allan Hancock, learn about ways in which we can be good stewards of the land, and see what some of our CERT members were up to when "off duty". Our UAV Unit did some training, Mike Mandell was promoted, and many of us attended a virtual meeting regarding the issues surrounding Fire Safety and Emergency Communications. Our unofficial flag unit was busy, we received some nice recognition from one of our County Supervisors, and RAD cards are now available in Tuolumne County. And we tell you some of the events to look forward to in December.

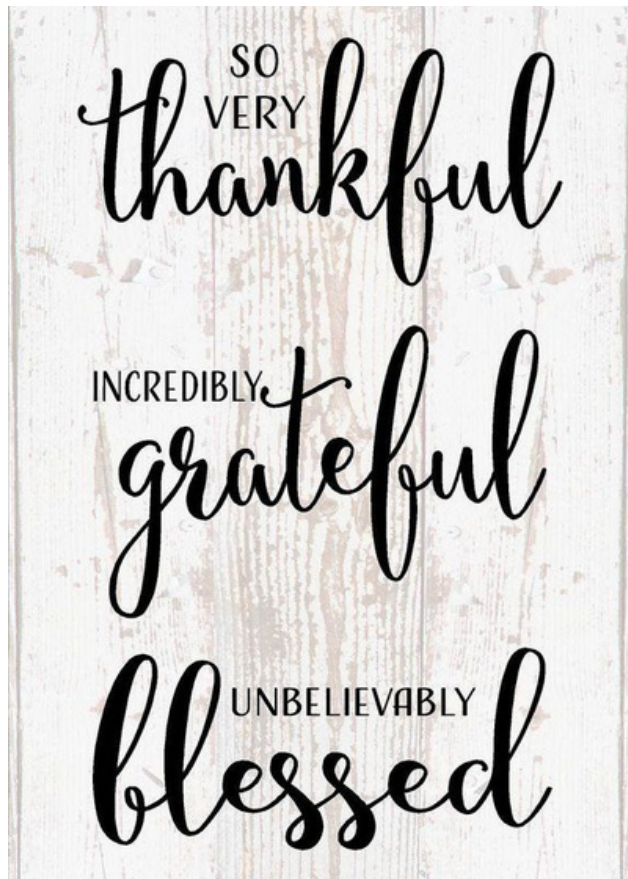
We hope you enjoy this month's issue. Our goal is to provide information to the community, focusing on safety and health.

If you have a suggestion for future articles, please contact [twainhartecert@gmail.com](mailto:twainhartecert@gmail.com) for consideration of the topic by the board.



# NOTES FROM THE PROGRAM MANAGER

by Carol Hallett



I am “so very thankful, incredibly grateful and unbelievably blessed”. This quote has me written all over it!

I am so very thankful for my family, my friends and my health. All three of these make my world absolutely perfect. They are intertwined, without one the others would be lacking.

I am incredibly grateful for the opportunity called life. Where I am able to go out and help others, be part of a community that cares about each other and to have the opportunity to be a part of something bigger than me.

I am unbelievably blessed for all the people in my life, the love that I experience everyday and the warmth that fills my heart feels when I look out my

window and see the picturesque location where I live and call home.

I hope you all had a wonderfully happy Thanksgiving with friends and family.

## SAFETY TIPS FOR DECEMBER

by John Buckingham, Safety Officer, THA-CERT

- 1) December is the deadliest month for electrical fires! Be careful and aware of your electrical connections and their proximity to combustible sources
- 2) Manage Heating equipment, furnaces and fireplaces to avoid fires
- 3) Don't leave lighted candles unattended and place decorations away from open flames
- 4) Grease fires, be knowledgeable on what to do with a grease fire while cooking
- 5) Don't post your travel plans on social media

Remember, a safe holiday is a happy holiday!

# CAPITOL CHRISTMAS TREE DEPLOYMENT

by Lee Smith, Traffic/Crowd Control Unit Leader, THA-CERT

*Editor's note: The caravan transporting the Christmas tree for the Capitol Building in Washington D.C. stopped by Sonora's Mother Lode Fairgrounds, en route to our nation's capitol, on Wednesday, November 3rd.*

The Capitol Christmas tree deployment started like clockwork. Lise (Lemonnier, Planning Section Chief for THA-CERT) ensured that all volunteers showed up on time. We did a quick huddle and went over the overview on the theory of placement of everyone for the Traffic Control. All were in good spirits.

Everything went like clockwork. I really didn't expect a huge turnout...WRONG!! We filled the primary lot completely so we had to start parking around the Ag display area. Everyone hustled and adjusted, moved their location, and performed beautifully.



Unit Leader Lee Smith (far right) gives CERT volunteers (from left) Sandra Walker, Mike Mandell, Lise Lemonnier, Rich Combs, and Matt Kain, an overview of operations for the Capitol Christmas tree deployment



The trailer for the Capitol Christmas Tree (above) provides a map of the route the tree will take.

Visitors (right) were able to view the tree up close.



Nobody got run over or hit, and there were very few frowns; there were, however, lots of kids and lots of smiles. Hot chocolate, candy, and other treats were provided for guests.

The Forestry Department, the mounted Sheriff's Posse, and many other government agencies were there. Everyone who was there from Twain Harte Area CERT worked hard and we had a great result. Thank you to all of the volunteers who made this possible.

# CAPITOL CHRISTMAS TREE DEPLOYMENT, *cont'd*



The tree (left) will be displayed at the Capitol Building in Washington D.C.

The Sheriff's Posse (right) helps escort the Capitol Christmas Tree to the fairgrounds in Sonora



Santa arrived in a vintage fire engine to help with the festivities.

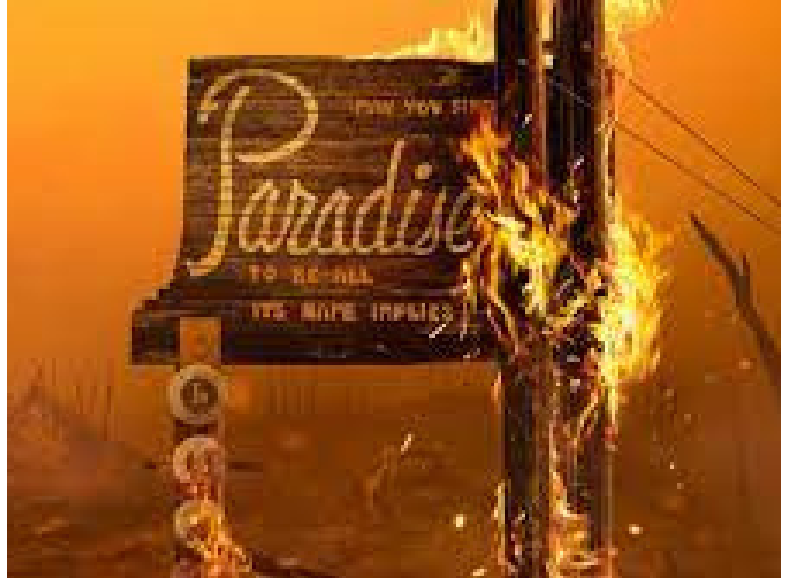
# ***FIRE SAFETY & EMERGENCY COMMUNICATIONS***

**by Rich Combs, Member, THA-CERT**

A broad cast of characters watched a presentation by Alan Thompson covering "Lessons Learned from the Paradise Camp Fire of 2018", detailing the clear and present danger we now face from an over-dependence on vulnerable Internet and telecom services, and the urgent need for backup emergency-communications systems.

There were representatives from THA-CERT, Groveland Area CERT, TCARES, Tuolumne OES, Tuolumne Board of Supervisors, Strawberry HOA, Friends of Pinecrest, Pinecrest Fire, Strawberry Fire, Columbia Fire, Cold Springs HOA, Cow Creek HOA, as well as a number of concerned individuals.

The presentation stretched to just over an hour, with an additional one-hour Q & A session.



While the presenter, Alan Thompson, did not give “the solution” to the topic, he did show what had worked, and not worked, in a variety of disaster situations, primarily focused on the Paradise Fire of 2018. The Paradise region had a population very similar to Tuolumne County.

Hopefully all the agencies involved, including CERT, will use the information to evaluate the robustness and appropriateness of their current response paradigm. The presentation was recorded and will be available to all interested.

If you wish to receive a link to the talk, please contact Rich Combs at [twainhartecert@gmail.com](mailto:twainhartecert@gmail.com).

## ***AMAZING COMMUNITY***

**by Carol Hallett, Program Manager, THA-CERT**

Donations were needed and the community came through in an amazing way.

Our Firefighter Rehab Unit Leader, Randie Revilla, along with our UAV Unit Leader, Michelle Wagner, and I met to review all the items needed to complete the required items for the Firefighter Rehab Vehicle.

We gave the list of needs to our Fund Raiser Coordinator, Linda Postma. She contacted different people in the community to see if we could get things donated. One of the people that she contacted was Matt Rose at Adventist Health. Matt made a commitment

## *AMAZING COMMUNITY, cont'd*

to donate items to us; if this sounds familiar it is because we reported this a few months ago.

After we reported it Groveland Area CERT went to the hospital and made a similar request and it was granted.

Groveland CERT received a check for \$1,000.00 to purchase items for their Firefighter Rehab needs.

Linda went back to Matt and found out that the hospital thought CERT was CERT. We clarified that there are two CERT teams in Tuolumne County now, Groveland Area and Twain Harte Area. Matt said, "We will make this right".

This month we received a \$2700.00 check to purchase the items that are on our needs list. Randie Revilla is in the process of purchasing all the items we need to complete our inventory list.

Thank you to Adventist Health and Matt Rose for being such an amazing partner and caring so much about our community and our firefighters.



# MEMBER PROFILE: ALLAN HANCOCK

by Mary Schreiner, PIO, THA-CERT

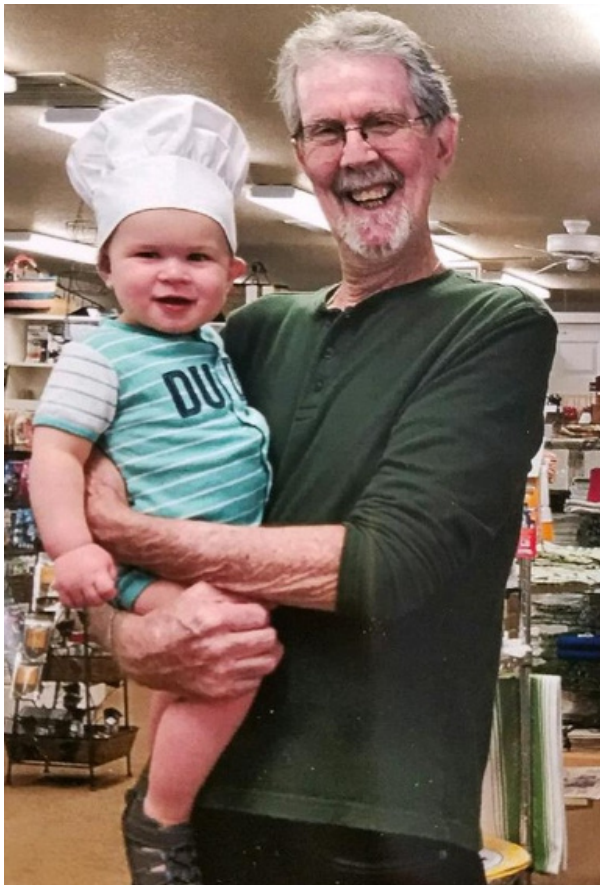
A familiar refrain I hear from people when I inform them that Carol (Program Manager Carol Hallett) has elected them to be profiled this month is, "Why me?" and Allan Hancock was no exception.

I had the pleasure of sitting down with Allan and his wife Carol in their shop, "The Harte of the Kitchen", in Twain Harte.

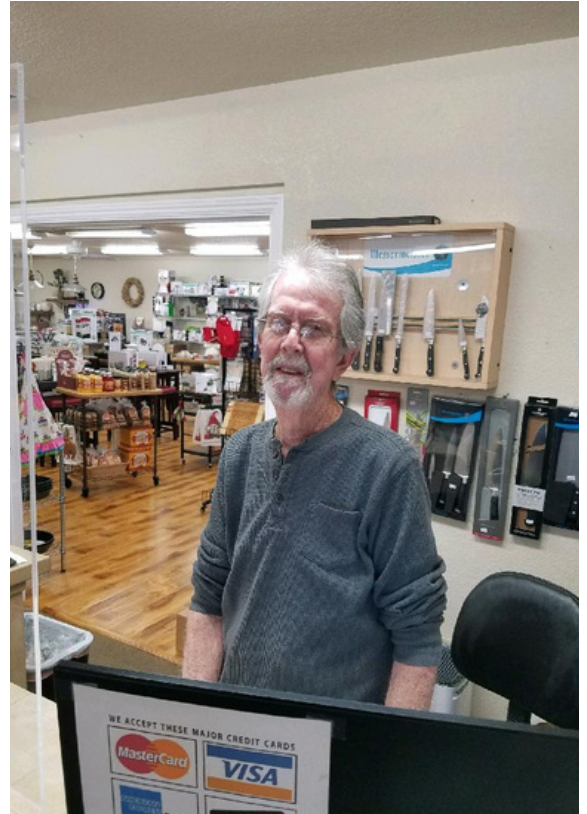
Still protesting that he was "boring" and that no one would be interested in reading about him, Allan shared some of his story with me (and by extension, you).

He grew up in Turlock, attending local schools, until he went to Columbia to attend Columbia College as a forestry major. During the summer, Allan would work for the California Department of Forestry and lived in the barracks.

Allan worked for three years with the Department of Forestry, and then returned to Turlock to work for his dad at Turlock Floor Covering and eventually took over the business from this father. Allan sold the business in 1995 and started A & H Floor Covering in Ceres, CA.



(left) Allan and his great-nephew, Henry Allan



(above) Allan mans the register in "The Harte of the Kitchen"

Allan met his wife, Carol, via mutual friends at a party in 1972. They have been married for 48 1/2 years.

Allan has loved Tuolumne county since his Columbia College days and he and Carol bought a house in Twain Harte, while still living and working in Turlock. The couple eventually moved up to Twain Harte and Allan worked for Quality Floors in Standard.

It was during a shopping trip to a kitchen store in Copperopolis to buy their niece a gift that they realized that Twain Harte needed a kitchen store, so they bought their store and have been in business there on the corner of Joaquin Gully and Meadow Drive for 10 1/2 years.



## **MEMBER PROFILE: ALLAN HANCOCK**

In 2016, Carol Hallett helped Carol Hancock with the expansion on the Kitchen store into the space next door. The expanded area allows them to offer special events like cooking classes and their popular Thursday evening "Sips and Snacks".



It was while Carol Hallett was assisting with the expansion that Allan learned about CERT and he became a member shortly after.

Allan says he really likes helping people and always enjoyed the monthly meeting/trainings, until they were put on hold, due to the Pandemic; he is happy that they have become a regular item again. But most of all, he really appreciates that one of CERT's most steadfast rules is that family comes first.

(left) Allan assists in putting flags up for Veterans Day earlier this month

## **PROMOTION OF MIKE MANDELL**

**by Carol Hallett, Program Manager, THA-CERT**

I am proud to announce that Mike Mandell has accepted the position of Team Leader for THA-CERT. He will continue to hold the position of Operations Section Chief as well, until we find someone who would like to work with him in that position.

Mike is an extremely valuable member of our team and our community; it is my privilege to work with him.

With Mike in the position of Team Leader it will allow me to (as the Program Manager) focus on looking and working on the future of THA-CERT as well as the growth of the team.



# GOOD STEWARD OF THE LAND

by Carol Hallett, Program Manager, THA-CERT

It is a privilege to be able to purchase land but along with that privilege comes responsibility. We take that responsibility to heart and have always striven to be good stewards of the land.

We have been developing and working on our property for 20 years. When we bought it there was only trees, bushes, a creek and boulders. We put in all the utilities, encroachments, driveways and structures. I always say that I learned the true meaning of the phrase, “you can’t see the forest for the trees”. That was our property...so thick with trees and brushes you could not even walk through it.

Each year we trimmed up the trees, thinned out the brush and cut down dead or dying trees. Each year the land looked bigger and better.

We did a pretty good job with our “Defensible Space” and “Roadside Clearance” but the back part of our property needed to be a “Shaded Fuel Break”. That was a bigger project than we could accomplish ourselves. We also felt pressure because of the dryer winters and the long hot summers we were worried that if a fire started it would very quickly get out of control.



We decided it was a good time to call in a professional. We got a hold of Ron Yates at Sierra Vegetation Management and told him we wanted shaded fuel break on the hill that leads up to our neighbor’s house. It is the back part of our property and we don’t really see it much but we knew that if a fire started there it would have lots of fuel and go quickly up the hill, which could be horrible for the firefighters, our neighbors and Twain Harte.

Ron came with his skid steer masticator and a helper. They cut down and trimmed trees, then they mulched everything that was on the ground. The result each day was simply amazing.

As our property transformed each day from a fire hazard to a park like setting, a weight was lifted knowing that we were making a real difference in the fight against forest fires, protecting our neighborhood and being good stewards to the land.

# GOOD STEWARD OF THE LAND, cont'd

## Terms:

*Defensible Space:* Defensible space is the buffer you create between a building on your property and the grass, trees, shrubs, or any wildland area that surround it. This space is needed to slow or stop the spread of wildfire and it helps protect your home from catching fire—either from embers, direct flame contact or radiant heat.

*Roadside Clearance:* Trim up and clear trees, shrubs and bushes along the roadside to ensure passage if the canopy catches fire.

*Shaded Fuel Break:* A shaded fuel break is a forest management strategy used for mitigating the threat of wildfire in areas where natural fire regimes have been suppressed, leading to a dangerous buildup of combustible vegetation.

# LIGHT UP THE TOWN

by Carol Hallett, Program Manager, THA-CERT

This is my favorite time of the year when we get to light up the town with Christmas Lights. This is not a CERT function but some of my CERT friends come to help.

The idea is to light up the parade route for our sweet little Christmas Parade. The lights are supplied by the merchants, donated by residents or purchased to ensure that we have the street lit up and festive.



Bob Schreiner, Allan Hancock, and Matt Kain hang lights, while Carol Hallett supervises



Mike Mandell (above) hangs lights, while Allan Hancock and Matt Kain assist

I want to thank all of those who helped; Bob Schreiner, Mary Schreiner, Allan Hancock, Matt Kain, and Mike Mandell.

We spent three days (2 hours each day) and the results are delightful. I hope you get a chance to enjoy the picturesque town of Twain Harte this holiday season.

# VETERANS DAY

by Lise Lemonnier, Planning Section Chief, THA-CERT

Veteran's Day-A day to remember those who have served our country. They have made many sacrifices for our freedom. The least we can do is honor them.



Allan Hancock (left) assists Mike Mandell with hanging a flag

Our THA-CERT team showed off our country's colors for this holiday. A small team of members came out on Sunday and put up 44 American flags throughout downtown Twain Harte.

(Un)fortunately we had over an inch of rain on Tuesday. These flags are all cotton and very heavy, and the rain caused a few to break the flag poles. Allan Hancock retrieved them to safety. They were washed and ironed and put back onto their poles. We lost one flag to a bad tear.

The flags were up all week in honor of our Veterans. The same small team took them down on the following Saturday.

These flags will go back up for Memorial Day, and the Fourth of July.

Thank you Veterans!



The "Flag Crew", (from left) John Bagnall, John Buckingham, Allan Hancock, Lise Lemonnier, and Mike Mandell

# UAV FLIGHT

by Carol Hallett, Program Manager, THA-CERT

This month our UAV (Unmanned Aircraft Vehicle) took flight, Ben Wagner as the pilot, Carol Hallett as the visual observer (VO on a beautiful fall morning. The skies were clear, the sun was warm and Mother Nature was basking in all her glory.



Aerial view of Twain Harte Lake taken by the UAV

We decide to take our first flight down at Twain Harte Lake. We set up on the rock below the dam and decided to start our flight from there. Taking in all the sites from below the dam and then rising up over it to see the water just sitting there majestically. The flight continued skimming over the water above some ducks that were quietly swimming along.

We ended the flight along the beach and up to have a view of the magnificent conifers that were the most spectacular color of green.

We packed up our gear and headed to town. This time we wanted a view of our peaceful little town. We tested having multiple visual observers this time. Allan Hancock was in town by the Arch and I was down across from Wayne's Station with Ben. We communicated using our cell phones. We decided on a plan. We discussed the hand off of the UAV from one VO to the other. Allan also gave us a heads up on traffic flow so that we were not a nuisance.

We flew up Twain Harte Drive and over the Arch and then along Joaquin Gully and up over the trees as an ending of the shot. We then took a flight that went under the arch; we were successful in doing that flight twice. We got some beautiful footage of the area and some great training for the team. Thanks to Ben and Allan for being part of our ever-giving team. And thanks to Twain Harte for being the beautiful place where we live.

# ***RAD CARDS IN TUOLUMNE COUNTY***

**by Dawn Cronin, Training Manager, THA-CERT**

Thanks to a \$500,000 grant received by our county, the RAD Card is now available in Tuolumne County.

The RAD Card program incentivizes customers to shop at local businesses. The grant funds allow our county to double your spending dollars, and is designed to boost shop-local traffic in our community.

RAD Card, a dollar for dollar match program, is a gift card app that you download to your smart phone. When you upload \$25, \$50, \$75, or \$100 to your RAD Card account, you will receive double the amount to spend at participating small businesses in Tuolumne County! New businesses are joining the program every day. Once you

receive the funds, they don't expire. However, once the county's funds are depleted, they're gone, so get yours soon!

Download the RAD Card app today and start spending!

You can visit <http://www.TheRadCard.com> to learn more. Happy Shopping!

Twain Harte businesses ready and waiting for Christmas shoppers (right)



# ***WHERE DOES THE TIME GO?***

**by Lise Lemonnier, Planning Section Chief, THA-CERT**

The hours spent for THA-CERT in November are:

Administration =	161
Training =	27
Deployment =	<u>109</u>

Total hours for November : 297

We were busy little bees!

# RECEIVING THANKS

by Mary Schreiner, PIO, THA-CERT

As we have said before, we here at CERT don't do what we do for the recognition, but it's always nice to be appreciated. We received a nice note from District 4 Supervisor, Kathleen Haff.

The note reads:

"Dear Carol and the Twain Harte CERT team

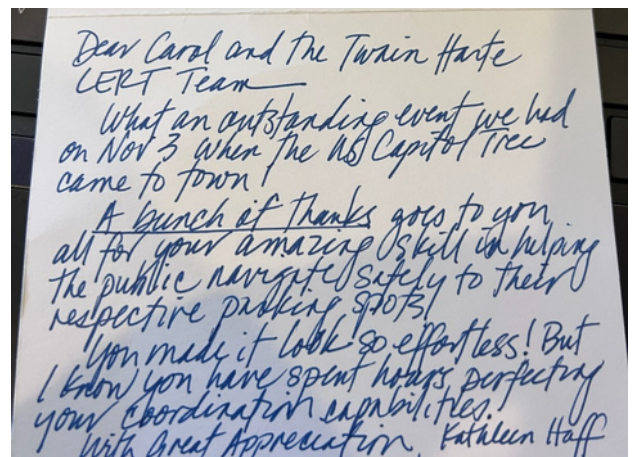
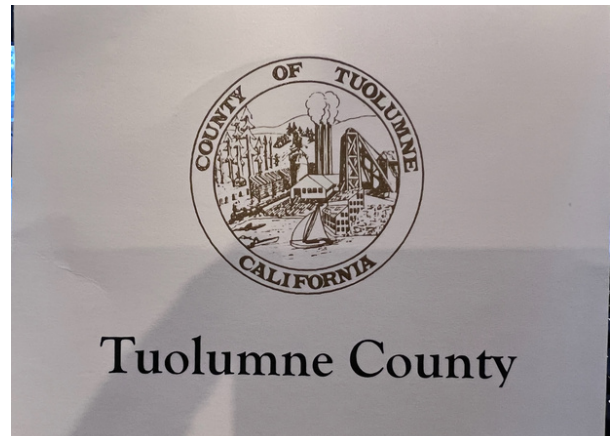
What an outstanding event we had on Nov 3 when the US Capitol Tree came to town!

A bunch of thanks goes to you all for your amazing skill in helping the public navigate safely to their respective parking spots.

You made it look so effortless! But I know you have spent hours perfecting your coordination capabilities.

With great appreciation,  
Kathleen Haff"

Thank you, Supervisor Haff!



## WHAT'S NEXT

Here are a few of the events coming up in December:

### Twain Harte Christmas Parade

Friday, December 3rd

Carols: 5:30, Tree lighting: 6:00, parade immediately following tree lighting

### Tuolumne Township Christmas Parade and Craft Fair

Friday, December 11th

Parade: 6 pm Friday

Craft Fair: Friday 4pm - 8 pm Friday, 10 am - 2 pm Saturday

**Reminder:** There is no CERT monthly training in December. the next meeting is in January.



Twain Harte Christmas Parade



# TWAIN HARTE CSD OPERATIONS REPORT

## What's New



### Water/Sewer/Park Division

For November 2021

Board Meeting 12/08/21

- Attended 11/17/21 IRWMA Meeting:
  - Potential grant money available to us. Tom will speak about the details in his report.
- New Operator Interviews Conducted 12/7/21.
  - Follow up evaluations for top candidates utilizing a rotation of skills tests in Sewer, Distribution and Treatment topics to follow.
  - Start date for new employee is early January.



---

# *Highlights*

---



## Water

- Number of customer service calls were above average for this time of year (20-35) for a total of 38.
- Valves inspected and maintained out of 575: 124 or 21.6% (Context: 125 were inspected and maintained by this time last year with an annual goal of 25%)

- WSP/FD Collaboration for Dead End and Main Line Flushing: 12 Hydrants Flushed (Context: 4 were inspected and maintained by this time last year with an annual goal to be determined).



- Leaks:
  - Twain Harte Dr and Mono Dr: Service line break. Patched and will be entirely replaced in coming weeks
  - Ponderosa and Hillcrest: Service line break. Job went very fast with use of hydro-excavator. Intern Eric Kile did a great job of jumping in to make the repair with assistance from Operator Steve Wise.



- Tamarack Leak: Jason Karney did a great job leading a service line repair.

- Major Plant Maintenance: Surface Water Treatment Plant biannual filter inspection performed.
  
- Distribution Leak Assessment Update:
  - Onsite assessment of Ridge Rd area was looked at which gave us great training on our equipment.
  - We also learned how to pinpoint leaks to help streamline our repairs.
  - An official assessment report with suggestions will be submitted to us.



- Number of customer service calls were average for this time of year (1-10) for a total of 3.
- Sewer main footage cleaned out of 142,072': 52,611' or 37.0%. (Context: 6,203' were cleaned by this time last year with an annual goal of 25% cleaned).
- Manholes inspected and maintained out of 468: 122 or 26.0%. (Context: 124 were cleaned by this time last year with an annual goal of 25%).
- Major repairs were made to Trixie (Sewer Jetter) to its clutch, and an electric fuel pump was installed
- Mono Project Update: Project pending due to supply chain shortages of fittings

# Parks and Recreation

- Cameras Update: Installed and operational.



- Ballfield Update: Closed for season
- Community Center Generator Update: Installed and operational.



- Evening at the Twain Harte bocce courts





# Year: 2021

Month	Treatment Plant (Gal)	Well #1 (Gal)	Well #2 (Gal)	Well #3 (Gal)	Total Recycled (Gal)	Total Production (Gal)	2013 Total Production (Gal)	Percentage Conserved (%)	Rain (inches)	Snow (inches)
Jan	1,782,867	888,093	1,724,068	830,885	171,667	5,225,913	8,304,262	37.07%	5.95	31.5
Feb	812,370	1,084,946	1,670,276	1,048,320	79,857	4,615,912	5,836,362	20.91%	2.72	0
Mar	682,442	1,106,362	2,160,718	960,206	89,574	4,909,728	5,776,198	15.00%	2.69	15
Apr	2,354,350	1,132,186	2,027,031	962,489	251,811	6,476,056	6,737,931	3.89%	0.92	0
May	4,363,858	1,151,918	2,158,505	980,655	524,483	8,654,936	9,624,851	10.08%	0.01	0
Jun	4,150,136	1,058,889	2,070,629	907,236	688,531	8,186,890	11,912,958	31.28%	0	0
Jul	5,680,435	1,090,602	2,126,878	960,809	371,587	9,858,724	14,740,484	33.12%	0.12	0
Aug	5,478,035	1,076,388	1,993,583	933,315	441,054	9,481,321	14,605,710	35.08%	0	0
Sep	4,098,818	1,011,057	1,906,649	905,631	466,333	7,922,155	10,891,827	27.27%	0.15	0
Oct	6,281,541	1,021,765	1,228,618	319,170	529,279	8,851,094	9,867,000	10.30%	5.39	0
Nov	2,380,730	993,324	1,176,856	0	413,940	4,550,910	6,638,895	31.45%	1.18	0
Dec						0				
<b>Total</b>	<b>38,065,582</b>	<b>11,615,530</b>	<b>20,243,811</b>	<b>8,808,716</b>	<b>4,028,116</b>	<b>78,733,639</b>	<b>104,936,478</b>	<b>24.97%</b>	<b>19.13</b>	<b>46.5</b>

# GM REPORT

DECEMBER 8, 2021



## ADMIN ACTIVITIES

- Hiring & Recruitment: Fire Captain & Utility Operator
- Grant Closeout: PSPS and Water Supply Wells
- FY 2021-22 Mid-Year Budget Adjustment
- Annual Park Donation Letter
- Records Retention Organization & Destruction
- Paperless Billing & Emergency Contact Outreach
- Stormwater Grant Consultant & Funding Agreements

## CAPITAL PROJECTS

### Motor Control Center (MCC) Upgrade

Budget: \$100,000

Condition assessment revealed complete MCC replacement is necessary instead of upgrade, which may cost more than original upgrade budget. Design is anticipated to begin in January, followed by 6-month procurement, and installation in winter 2022.

### Mono Sewer Bench Replacement

Budget: \$35,000

Replacement of 200-ft section of deteriorated sewer line delayed due to material shortages. Anticipated completion this month.

### Community Center Generator

Budget: \$16,000

COMPLETE

### SCBA Fill Station/Fuel Station Generator

Budget: \$21,000

Generator ordered. Delivery anticipated in March 2022.

### Fire Station Backwall Excavation & Sealing

Budget: \$35,000

Design initiated to keep drainage from seeping through apparatus bay walls. Completion anticipated by Spring 2022.

### SCADA Upgrade Project

Budget: \$285,000 Water / \$85,000 Sewer

Design of SCADA system to remotely operate, monitor and control water and sewer system facilities to begin in late winter 2022.

## MEETINGS OF INTEREST

- 11/17** OES Pre-Winter Coordination
- 11/19** Drought Task Force Committee
- 11/23** Mountain Counties DAC Committee
- 12/02** Spalding CSD Assistance
- 12/07** Utility Operator Interviews

## PLANNING PROJECTS

### Sewer System Evaluation/Analysis

Budget: \$500,000

Condition assessment, analysis and engineering report complete. Design and development of a construction grant application for a project to replace deteriorated and leaking sewer lines is anticipated to be complete in late Spring 2022.

### Water System Evaluation/Analysis

Budget: \$499,053

Hydraulic model and leak detection is complete. Water loss analysis is being performed this month.

## FUNDING OPPORTUNITIES

**PROP 68 STATEWIDE PARK PROGRAM - \$1.25M**  
TH Meadows Park / Award: Fall 2021

**MULTI-BENEFIT DROUGHT GRANT - \$1.275M**  
MG Tank #2 Rehab / Award: December 2021

**PROP 68 PER CAPITA GRANT - \$177,953**  
Park Improvements / Due: December 31, 2021

**PROP 68 RURAL RECREATION - \$1.25M**  
TH Meadows Park / Due: January 20, 2022

**FEMA SAFER GRANT - Unknown**  
Engineer Staffing / Due: March 2022