

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
January 9, 2014**

DIRECTORS PRESENT: Gary Sipperley, Packy Maxwell, Jim Johnson, Richard Knudson, Wes Jordan

DIRECTORS ABSENT: None

ADMINISTRATIVE STAFF PRESENT: General Manager Trott, Fire Chief McNeal, Operations Manager Perry, Finance Officer/Board Secretary Higgins

AUDIENCE: Al Desrosiers with friends and family, firefighter personnel, Eileen Manix

CALL TO ORDER: President Sipperley called the meeting to order at 9:00 am.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

- A. GM Trott commended Customer Service Representative, Melinda Boyer for her excellence in Customer Service.

- B. Fire Chief McNeal recognized Al Desrosiers for his years of service and contributions to Twain Harte Fire including his pivotal assistance with the retrofitting and renovating of the fire house.

COMMUNICATIONS:

None

CONSENT AGENDA:

- A. Approval of financial statements through December 31, 2013.

- B. Approval of the minutes of the Regular Meeting of December 12, 2013.

MOTION: Johnson; SECOND: Maxwell; AYES: All

OLD BUSINESS:

- A. Discussion/action regarding approval of the second reading of Policy #3015, "Investment Policy".

MOTION: Johnson; SECOND: Knudson; AYES: All

- B. Discussion/action regarding approval of the second reading of amended Policy #1065, "Park Fee Schedule".

MOTION: Johnson; SECOND: Jordan; AYES: All

NEW BUSINESS:

- A. Discussion/action to rescind Resolution #11-23 and approve Resolution #14-01, changing the signatories on the LAIF investment account.

MOTION to Rescind Resolution 11-23: Maxwell; SECOND: Johnson; AYES: All

INTRODUCTION OF RESOLUTION #14-01: Maxwell

MOTION: Johnson; SECOND: Jordan

AYES ROLL CALL: Sipperley, Maxwell, Johnson, Knudson, Jordan

- B. Discussion/action regarding approval of the first reading of amended Policy #1010, "Adoption and Amendment of Policies".

MOTION: Johnson; SECOND: Knudson; AYES: All

- C. Discussion/action regarding renewal of the lease agreement with the Twain Harte Lake Association for office space at 22933 Twain Harte Drive, including authorization for the General Manager to finalize and execute the lease agreement.

MOTION: Johnson; SECOND: Jordan; AYES: All

- D. Discussion/action to approve the mid-year budget revision for FY 2013/2014.

MOTION: Johnson; SECOND: Maxwell; AYES: All

REPORTS:

President & Board Member Report:

- President Sipperley commended GM Trott for his excellent leadership during the Strategic Planning sessions and thanked both board and staff for their participation.
- President Sipperley mentioned that the public is inquiring about water conservation measures. GM Trott responded that the state has postponed declaring a drought until February 1, but THCS D will begin to educate the public in collaboration with TUD.

Park & Recreation:

- The January committee meeting was cancelled.
- Staff members are pleased with the landscaping and cleaning companies that are currently servicing the park and community center.
- The foul ball net project will recommence the week of January 13, weather permitting.

Water/Sewer

- The Water/Sewer January committee meeting was cancelled.
- Preventative maintenance has resulted in no reportable spills over the last five months.

Fire

- The January committee meeting was cancelled.
- The new fire truck construction is in progress with a projected completion date of sometime in March.
- The new GPS tablet system is being tested. It allows for GPS tracking of the personnel responding to incidents.
- Chief McNeal presented an annual report and pointed out that call volume had decreased in 2013 – possibly due to less visitors being in the area as a result of the Rim Fire. He also noted that the majority of call response times are within 2 – 5 minutes.

Finance Officer

- The chart of accounts redesign is scheduled for completion by the end of January.

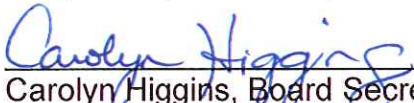
General Manager

- Received park donations to date of \$18,100.
- Thanked the board for participating in the successful strategic planning sessions.
- Draft of the strategic plan will be presented at the February committee meetings with the goal of finalizing and presenting it for approval at the February board meeting.
- Researching and preparing a water conservation education campaign hopefully in collaboration with TUD.
- The state Department of Water Resources has postponed its public education campaign until February 1.

Adjournment

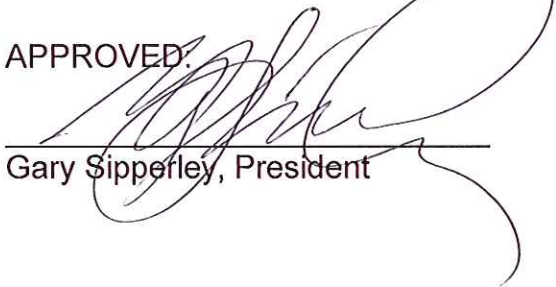
The Regular Meeting was adjourned at 10:56 a.m.

Respectfully submitted,



Carolyn Higgins, Board Secretary

APPROVED:



Gary Sipperley, President