

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**Board of Directors Regular Meeting via Teleconference due to COVID-19**  
**October 14, 2020**

**CALL TO ORDER:** President Mannix called the meeting to order at 09:01 a.m. The following Directors, Staff, and Community Members were present:

**DIRECTORS:**

Director McManus  
Director Mannix  
Director Knudson  
Director deGroot  
Director Sipperley

**STAFF:**

Tom Trott, General Manager  
Carolyn Higgins, Finance Officer  
Neil Gamez, Fire Chief  
Kim Silva, Administrative Coordinator/ Board Secretary

**ABSENT:**

Robb Perry, Operations Manager

**AUDIENCE:**

0 Attendees

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

No public comment

**COMMUNICATIONS:**

A. None

**CONSENT AGENDA:**

A. Presentation and approval of financial statements through September 30, 2020.

B. Approval of the minutes of the Regular Meeting held on September 9, 2020.

***MOTION: Director deGroot made a motion to accept the consent agenda in its entirety.***

***SECOND: Director Sipperley***

***AYES: Mannix, Knudson, deGroot, McManus, Sipperley***

***NOES: None***

***ABSENT:***

**NEW BUSINESS:**

A. Presentation of end of year financial report for Fiscal Year 2019-20.

**MOTION:** Director Sipperley made a motion to approve year end financial report for Fiscal Year 2019-20

**SECOND:** Director deGroot

**AYES:** Mannix, deGroot, McManus, Sipperley, Knudson

**NOES:** None

**ABSENT:**

**ABSTAIN:**

- B. Discussion/action to adopt Resolution #20-31 – Designation of Fiscal Year 2019-20 Year End Balances to Reserves.

**MOTION:** Director Sipperley made a motion to adopt Resolution #20-31 – Approving the Designation of Fiscal Year 2019-20 Year End Balances to Reserves.

**SECOND:** Director Mannix

**AYES:** Mannix, deGroot, McManus, Sipperley, Knudson

**NOES:** None

**ABSENT:**

**ABSTAIN:**

- C. Discussion/action to adopt Resolution #20-32 - Approval of Fiscal Year 2020-21 Fire Fund Budget Adjustment to Remove the Mobile Fire Pump Project and Reallocate its \$18,000 Budget to the Replace Fire Station Generator Project.

**MOTION:** Director McManus made a motion to adopt Resolution #20-32 – Approving the Fiscal Year 2020-21 Fire Fund Budget Adjustment to Remove the Mobile Fire Pump Project and Reallocate its \$18,000 Budget to the Replace Fire Station Generator Project.

**SECOND:** Director Knudson

**AYES:** Mannix, deGroot, McManus, Sipperley, Knudson

**NOES:** None

**ABSENT:**

- D. Discussion/action regarding participation in a joint powers authority with other Tuolumne County fire agencies to levy a special parcel tax for fire services.

**MOTION:** Director Mannix made a motion to propose that we reach out to the public for their input regarding participation in a joint powers authority with Tuolumne County fire agencies to levy a special parcel tax for fire services and at the December board meeting plan to make a decision based on the feedback from the community.

**SECOND:** Director deGroot

**AYES:** Mannix, deGroot, McManus, Sipperley, Knudson

**NOES:** None

**ABSENT:**

- E. Discussion/action regarding requests for memorial art and other dedications in District park facilities.

**The Board provided direction to General Manager Trott to create a policy that requires requests for memorial art and other dedications in the district park facilities to first be referred to the park committee to consider and then presented to the board for approval on a case by case basis.**

**REPORTS:**

**President and Board member reports.**

**Committee Reports**

- *A verbal summary of the written report was provided.*

**Water/Sewer/Park Operations Report Provided by Operations Manager Perry**

- *The Operations Manager was absent so the written report was provided in the board packet.*

**Fire Chief Report by Chief Gamez**

- *A verbal summary of the written report was provided.*

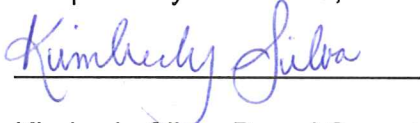
**General Manager Report Provided by General Manager Trott**

- *A verbal summary of the written report was provided.*
- *PSPS funding opportunities becoming available, applications due 10/31/2020.*

**ADJOURNMENT:**

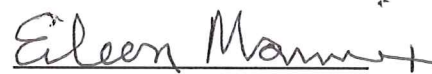
The meeting was adjourned at 10:56 a.m.

Respectfully submitted,

  
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Kimberly Silva, Board Secretary

APPROVED:

  
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Eileen Mannix, President