

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
December 11, 2019**

CALL TO ORDER: President McManus called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director McManus
Director Mannix
Director Knudson
Director deGroot
Director Sipperley

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Finance Officer/Board Secretary
Robb Perry, Operations Manager
Todd McNeal, Fire Captain

AUDIENCE:

Two members of the public

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Mr. Ringen mentioned several free services that may be available to THCS D including an OSHA onsite safety consultation and free electric safety training from a retired individual in the area.

COMMUNICATIONS:

None

CONSENT AGENDA:

- A. Presentation and approval of financial statements through November 30, 2019.
- B. Approval of the minutes of the Regular Meeting held on November 13, 2019.
- C. Submittal of Fiscal Year 2017-18 Employee Reimbursement Disclosure Report per Government Code Section 53065.5.

Director Sipperley requested that the minutes be pulled before the vote because he was not in attendance at the last board meeting and is unable to vote on them.

MOTION: Director Knudson made a motion to accept the remainder of the consent agenda.

SECOND: Mannix

AYES: All Present

NOES: None

ABSENT:

MOTION: Director Mannix made a motion to adopt the minutes as presented.

SECOND: DeGroot

AYES: Mannix, McManus, DeGroot, Knudson

ABSTAIN: Sipperley

OLD BUSINESS:

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

GM Trott reported that the project is currently under construction and asked the board to consider whether the emergency action should be continued, which would declare that: (1) the current water supply shortage emergency still exists, which is currently declared by the District and by the state for Tuolumne County; (2) the project is necessary to address this emergency; and (3) the emergency situation will not permit a time delay resulting from formal competitive bidding.

MOTION: Director Sipperley made a motion to extend the continuance of the order of emergency action for completion of Well #3.

SECOND: Mannix

AYES: All Present

NOES: None

ABSENT:

NEW BUSINESS:

- A. Discussion regarding watershed management and presentation of video created by Association of California Water Agencies – Beyond the Brink: California’s Watershed.

- B. Discussion/action to evaluate frequency and type of Board Committee meetings.

The board decided to not make changes to the current practice.

- C. Approval of the 2020 Board and Committee Calendar.

MOTION: Director DeGroot made a motion to approve the 2020 calendar as presented.

SECOND: Knudson

AYES: All Present

NOES: None

ABSENT:

- D. Discussion/appointment of Board President and Vice President for the 2020 calendar year.

MOTION: Director Sipperley made a motion to nominate Eileen Mannix as Board President for the 2020 calendar year.

SECOND: Knudson

AYES: All Present

NOES: None

ABSTAIN: Mannix

MOTION: Director deGroot made a motion to nominate Gary Sipperley as Board Vice President for the 2020 calendar year.

SECOND: Knudson

AYES: All Present

NOES: None

ABSENT:

REPORTS:

President and Board Member Report

- Director Mannix requested that people send their committee preferences to her within the next few days.

Committee Reports

- No Reports – Committee meetings were not held during the month of December.

Water/Sewer/Park Operations Report Provided by Operations Manager Perry

- A verbal summary of the written report was provided.

Fire Chief Report by Chief McNeal

- A verbal summary of the written report was provided.

General Manager Report Provided by General Manager Trott

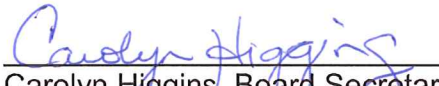
- A verbal summary of the written report was provided.

ADJOURNMENT:

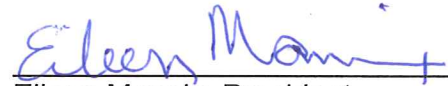
The meeting was adjourned at 10:37 a.m.

Respectfully submitted,

APPROVED:



Carolyn Higgins, Board Secretary



Eileen Mannix, President