

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
March 11, 2026

CALL TO ORDER: Vice President Bohlman called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

President Dearborn
Director Sipperley
Director Bohlman
Director Mannix
Director Michell

STAFF:

Tom Trott, General Manager
Lewis Giambruno, Operations Manager
Neil Gamez, Fire Chief

AUDIENCE:

13 attendees

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Todd McNeal, a District resident requested the Board discuss the possibility of establishing a specialty geographic area within the District that could be levied for snow removal services, referencing the Lilac Terrace area on Ridge Road where emergency vehicle access is limited during winter storm events.

PRESENTATIONS:

- A. Recognition of District staff's extraordinary efforts during the recent storms and water supply outage.

The Board and General Manager Trott expressed thanks for exceptional efforts and long hours to provide excellent services to District customers and neighboring agencies during severe winter storms and the resulting water supply outage.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through February 28, 2026.
B. Approval of the minutes of the Regular Meeting held on February 11, 2026.

MOTION: Director Mannix made a motion to accept the consent agenda in its entirety.

SECOND: Director Sipperley

AYES: Sipperley, Mannix, Bohlman, Dearborn

NOES: None

ABSTAIN: None

ABSENT: Mitchell

NEW BUSINESS:

- A. Discussion/action regarding fire service impacts associated with closure of Tuolumne County Station 56.

MOTION: Director Mannix made a motion to authorize the General Manager to send the letter to the Tuolumne County Board of Supervisors outlining the impacts of an unstaffed Station 56 on the District's fire services and presenting potential actions the District may take to protect service to its residents.

SECOND: Director Sipperley

AYES: Sipperley, Mannix, Bohlman, Dearborn, Mitchell

NOES: None

ABSTAIN: None

ABSENT: None

- B. Discussion/action to consider procurement of a Type 6 fire engine.

MOTION: Director Sipperley made a motion directing General Manager Trott to complete a cost analysis of options to procure a Type 6 fire engine, with the possibility of scheduling a special meeting to review the results.

SECOND: Director Dearborn

AYES: Sipperley, Mannix, Bohlman, Dearborn, Mitchell

NOES: None

ABSTAIN: None

ABSENT: None

- C. Discussion/action to adopt Resolution #26-06 – Approval of a Fiscal Year 2025-26 Fire Fund Budget Adjustment to Implement Tablet Command.

MOTION: Director Sipperley made a motion to adopt Resolution #26-06- Approval of a Fiscal Year 2025-26 Fire Fund Budget Adjustment to Implement Tablet Command with the adjustment to the resolution line-item expense as stated by General Manager Trott.

SECOND: Director Mitchell

AYES: Sipperley, Mannix, Bohlman, Dearborn, Mitchell

NOES: None

ABSTAIN: None

ABSENT: None

- D. Discussion/action to adopt Resolution #26-07 – Designation of Applicant's Agent Resolution for Non-State Agencies.

MOTION: Director Mannix made a motion to adopt Resolution #26-07- Designation of Applicant's Agent Resolution for Non-State Agencies

SECOND: Director Sipperley

AYES: Sipperley, Mannix, Bohlman, Dearborn, Mitchell

NOES: None

ABSTAIN: None

ABSENT: None

E. Annual review of Policy #1030 – Communications Policy.

GM Trott provided a general overview of the Policy to the Board for refresher training.

REPORTS:

President and Board Member Reports

- *Director Mannix provided an update that LAFCO hasn't met in several months.*
- *Director Mitchell noted that IRWM was cancelled last month but set to meet this next week.*

Fire Chief Report by Chief Gamez

- *A verbal summary of the written report was provided.*
- *A verbal summary of the written report was provided by CERT's John Buckingham.*

Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno

- *A verbal summary of the written report was provided.*

General Manager Report Provided by General Manager Trott

- *A verbal summary of the written report was provided.*

ADJOURNMENT:


The meeting was adjourned at 11:04 a.m.

Respectfully submitted,

APPROVED:



Kimberly Silva, Board Secretary



Charlotte Bohlman, Vice President