

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
January 14, 2016

CALL TO ORDER: President Mannix called the meeting to order at a.m.

The following Directors, Staff, and Community Members Were Present:

DIRECTORS:

Director Mannix, President
Director Johnson, Vice President
Director Knudson
Director McManus
Director Sipperley

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Robb Perry, Operations Manager
Todd McNeal, Fire Chief

AUDIENCE:

Three members of the audience

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

- *Larry Crabtree of the Mi-Wuk Fire Protection District read a statement regarding a fire incident on December 31 and thanked Twain Harte Fire for their quick response and assistance during the incident.*
- *Ron Ringen spoke about a current fire draft plan that has been presented to Berryhill, Bigelow, and Kristen Olsen's offices as well as to county personnel. TUD general manager Tom Haglund is conducting a feasibility study. Ron Ringen asked for the board's support in pushing this through and is hoping for assistance from GM Trott and Fire Chief McNeal.*

COMMUNICATIONS:

A. None.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through December 31, 2016.
- B. Approval of the minutes of the Regular Meeting of December 10, 2016.
MOTION: Director Johnson made a motion to approve the consent agenda.
SECOND: Sipperley
AYES: All Present

OLD BUSINESS:

- A. Update on drought conditions and water supply.

GM Trott presented an update on water supply and stated that our area is still in an exceptional drought. This year's precipitation is just above normal and is helping but will need to continue throughout the year. Reservoir levels are improving but are still extremely low. The state water board will be looking at all of the state reservoir levels when making conservation percentage

determinations in February. Lyons Reservoir is 62% full and Pinecrest is 31% full. Predictions are that El Nino should remain strong through the end of spring. It is still important to conserve water due to the unknown precipitation levels of the remainder of the year and because the State is still requiring 25% mandatory conservation.

- B. Discussion/action regarding review and continuance of order of emergency action for completion of Well #2 and Well #3 Water Supply Projects.

GM Trott recommended that the order of emergency action be continued because it is still necessary to respond to the District's immediate water supply shortage and the emergency situation will not permit a delay resulting from formal competitive bidding.

MOTION: Director Sipperley made a motion to continue the order of emergency action.

SECOND: Knudson

AYES: All Present

NEW BUSINESS:

- A. Discussion/action to approve the mid-year budget adjustment for Fiscal Year 2015-16.

MOTION: Director Johnson made a motion to approve the mid-year budget adjustment.

SECOND: Sipperley

AYES: All Present

- B. Discuss status of Water and Sewer Cost of Services Report and Rate Study and corresponding potential rate increases and customer impacts.

GM Trott presented potential rate increases and rate structures that will be needed to properly fund a capital improvement program, cover normal inflation costs, and to cover TUD rate increases that will directly impact our district.

REPORTS:

President & Board Member Report

- *Director Johnson stated that he is happy to see that our expenditures are right on budget.*

Park & Recreation/Citizen Oversight Committee and Operations Report

- *Committee members reported that the Eproson Park sign has been moved, and at the committee meeting they discussed the Bocce Ball court and it appears that it may cost more than originally anticipated.*
- *President Mannix reported that citizens have expressed concerns with the cracks in the tennis courts.*

Water/Sewer Committee and Operations Report

- *The committee discussed the wells, continuance of the emergency action, DWR's conservation requirements, the potential rate increase, and the mid-year budget adjustment.*
- *Operations Manager Perry stated that the well building is about 90% complete and the green sand filter is in place with installation scheduled for next week. He is hoping that the well will be completed by early March.*

Fire Committee and Fire Chief Report

- *The committee spoke about tree mortality, and the curbside pickup grant*
- *Fire Chief McNeal stated that the Annual Report will be delivered at the next board meeting. The interested party for the Rescue vehicle decided not to purchase it and it has been put back on the auction website.*

Finance/Admin Committee Report

- *The committee discussed the mid-year budget as presented earlier in the meeting and discussed the potential rate increase.*

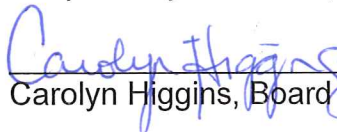
General Manager Report

- *The Vantage Point building has been purchased. There is a potential buyer for the Meadow Ln property, and a possible lease interest in the current admin building.*
- *A grant application has been submitted regarding hazard tree removal.*
- *GM Trott handed out a packet of CSDA/SDRMA trainings that may be of interest to Board Members.*

ADJOURNMENT:


The meeting was adjourned at 10:21 a.m.

Respectfully submitted,



Carolyn Higgins, Board Secretary

APPROVED:



Eileen Mannix, President