

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Water & Sewer Committee Meeting

Chair: *Kathryn deGroot*

Co-Chair: *Richard Knudson*

VIDEO TELECONFERENCE

January 5, 2022 8:00 a.m.

IMPORTANT NOTICE:

To help slow the spread of COVID-19, the District offices are closed to the public. Under the Governor's Executive Order N-25-20, this meeting will be held remotely by teleconference using Zoom:

- Videoconference Link: <https://us02web.zoom.us/j/83059625427>
- Meeting ID: 830 5962 5427
- Telephone: (669) 900-6833

ANYONE CAN PARTICIPATE IN THIS MEETING: see details at the end of this agenda.

AGENDA

1. **Operations report.**
2. **Discuss water supply conditions.**
3. **Discuss pumping and electricity cost increases.**
4. **Update on the Water Treatment Plant Motor Control Center Upgrade Project.**
5. **Update on the Vantage Pointe Equipment Structure Project.**
6. **Review draft Fiscal Year 2021-22 Water Fund mid-year budget adjustment.**
7. **Review draft Fiscal Year 2021-22 Sewer Fund mid-year budget adjustment.**
8. **Adjourn.**

HOW TO OBSERVE THIS MEETING:

The public can observe and participate in a meeting as follows:

- **Computer:** Join the videoconference by clicking the videoconference link located at the top of this agenda or on our website. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.
- **Smart Phone/Tablet:** Join the videoconference by clicking the videoconference link located at the top of this agenda OR log in through the Zoom mobile app and enter the Meeting ID# and Password found at the top of this agenda. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.
- **Telephone:** Listen to the meeting by calling Zoom at (4669) 900-6833. Enter the Meeting ID# listed at the top of this agenda, followed by the pound (#) key.

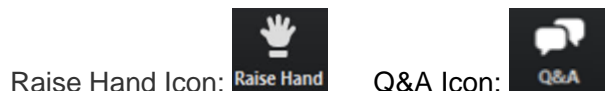
* NOTE: your personal video will be disabled and your microphone will be automatically muted.

FOR MORE DETAILED INSTRUCTIONS, CLICK [HERE](#)

HOW TO SUBMIT PUBLIC COMMENTS:

The public will have an opportunity to comment before and after the meeting as follows:

- **Before the Meeting:** If you cannot attend the meeting, you may:
 - Email comments to ksilva@twainhartecsd.com, write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
 - Mail comments to THCSD Board Secretary: P.O. Box 649, Twain Harte, CA 95383
- **During the Meeting:** The public will have opportunity to provide comment before and after the meeting as follows:
 - Computer/Tablet/Smartphone: Click the “Raise Hand” icon and the host will unmute your audio when it is time to receive public comment. If you would rather make a comment in writing, you may click on the “Q&A” icon and type your comment. You may need to tap your screen or click on “View Participants” to make icons visible.



- Telephone: The host will provide a time during each public comment period where telephone participants will be unmuted and enabled to share comments.

* NOTE: If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

ACCESSIBILITY:

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

WRITTEN MEETING MATERIALS:

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District's website:
www.twainhartecsd.com



TWAIN HARTE CSD OPERATIONS REPORT

What's New

- We are very excited to welcome Michael Royce and Miguel Hernandez to THCS D's Water, Sewer and Park crew.
- Twain Harte Lake Rock Exfoliation Event (see Sewer section) 12/23/21
- Christmas Snowstorm 12/25/21-12/29/21
 - Several power outages at all our facilities.
 - Provided approximately 1,415,000 gallons to TUD after the Main Tuolumne Canal was damaged by a fallen tree.
 - Our operators and Intern performed superbly under extreme and exhausting conditions.



Water/Sewer/Park Division

For December 2021

Committee Meeting 1/5/22

Board Meeting 1/12/22

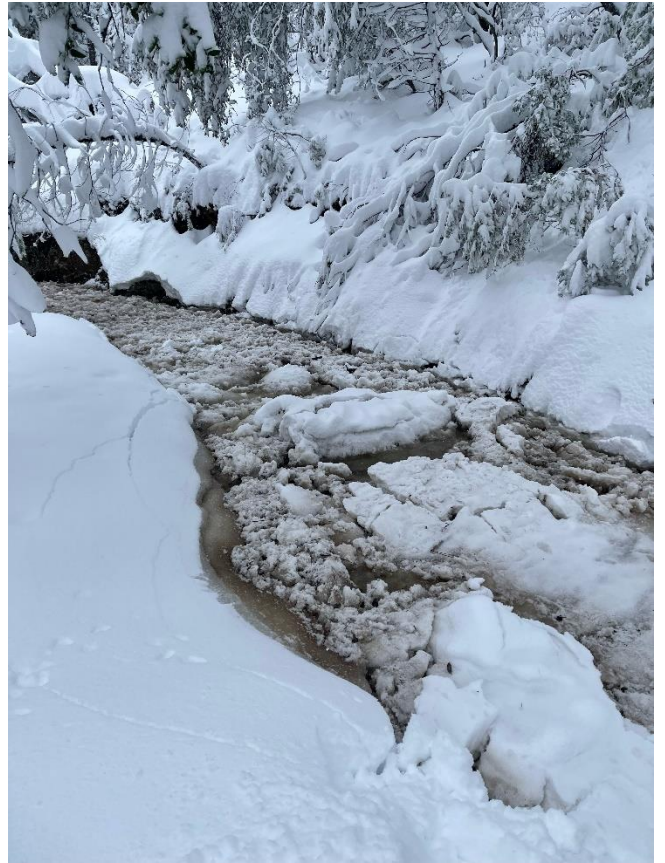
Highlights



Water

- Number of customer service calls were average for this time of year (25-30) for a total of 26.
- Valves inspected and maintained out of 575: 169 or 29.4%.
(Context: 125 were inspected and maintained by this time last year with an annual goal of 25%)

- Christmas Snowstorm:

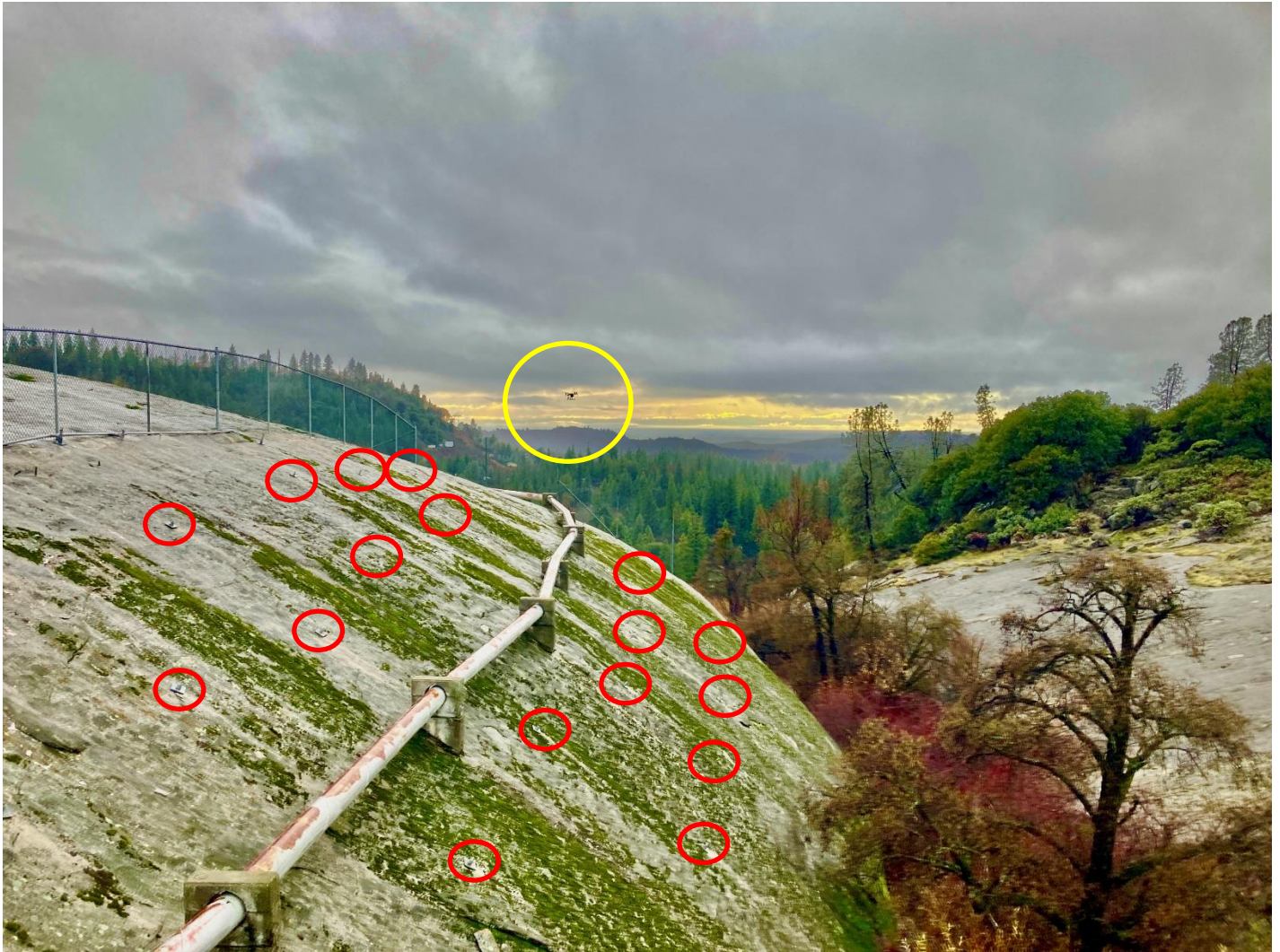




Sewer

- Number of customer service calls were average for this time of year (1-5) for a total of 2.
- Sewer main footage cleaned out of 142,072': 52,611' or 37.0%. (Context: 6,203' were cleaned by this time last year with an annual goal of 25% cleaned).
- Manholes inspected and maintained out of 468: 122 or 26.1%. (Context: 7 were cleaned by this time last year with an annual goal of 25%).
- Mono Project Update: TBD as weather permits
- Manhole Rehab Project: Have received 3 new waterproof manholes and will replace old manholes as weather permits

- Twain Harte Lake Dam Granite Rock Exfoliation Event





- Currently looking at long term options to avoid a major breakage from this continued geological process as well as acquiring the length of hose instead of borrowing hose from TUD that may not always be available.

Parks and Recreation



- Community Center Updates
 - Construction on the inside begins this month
 - We are looking at options to help keep out cars during major snow events so that we can keep the parking area clear of snow in case we need to open it as a warming center

Special Thanks

Due to all the events that went on in the month of December I would like to personally thank the following people/entities for the extraordinary jobs and assistance given to us and myself:

- Intern, Eric Kile
- Water/Sewer/Park Crew
- Twain Harte Fire Department
- General Manager, Tom Trott
- Tuolumne Utilities District
- Pacific Gas and Electric

Year: 2021

Month	Treatment Plant (Gal)	Well #1 (Gal)	Well #2 (Gal)	Well #3 (Gal)	Total Recycled (Gal)	Total Production (Gal)	2013 Total Production (Gal)	Percentage Conserved (%)	Rain (inches)	Snow (inches)
Jan	1,782,867	888,093	1,724,068	830,885	171,667	5,225,913	8,304,262	37.07%	5.95	31.5
Feb	812,370	1,084,946	1,670,276	1,048,320	79,857	4,615,912	5,836,362	20.91%	2.72	0
Mar	682,442	1,106,362	2,160,718	960,206	89,574	4,909,728	5,776,198	15.00%	2.69	15
Apr	2,354,350	1,132,186	2,027,031	962,489	251,811	6,476,056	6,737,931	3.89%	0.92	0
May	4,363,858	1,151,918	2,158,505	980,655	524,483	8,654,936	9,624,851	10.08%	0.01	0
Jun	4,150,136	1,058,889	2,070,629	907,236	688,531	8,186,890	11,912,958	31.28%	0	0
Jul	5,680,435	1,090,602	2,126,878	960,809	371,587	9,858,724	14,740,484	33.12%	0.12	0
Aug	5,478,035	1,076,388	1,993,583	933,315	441,054	9,481,321	14,605,710	35.08%	0	0
Sep	4,098,818	1,011,057	1,906,649	905,631	466,333	7,922,155	10,891,827	27.27%	0.15	0
Oct	6,281,541	1,021,765	1,228,618	319,170	529,279	8,851,094	9,867,000	10.30%	5.39	0
Nov	2,380,730	993,324	1,176,856	0	413,940	4,550,910	6,638,895	31.45%	1.18	0
Dec	3,083,575	985,976	1,892,010	154,157	283,189	6,115,718	7,410,084	17.47%	11.05	72
Total	41,149,157	12,601,506	22,135,821	8,962,873	4,311,305	84,849,357	112,346,562	24.48%	30.18	118.5

ELECTRICITY AND PUMPING COSTS

Electricity Cost for Most THCSF Facilities

TPPA rate (FY 20-21)	\$	0.08 /kWh
TPPA rate (FY 2021-22)	\$	0.11 /kWh
37.1% Increase		

PG&E Rate Comparison

Off Peak	\$	0.25 /kWh
Part Peak	\$	0.27 /kWh
Peak	\$	0.30 /kWh

YEAR 2021	WTP				Well 1			Well 2			Well 3		
	Electric Cost	Purchased Water Cost	Gallons Produced	Total Cost \$/1,000 gal	Electric Cost	Gallons Produced	Total Cost \$/1,000 gal	Electric Cost	Gallons Produced	Total Cost \$/1,000 gal	Electric Cost	Gallons Produced	Total Cost \$/1,000 gal
FY 20-21													
January	\$ 664.20	\$ 1,138.05	1,400,000	\$ 1.29	535.56	1,193,661	\$ 0.45	\$ 964.20	2,120,375	\$ 0.45	\$ 416	1143123	\$ 0.36
February	\$ 901.00	\$ 1,453.81	2,136,000	\$ 1.10	739.33	940,673	\$ 0.79	\$ 1,002.13	1,847,029	\$ 0.54	\$ 365	880421	\$ 0.41
March	\$ 651.40	\$ 889.58	1,307,000	\$ 1.18	542.44	949,417	\$ 0.57	\$ 939.80	1,871,872	\$ 0.50	\$ 416	872380	\$ 0.48
April	\$ 510.60	\$ 1,074.53	1,365,000	\$ 1.16	548.76	1,198,661	\$ 0.46	\$ 1,015.56	2,157,149	\$ 0.47	\$ 437	1018555	\$ 0.43
May	\$ 405.00	\$ 1,731.85	2,200,000	\$ 0.97	517.40	1,085,986	\$ 0.48	\$ 963.48	1,979,806	\$ 0.49	\$ 353	930191	\$ 0.38
June	\$ 398.60	\$ 3,397.09	5,054,000	\$ 0.75	536.76	1,174,952	\$ 0.46	\$ 968.60	2,200,449	\$ 0.44	\$ 387	1005776	\$ 0.38
Average Cost				\$ 0.98			\$ 0.52			\$ 0.48			\$ 0.41
FY 21-22													
July	\$ 667.59	\$ 3,495.89	5,201,000	\$ 0.80	\$ 704.12	1,075,976	\$ 0.65	\$ 1,300.73	2,083,299	\$ 0.62	\$ 561	931607	\$ 0.60
August	\$ 711.47	\$ 3,606.23	5,693,000	\$ 0.76	\$ 720.90	1,120,358	\$ 0.64	\$ 1,221.75	2,087,136	\$ 0.59	\$ 637	994499	\$ 0.64
September	\$ 610.54	\$ 2,799.21	4,419,000	\$ 0.77	\$ 714.65	1,024,902	\$ 0.70	\$ 1,183.46	1,942,977	\$ 0.61	\$ 539	901315	\$ 0.60
October	\$ 729.02	\$ 3,250.98	6,403,000	\$ 0.62	\$ 694.68	999,965	\$ 0.69	\$ 832.00	1,255,472	\$ 0.66	\$ 327	790430	\$ 0.41
November	\$ 698.30	\$ 1,693.31	2,858,000	\$ 0.84	\$ 739.33	1,021,975	\$ 0.72	\$ 1,002.13	1,804,564	\$ 0.56	\$ 30	400	\$ 74.75
Average Cost				\$ 0.74			\$ 0.68			\$ 0.60			\$ 0.58

Twain Harte Community Services District
2021/2022 MID-YEAR BUDGET

	WATER			SEWER			FIRE			PARK			ADMIN			TOTAL
	Approved	Requested	% Diff	Approved	Requested	% Diff	Approved	Requested	% Diff	Approved	Requested	% Diff	Approved	Requested	% Diff	PROJECTED
Revenue																
Service Charges	\$ 1,480,003	\$ 1,487,008	0%	\$ 1,138,433	\$ 1,139,135	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ 2,626,144
Fees	18,520	18,180	-2%	14,820	14,820	0%	-	-	0%	3,500	5,000	43%	-	-	0%	38,000
Taxes & Assessments	113,703	114,813	1%	-	-	0%	1,190,422	1,220,450	3%	139,366	141,017	1%	-	-	0%	1,476,280
Grants & Donations	225,000	225,371	0%	135,000	200,771	49%	251,900	292,489	16%	384,000	570,301	49%	-	23,998	23998%	1,312,930
Other Revenue	8,000	7,425	-7%	5,500	5,075	-8%	35,600	210,990	493%	4,700	4,100	-13%	1,000	1,000	0%	228,590
Total Program Revenue	\$ 1,845,226	\$ 1,852,797	0%	\$ 1,293,753	\$ 1,359,801	5%	\$ 1,477,922	\$ 1,723,929	17%	\$ 531,566	\$ 720,418	36%	\$ 1,000	\$ 24,998	2400%	\$ 5,681,943
Admin Revenue Allocation	470	11,749	2400%	250	6,250	2400%	180	4,500	2400%	100	2,500	2400%	(1,000)	(24,998)	2400%	1
GRAND TOTAL REVENUE	\$ 1,845,696	\$ 1,864,546	1%	\$ 1,294,003	\$ 1,366,051	6%	\$ 1,478,102	\$ 1,728,429	17%	\$ 531,666	\$ 722,918	36%	\$ -	\$ -	0%	\$ 5,681,944
Operating Expenses																
Salaries	\$ 317,932	\$ 319,593	1%	\$ 180,287	\$ 177,120	-2%	\$ 522,013	\$ 609,557	17%	\$ 5,157	\$ 5,062	-2%	\$ 362,571	\$ 364,866	1%	\$ 1,476,198
Benefits	156,235	173,312	11%	86,493	95,617	11%	248,349	244,824	-1%	2,736	2,862	5%	168,996	168,525	0%	685,140
Equip, Auto, Maint, & Repairs	140,000	141,500	1%	72,500	76,300	5%	107,700	123,700	15%	48,450	47,250	-2%	18,600	16,600	-11%	405,350
Materials & Supplies	46,000	45,800	0%	5,800	5,900	2%	12,350	9,700	-21%	1,600	1,600	0%	4,750	4,750	0%	67,750
Outside Services	253,800	254,400	0%	153,200	215,900	41%	45,300	45,300	0%	4,400	4,400	0%	25,900	25,900	0%	545,900
Other (Utilities, Prop/Liab Ins, TUD)	161,625	168,384	4%	517,605	515,400	0%	92,650	95,100	3%	23,900	27,600	15%	66,700	68,650	3%	875,134
Debt Service	188,769	188,769	0%	16,994	16,994	0%	84,586	84,586	0%	-	-	0%	-	-	0%	290,349
Total Program Expenses	\$ 1,264,361	\$ 1,291,758	2%	\$ 1,032,879	\$ 1,103,230	7%	\$ 1,112,948	\$ 1,212,767	9%	\$ 86,243	\$ 88,774	3%	\$ 647,516	\$ 649,290	0%	\$ 4,345,820
Administrative Cost Allocation	304,333	305,166	0%	161,879	162,323	0%	116,553	116,872	0%	64,752	64,929	0%	(647,516)	(649,290)	0%	-
GRAND TOTAL OPERATING EXPENSES	\$ 1,568,694	\$ 1,596,924	2%	\$ 1,194,758	\$ 1,265,553	6%	\$ 1,229,501	\$ 1,329,639	8%	\$ 150,995	\$ 153,703	2%	\$ -	\$ -	0%	\$ 4,345,820
TOTAL OPERATING BALANCE	\$ 277,002	\$ 267,622		\$ 99,246	\$ 100,498		\$ 248,601	\$ 398,790		\$ 380,671	\$ 569,214		\$ -	\$ -		
Capital Expenses																
Capital Outlay	808,850	782,550	-3%	447,150	454,100	2%	469,500	504,100	7%	368,000	604,791	64%	-	-	0%	2,345,541
Adminstrative Capital Allocation	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-
Total Capital Expenses	\$ 808,850	\$ 782,550	-3%	\$ 447,150	\$ 454,100	2%	\$ 469,500	\$ 504,100	7%	\$ 368,000	\$ 604,791	64%	\$ -	\$ -		\$ 2,345,541
GRAND TOTAL EXPENSES	\$ 2,377,544	\$ 2,379,474	0%	\$ 1,641,908	\$ 1,719,653	5%	\$ 1,699,001	\$ 1,833,739	8%	\$ 518,995	\$ 758,494	46%	\$ -	\$ -	0%	\$ 6,691,361
Transfer To/(From) Reserve	\$ (531,848)	\$ (514,928)		\$ (347,904)	\$ (353,602)		\$ (220,899)	\$ (105,310)		\$ 12,671	\$ (35,577)		\$ -	\$ -		\$ (1,009,416)

Twain Harte Community Services District
2021-2022 MID-YEAR BUDGET
WATER - REVENUE

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	20/21 Approved	21/22 Requested	\$	%	
Service Charges					
Water Service Charge	\$ 1,480,003	\$ 1,487,008	\$ 7,005	0%	
TOTAL SERVICE CHARGES	\$ 1,480,003	\$ 1,487,008	\$ 7,005	0%	
Fees					
Late Fee	\$ 9,000	\$ 10,000	\$ 1,000	11%	
Door Notice Fee	2,000	2,700	700	35%	
Hookup Fees	5,800	3,500	(2,300)	-40%	
Reconnection Fees	800	900	100	13%	
Property Transfer Fee	800	1,000	200	25%	
Returned Check Fee	120	80	(40)	-33%	
TOTAL FEES	\$ 18,520	\$ 18,180	\$ (340)	-2%	
Taxes & Assessments					
Secured & Unsecured Taxes	\$ 35,889	\$ 37,000	\$ 1,111	3%	
Davis Grunsky Assessment	77,813	77,813	-	0%	
TOTAL TAXES & ASSESSMENTS	\$ 113,703	\$ 114,813	\$ 1,111	1%	
Grants & Donations					
Grant Revenue - Misc	\$ 225,000	\$ 225,371	\$ 371	0%	
Grant Revenue - Wells			\$ -	0%	
TOTAL GRANTS & DONATIONS	\$ 225,000	\$ 225,371	\$ 371	0%	
Other Revenue					
Miscellaneous Revenue	\$ -		\$ -	0%	
Interest Revenue	8,000	4,500	(3,500)	-44%	Lower than expected earnings
Lease Revenue			-	0%	
Sale of Assets	-	2,925	2,925	2925%	Sale of Truck #1 to Fire
TOTAL OTHER REVENUE	\$ 8,000	\$ 7,425	\$ (575)	-7%	
GRAND TOTAL REVENUE	\$ 1,845,226	\$ 1,852,797	\$ 7,572	0%	
Admin Transfer Out	\$ 470	\$ 11,749	\$ 11,279		
GRAND TOTAL WITH ADMIN	\$ 1,845,696	\$ 1,864,546	\$ 18,851	1%	

Twain Harte Community Services District
2021-2022 MID-YEAR BUDGET

WATER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	20/21 Approved	21/22 Requested	\$	%	
Salaries - 51XXX					
Regular Time	\$ 275,453	\$ 268,305	(7,148)	-3%	Due to a few months of vacant positions
Standby Pay	17,605	17,605	-	0%	
Overtime	12,500	20,000	7,500	60%	Due to unforeseen after hours water issues
Sick Leave/Vacation Pay	6,300	7,161	861	14%	
Intern Stipend	1,560	1,560	-	0%	
Uniform Allowance	3,438	3,886	448	13%	
Cell Phone Stipend	1,076	1,076	-	0%	
TOTAL SALARIES	\$ 317,932	\$ 319,593	\$ 1,661	1%	
Benefits - 52XXX					
Health & Vision Insurance	\$ 59,942	\$ 68,907	8,965	15%	Due to differing demographic of new personnel
HRA Reimbursement	23,215	29,847	6,632	29%	Due to differing demographic of new personnel
CALPERS Retirement	41,109	41,660	551	1%	
FICA	19,712	19,815	103	1%	
Medicare	4,610	4,634	24	1%	
Workers Comp	6,500	7,150	650	10%	
Unemployment Ins/ETT	1,147	1,299	152	13%	
TOTAL BENEFITS	\$ 156,235	\$ 173,312	\$ 17,077	11%	
Equipment, Automotive, Maintenance & Repairs					
Equipment Maintenance & Repair	\$ 6,000	\$ 6,000	-	0%	
Facilities Maintenance & Repair					
Source of Supply	8,500	8,500	-	0%	
Pumping	5,900	5,900	-	0%	
Water Treatment	25,400	25,400	-	0%	
Transmission & Distribution	35,500	35,500	-	0%	
General & Administrative	1,500	1,500	-	0%	
Vehicle Maintenance & Repair	10,500	10,000	(500)	-5%	
Janitorial Cleaning Fees	1,900	1,900	-	0%	
Fuel	12,800	15,800	3,000	23%	Due to increase in fuel costs
Equipment Under \$5,000	29,300	28,700	(600)	-2%	
Personal Protective Equipment	2,700	2,300	(400)	-15%	
TOTAL EQUIP, AUTO, MAINT & REPAIRS	\$ 140,000	\$ 141,500	\$ 1,500	1%	

Twain Harte Community Services District
2021-2022 MID-YEAR BUDGET

WATER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	20/21 Approved	21/22 Requested	\$	%	
Materials & Supplies - 54XXX					
Office Supplies	\$ 1,200	\$ 1,200	-	0%	
Postage	5,000	4,800	(200)	-4%	
Food Supplies	400	400	-	0%	
Chemical Supplies	39,000	39,000	-	0%	
Janitorial Supplies	400	400	-	0%	
TOTAL MATERIALS & SUPPLIES	\$ 46,000	\$ 45,800	\$ (200)	0%	
Outside Services - 55XXX					
Legal Fees	4,000	4,000	-	0%	
IT Services	1,900	1,900	-	0%	
Engineering Services	244,000	244,000	-	0%	
Medical Exams	800	800	-	0%	
Other Professional Services	3,100	3,700	600	19%	
Other Professional Services-Tree Mortality			-	0%	
TOTAL OUTSIDE SERVICES	\$ 253,800	\$ 254,400	\$ 600	0%	
Other - 56XXX					
Utilities	\$ 31,700	\$ 42,100	10,400	33%	Due to increased well usage and higher utility costs
Phone/Communications	6,700	6,400	(300)	-4%	
Computer Licenses & Maintenance	13,900	11,800	(2,100)	-15%	Utilizing a different Online Billing company
Property/Liability Insurance	28,775	32,000	3,225	11%	
Property Tax	450	450	-	0%	
Memberships/Publications/Subscriptions	11,300	11,234	(66)	-1%	
Licenses & Certifications	1,100	1,100	-	0%	
Training, Conferences & Travel	5,600	5,100	(500)	-9%	
Uncollectable accounts	1,500	1,500	-	0%	
Advertising & Public Education	700	2,800	2,100	300%	One time online billing incentive program
Laboratory Fees	19,700	19,300	(400)	-2%	
Regulatory Fees	8,200	8,700	500	6%	
Purchased Water	27,500	20,000	(7,500)	-27%	Purchasing less water due to well usage
Bank & Credit Card Fees	4,500	5,900	1,400	31%	More customers utilizing credit card prmts
TOTAL OTHER	\$ 161,625	\$ 168,384	\$ 6,759	4%	
Debt Service - 58XXX					
Interest on Long Term Debt	\$ 30,171	\$ 30,171	0	0%	
Principal on Long Term Debt	158,598	158,598	0	0%	
TOTAL DEBT SERVICE	\$ 188,769	\$ 188,769	\$ -	0%	
GRAND TOTAL EXPENSES					
	\$ 1,264,361	\$ 1,291,758	\$ 27,397	2%	
Admin Transfer Out	\$ 304,333	\$ 305,166	\$ 833		
GRAND TOTAL WITH ADMIN	\$ 1,568,694	\$ 1,596,924	\$ 28,230	2%	

Twain Harte Community Services District
2021-2022 MID-YEAR BUDGET

WATER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	20/21 Approved	21/22 Requested	\$	%	
Capital Outlay - 57XXX					
FH Improvements	15,000	15,000	-	0%	
Admin Office Roof Replacement	-	23,500	23,500	23500%	Office roof in need of replacement
SCADA Upgrade	285,000	285,000	-	0%	
Vantage Pt. Equipment Structure	10,000		(10,000)	-100%	Space will be for fire and sewer only
Cedar Pines Pressure Zone Upgrades	350,000	350,000	-	0%	
Truck #1 Replacement	5,850	5,850	-	0%	
Truck #3 Replacement	39,000	39,000	-	0%	
Snow Plow	4,000	4,200	200	5%	
WTP Motor Control Center Upgrade	100,000	60,000	(40,000)	-40%	The project will be split over two years
TOTAL CAPITAL OUTLAY	\$ 808,850	\$ 782,550	\$ (26,300)	-3%	
GRAND TOTAL WITH CAPITAL	\$ 2,377,544	\$ 2,379,474	\$ 1,930	0%	

Twain Harte Community Services District

2021-2022 MID-YEAR BUDGET

SEWER - REVENUE

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	20/21 Approved	21/22 Requested	\$	%	
Service Charges					
Sewer Service Charge	1,138,433	1,139,135	702	0%	
TOTAL SERVICE CHARGES	\$ 1,138,433	\$ 1,139,135	\$ 702	0%	
Fees					
Late Fee	\$ 6,300	\$ 7,000	\$ 700	11%	
Door Notice Fee	2,000	2,700	700	35%	
Hookup Fees	4,500	2,000	(2,500)	-56%	
Reconnection Fees	800	1,800	1,000	125%	
Inspection Fees	200	200	-	0%	
Property Transfer Fee	900	1,000	100	11%	
Returned Check Fee	120	120	-	0%	
TOTAL FEES	\$ 14,820	\$ 14,820	\$ -	0%	
Grants & Donations					
Grant Revenue-Sewer Planning Grant	135,000	197,650	\$ 62,650	46%	Estimated remainder of the grant
Grant Revenue-Misc	-	3,121	\$ 3,121.00	3121%	Covid Relief
TOTAL GRANTS & DONATIONS	\$ 135,000	\$ 200,771	\$ 65,771	49%	
Other Revenue					
Interest Revenue	5,500	3,500	(2,000)	-36%	Lower than expected earnings
Sale of Assets	-	1,575	1,575	1575%	Sale of Truck #1 to Fire
Other	-	-	-	0%	
TOTAL OTHER REVENUE	\$ 5,500	\$ 5,075	\$ (425)	-8%	
GRAND TOTAL REVENUE	\$ 1,293,753	\$ 1,359,801	\$ 66,048	5%	
Admin Transfer Out	\$ 250	\$ 6,250	\$ 6,000		
GRAND TOTAL WITH ADMIN	\$ 1,294,003	\$ 1,366,051	\$ 72,048		

Twain Harte Community Services District
2021-2022 MID-YEAR BUDGET

SEWER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	20/21 Approved	21/22 Requested	\$	%	
Salaries - 51XXX					
Regular Time	\$ 148,648	\$ 144,739	(3,909)	-3%	Due to a few months of vacant positions
Standby Pay	17,605	17,605	0	0%	
Overtime	6,000	6,600	600	10%	
Sick Leave/Vacation Pay	3,500	3,971	471	13%	
Intern Stipend	1,560	1,560	0	0%	
Uniform Allowance	2,385	2,056	(329)	-14%	
Cell Phone Stipend	588	588	0	0%	
TOTAL SALARIES	\$ 180,287	\$ 177,120	\$ (3,167)	-2%	
Benefits - 52XXX					
Health & Vision Insurance	\$ 32,384	\$ 37,289	4,905	15%	Due to differing demographic of new personnel
HRA Reimbursement	12,558	16,184	3,627	29%	Due to differing demographic of new personnel
CALPERS Retirement	22,129	22,380	251	1%	
FICA	11,178	10,981	(196)	-2%	
Medicare	2,614	2,568	(46)	-2%	
Workers Comp	4,900	5,400	500	10%	
Unemployment Ins/ETT	731	814	83	11%	
TOTAL BENEFITS	\$ 86,493	\$ 95,617	\$ 9,123	11%	
Equipment, Automotive, Maintenance & Repairs					
Equipment Maintenance & Repair	\$ 7,100	\$ 7,100	0	0%	
Facilities Maintenance & Repair					
Lift Station	7,900	7,900	0	0%	
Collections	30,900	31,900	1,000	3%	
General & Administrative	900	900	0	0%	
Vehicle Maintenance & Repair	7,600	7,600	0	0%	
Janitorial/Cleaning Fees	1,100	1,100	0	0%	
Fuel	7,300	8,700	1,400	19%	Due to increase in fuel costs
Equipment Under \$5,000	7,200	9,100	1,900	26%	Vegetation management tools & jetter nozzles
Personal Protective Equipment	2,500	2,000	(500)	-20%	
TOTAL EQUIP, AUTO, MAINT & REPAIRS	\$ 72,500	\$ 76,300	\$ 3,800	5%	

Twain Harte Community Services District

2021-2022 MID-YEAR BUDGET

SEWER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	20/21 Approved	21/22 Requested	\$	%	
Materials & Supplies - 54XXX					
Office Supplies	\$ 900	\$ 900	\$ -	0%	
Postage	4,200	4,300	100	2%	
Food Supplies	300	300	0	0%	
Janitorial Supplies	400	400	0	0%	
TOTAL MATERIALS & SUPPLIES	\$ 5,800	\$ 5,900	\$ 100	2%	
Outside Services - 55XXX					
Legal Fees	\$ 1,500	\$ 1,500	\$ -	0%	
IT Services	1,300	1,300	0	0%	
Engineering Services	12,000	12,000	0	0%	
Medical Exams	400	400	0	0%	
Other Professional Services	138,000	200,700	62,700	45%	Estimated remaining grant costs
Other Professional Services-Tree Mortality			0	0%	
TOTAL OUTSIDE SERVICES	\$ 153,200	\$ 215,900	\$ 62,700	41%	
Other - 56XXX					
Utilities	\$ 5,000	\$ 5,200	\$ 200	4%	
Phone/Communications	3,000	3,000	0	0%	
Computer Licenses & Maintenance	12,500	10,400	(2,100)	-17%	Utilizing a different Online Billing company
Property/Liability Insurance	22,205	19,200	(3,005)	-14%	Costs lower than anticipated for this fund
Property Tax			0	0%	
Dues & Memberships	5,700	5,800	100	2%	
Licenses & Certifications	2,000	2,000	0	0%	
Training, Conferences & Travel	4,300	3,800	(500)	-12%	
Uncollectable accounts	1,500	1,500	0	0%	
Advertising & Public Education	700	2,800	2,100	300%	One time online billing incentive program
Regulatory Fees	500	500	0	0%	
Sewer Service Charge	456,000	456,200	200	0%	
Bank & Credit Card Fees	4,200	5,000	800	19%	
TOTAL OTHER	\$ 517,605	\$ 515,400	\$ (2,205)	0%	
Debt Service - 58XXX					
Interest on Long Term Debt	\$ 1,853	\$ 1,853	\$ -	0%	
Principal on Long Term Debt	15,141	15,141	0	0%	
TOTAL DEBT SERVICE	\$ 16,994	\$ 16,994	\$ -	0%	
GRAND TOTAL EXPENSES	\$ 1,032,879	\$ 1,103,230	\$ 70,352	7%	
Admin Transfer Out	\$ 161,879	\$ 162,323	\$ 444	0%	
GRAND TOTAL WITH ADMIN	\$ 1,194,758	\$ 1,265,553	\$ 70,796	6%	

Twain Harte Community Services District
2021-2022 MID-YEAR BUDGET

SEWER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	20/21 Approved	21/22 Requested	\$	%	
Capital Outlay - 57XXX					
SCADA Upgrade*	\$ 85,000	\$ 85,000	\$ -	0%	
Vantage Pt. Equip Structure	\$ 40,000	\$ 77,000	\$ 37,000	93%	Increased steel prices
Admin Office Roof Replacement	0	12,500	12,500	12500%	Office roof in need of replacement
TH School Sewer Re-Alignment	15,000	15,850	850	6%	
Training Admin Parking Lot	0	0	0	0%	
Water Sewer Material Bins	0	0	0	0%	
Manhole Smart Covers	10,000	11,400	1,400	14%	More than anticipated
Snow Plow	4,000	4,200	200	5%	
Truck #1 Replacement	3,150	3,150	0	0%	
Truck #3 Replacement	21,000	21,000	0	0%	
Sewer Jetter Replacement	174,000	174,000	0	0%	
I&I Manhole Repair/Replacement	60,000	20,000	(40,000)	-67%	Partial costs included in a grant proposal
Mono Sewer Line Replacement	35,000	30,000	(5,000)	-14%	Less than anticipated
TOTAL CAPITAL OUTLAY*	\$ 447,150	\$ 454,100	\$ 6,950	2%	
GRAND TOTAL WITH CAPITAL	\$ 1,641,908	\$ 1,719,653	\$ 77,746	5%	