

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
September 9, 2026

CALL TO ORDER: Director Bohlman called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Sipperley
Director Bohlman
Director Mannix
Director Mitchell

STAFF:

Tom Trott, General Manager
Lewis Giambruno, Operations Manager
Neil Gamez, Fire Chief
Kim Silva, Board Secretary

AUDIENCE:

3 members of the public.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

No public comment.

PRESENTATIONS:

- A. Tour of new Type 6 Fire Engine (to be conducted after Reports).

A tour and verbal presentation of the District's Type 6 Engine was presented by Captain Orozco and Engineer Hart-McNeal to the Board and members of the public after the General Manager's report.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through August 31, 2026.
B. Approval of the minutes of the Special Meeting held on August 10, 2026, and the Regular Meeting held on August 12, 2026.

MOTION: Director Sipperley made a motion to accept the consent agenda in its entirety.

SECOND: Director Mannix

AYES: Sipperley, Mannix, Bohlman, Mitchell

NOES: None

ABSTAIN: None

ABSENT: Dearborn

NEW BUSINESS:

- A. Discussion/action to adopt revisions to Policy #2002 – Discrimination.

MOTION: Director Mannix made a motion to adopt revisions to Policy #2002-Discrimination.

SECOND: Director Sipperley

AYES: Sipperley, Mannix, Bohlman, Mitchell

NOES: None

ABSTAIN: None

ABSENT: Dearborn

- B. Discussion/action to adopt revisions to Policy #2083 – Training and Travel Authorization and Expense Reimbursement.

MOTION: Director Sipperley made a motion to adopt revisions to Policy #2083 – Training and Travel Authorization and Expense Reimbursement.

SECOND: Director Mitchell

AYES: Sipperley, Mannix, Bohlman, Mitchell

NOES: None

ABSTAIN: None

ABSENT: Dearborn

- C. Discussion/action to adopt revisions to Policy #2215 – Unlawful Harassment.

MOTION: Director Mannix made a motion to adopt revisions to Policy #2215 – Unlawful Harassment.

SECOND: Director Mitchell

AYES: Sipperley, Mannix, Bohlman, Mitchell

NOES: None

ABSTAIN: None

ABSENT: Dearborn

- D. Discussion/action to adopt revisions to Policy #3030 – Injury and Illness Prevention Plan.

MOTION: Director Mitchell made a motion to adopt revisions to Policy #3030 – Injury and Illness Prevention Plan.

SECOND: Director Mannix

AYES: Sipperley, Mannix, Bohlman, Mitchell

NOES: None

ABSTAIN: None

ABSENT: Dearborn

- E. Discussion/action to adopt Resolution #26-21 – Approval of Fiscal Year 2026-27 Budget Adjustment for Procurement of a Utility Terrain Vehicle with Attachments.

MOTION: Director Sipperley made a motion to adopt Resolution #26-21 – Approval of Fiscal Year 2026-27 Budget Adjustment for Procurement of a Utility Terrain Vehicle with Attachments.

SECOND: Director Mannix

AYES: Sipperley, Mannix, Bohlman, Mitchell

NOES: None
ABSTAIN: None
ABSENT: Dearborn

- F. Discussion/action to adopt Resolution #26-22 – Approving a Fiscal Year 2026-27 Budget Adjustment for Administrative Office HVAC System Replacement.

MOTION: Director Mitchell made a motion to adopt Resolution #26-22 – Approving a Fiscal Year 2026-27 Budget Adjustment for Administrative Office HVAC System Replacement.

SECOND: Director Mannix

AYES: Sipperley, Mannix, Bohlman, Mitchell

NOES: None

ABSTAIN: None

ABSENT: Dearborn

- G. Discussion/action to adopt Resolution #26-23 – Approving a Sonora Area Foundation Grant Agreement and Fiscal Year 2026-27 Fire Fund Budget Adjustment to Procure an Electric Vehicle BEST Device.

MOTION: Director Sipperley made a motion to adopt Resolution #26-23 – Approving a Sonora Area Foundation Grant Agreement and Fiscal Year 2026-27 Fire Fund Budget Adjustment to Procure an Electric Vehicle BEST Device.

SECOND: Director Mitchell

AYES: Sipperley, Mannix, Bohlman, Mitchell

NOES: None

ABSTAIN: None

ABSENT: Dearborn

- H. Discussion/action to consider a mutual assistance request from Tuolumne City Sanitary District for General Manager services.

MOTION: Director Sipperley made a motion to approve Mutual Assistance from Tuolumne City Sanitary District with exceptions and authorizing the General Manager to provide a written response.

SECOND: Director Mitchell

AYES: Sipperley, Mannix, Bohlman, Mitchell

NOES: None

ABSTAIN: None

ABSENT: Dearborn

- I. Discussion/action to approve a Memorandum of Agreement with the City of Sonora for assistance under the California Fire and Rescue Mutual Aid System.

MOTION: Director Mannix made a motion to approve a Memorandum of Agreement with the City of Sonora for assistance under the California Fire and Rescue Mutual Aid System.

SECOND: Director Sipperley

AYES: Sipperley, Mannix, Bohlman, Mitchell

NOES: None

ABSTAIN: None

ABSENT: Dearborn

- J. Discussion/action to adopt Resolution #26-24 – Approving a California Fire Foundation Grant Agreement and Fiscal Year 2026-27 Fire Fund Budget Adjustment to Procure Wildland Hose.

MOTION: Director Mitchell made a motion to adopt Resolution #26-24 - Approving a California Fire Foundation Grant Agreement and Fiscal Year 2026-27 Fire Fund Budget Adjustment to Procure Wildland Hose.

SECOND: Director Mannix

AYES: Sipperley, Mannix, Bohlman, Mitchell

NOES: None

ABSTAIN: None

ABSENT: Dearborn

REPORTS:

President and Board Member Reports

- Director Sipperley reported that he and Director Mannix attended the Board of Supervisors meeting. He also recognized GM Trott for earning his Certified Special District Manager certification that was presented at the annual CSDA conference.

Fire Chief Report by Chief Gamez

- A verbal summary of the written report was provided.
- A verbal summary of the written report was provided by CERT's John Buckingham.

Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno

- A verbal summary of the written report was provided.

General Manager Report Provided by General Manager Trott

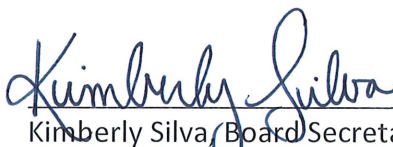
- A verbal summary of the written report was provided.

ADJOURNMENT:

The meeting was adjourned at 10:51 a.m.

Respectfully submitted,

APPROVED:


Kimberly Silva, Board Secretary


FOR Mary Dearborn, President