

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
March 12, 2015**

CALL TO ORDER: President Maxwell called the meeting to order at 9:03 a.m.

The following Directors, Staff, and Community Members Were Present:

DIRECTORS:

Director Maxwell, President
Director Mannix, Vice President
Director Johnson
Director Knudson
Director Sipperley

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Todd McNeal, Fire Chief
Robb Perry, Operations Manager

AUDIENCE:

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

None

COMMUNICATIONS:

None

CONSENT AGENDA:

- A. Presentation and approval of financial statements through February 28, 2015.
- B. Approval of the minutes of the Regular Meeting of February 12, 2015.

Motion: Johnson; Second: Sipperley; Ayes: All Present

OLD BUSINESS:

- A. Update on drought conditions and water supply.
GM Trott stated that our area is still considered to be in an exceptional drought. Reservoirs are at a higher level than last year, but the snow pack level is lower than last year. It is predicted that Pinecrest Lake and Lyons Reservoir will fill and spill, but the end of spill is predicted to be earlier than last year which could be alarming for the summer months. Districts will be monitoring the end of spill and water curtailments from the state. The State water board will be voting on additional restrictions for water districts to implement. Our currently enacted Phase II restrictions already comply with state restrictions, so local water supply will be monitored to determine if more stringent water restrictions will be needed for later in the year.

NEW BUSINESS:

- A. Presentation of fiscal year 2013-14 audit report by Blomberg and Griffin Accountancy Corporation.

John Blomberg presented the audit for FY ending June 30, 2014. The accountancy corporation issued an unqualified audit with no material weaknesses or significant deficiencies in internal control. Mr. Blomberg informed the board that four years ago approximately 50 audit adjusting entries were needed. This year no adjusting entries were needed.

- B. Introduction of Ordinance No. 30 ("THCSD Fire Code") - An Ordinance Repealing Twain Harte Community Services District's Ordinance No. 27 and Adopting by Reference the 2013 Edition of the California Fire Code with Amended Provisions.

INTRODUCTION: Director Johnson

- C. Discussion/Action to set a public hearing for the next regularly scheduled Board meeting (April 9, 2015 at 9:00 a.m.) to consider the adoption of Ordinance No. 30, "THCSD Fire Code".

MOTION: Director Sipperley moved to set a public hearing at the next regularly scheduled Board meeting as noted above.

SECOND: Johnson

AYES: All Present

- D. Discussion/Action to adopt Resolution #15-02 – Terms and Conditions for Fire Department Response to Incidents Outside of the Jurisdiction when Twain Harte Community Services District is Compensated or Reimbursed for such Response.

INTRODUCTION OF RESOLUTION #15-02: Sipperley

MOTION : Johnson; SECOND: Mannix

AYES ROLL CALL: Maxwell, Mannix, Knudson, Johnson, Sipperley

ABSENT: None

- E. Discussion/action to appoint a primary and alternate District representative to serve on the Tuolumne County Water Policy Advisory Committee.

MOTION: Director Sipperley made a motion to nominate the General Manager and Operations Manager as primary and alternate District representatives, respectively, to serve on the Tuolumne County Water Policy Advisor Committee.

SECOND: Mannix

AYES: All Present

- F. Discussion/action to adopt revisions to District Policy #4030, "Code of Ethics".

MOTION: Johnson made a motion to accept the revisions made to policy #4030.

SECOND: Sipperley

AYES: All Present

- G. Discussion regarding request by a local homeowner's association to purchase playground equipment.

Board members expressed no opposition to selling the surplus Eprosen Park playground equipment as long as it is made clear that the sale is "as is" and the district is released from any liability issues. G.M. Trott will consult with legal counsel regarding a draft agreement releasing the District from liability and deeming the sale "as is".

Public Hearing:

- A. Receive public comment regarding the proposed Shadybrook Well Project located on Shadybrook Drive.

No members of the public were present at the public hearing and the district received seven comment/protest letters.

- B. Discussion/action to adopt Resolution #15-03 – Approval of a Notice of Exemption from the California Environmental Quality Act (CEQA) Pursuant to the State CEQA Guidelines and Approval of the Shadybrook Well Project.

INTRODUCTION OF RESOLUTION #15-03: Director Johnson

MOTION : Director Sipperley made a motion to adopt Resolution #15-03 with a correction to Item F in attachment A changing the word Calaveras to Tuolumne.

SECOND: Mannix

AYES ROLL CALL: Maxwell, Mannix, Knudson, Johnson, Sipperley

ABSENT: None

REPORTS:

President & Board Member Report

- Director Johnson commented that he attended the grant funded fire training course offered several weeks ago and found the training to be extremely valuable and thanked the Chief for his work in hosting the event.

Park & Recreation/Citizen Oversight Committee and Operations Report

- The new citizen member attended the committee meeting and the committee appreciated his expertise and contribution.
- There were 66 respondents to the Park Survey and 77% of the respondents were in favor of Bocce courts.
- Playground equipment options were presented at the committee meeting and committee members will be incorporating the survey suggestions into the types of accessories offered on the playground equipment.
- Staff will be replacing two by fours on the back-stop.

Water/Sewer Committee and Operations Report

- Nothing to report

Fire Committee and Fire Chief Report

- Three out of four app bay doors have been installed.
- The district has been approached by CSFA to use the event trailer at other hosted events. Discussions are continuing regarding this possibility.
- The district has received confirmation that a SRA grant has been awarded to the district for curb-side pick-up of yard waste as a fire prevention measure.

Finance/Admin Committee Report

- The committee discussed the revenue loss created by water conservation. If conservation continues at the same rate as last year, revenue is projected to be \$61,000 less than FY 12/13.
- Discussed possible options for development of the Vantage Pointe property.

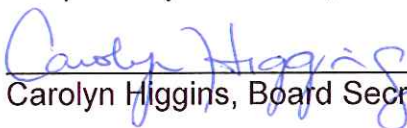
General Manager Report

- Admin staff will be revising/completing a capital improvement plan, vehicle replacement plan and cost of services study with draft copies to be presented at the April committee meetings.
- Admin staff is exploring the possibility of changing property/liability insurance carriers with hopes of saving funds while providing the same level of insurance.
- May be hiring a consultant to verify/locate the best site for the second well.
- Sewer stabilization project at the Twain Harte Lake rock should be nearing completion of the design stage.
- TUD has received a public education grant to inform the community about water history, issues and education.

ADJOURNMENT:


The open session was adjourned at 11:07 a.m.

Respectfully submitted,



Carolyn Higgins, Board Secretary

APPROVED:



Packy Maxwell, President