

TWIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular & Special Meeting
August 8, 2013

DIRECTORS PRESENT: Jim Johnson, Gary Sipperley, Packy Maxwell, Richard Knudson, Wes Jordan

DIRECTORS ABSENT: None

ADMINISTRATIVE STAFF PRESENT: General Manager Trott, Board Secretary Lawton,
Fire Chief McNeal, Operations Manager Perry, Finance Officer
Higgins

This meeting is recorded.

AUDIENCE: Austin Thibault-Union Democrat

CALL TO ORDER: President Johnson called the meeting to order at 9 am.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS: None

COMMUNICATIONS: None

CONSENT AGENDA:

- A. Approval of financial statements through July 31, 2013.
- B. Approval of the minutes of the Regular Meeting of July 11, 2013.

MOTION: Sipperley; SECOND: Knudson; AYES: All

OLD BUSINESS:

- A. Discussion/action regarding use of the Community Center and recommendation to reduce the scope of the Community Center renovation project, due to high construction bids.
 - Motion to reduce scope; not to exceed \$26,000

MOTION: Maxwell; SECOND: Jordan; AYES: All

NEW BUSINESS:

- A. Discussion/action to amend Ordinance No. 26 by increasing the informal bid limit under the Uniform Public Construction Cost Accounting Act to \$175,000, as authorized by the California State Controller on July 1, 2011.

INTRODUCTION OF AMENDED ORDINANCE #26: Sipperley

MOTION: Knudson; SECOND: Maxwell

AYES ROLL CALL: Johnson, Sipperley, Knudson, Maxwell, Jordan

- B. Discussion/action to rescind Resolution #11-22 and approve Resolution #13-20, A Depository Services Resolution for Governmental Entities, to reflect the new signers on our U.S. Bank Master Services Agreement and signature restrictions.

INTRODUCTION OF RESOLUTION #13-20: Sipperley

MOTION: Knudson; SECOND: Maxwell

AYES ROLL CALL: Johnson, Sipperley, Knudson, Maxwell, Jordan

C. Discussion/action to adopt Resolution #13-21; a Resolution Approving Agreement #5600003981 for Contracting with California Department of Corrections and Rehabilitation for Community Services Crews.

INTRODUCTION OF RESOLUTION #13-21: Maxwell

MOTION: Sipperley; SECOND: Jordan

AYES ROLL CALL: Johnson, Sipperley, Knudson, Maxwell, Jordan

D. Discussion regarding review and adoption of the Tuolumne-Stanislaus Integrated Regional Water Management (IRWM) Plan.

- GM Trott indicated that he will bring back a resolution for Board approval in September.

E. Discussion regarding deferring annual allotment (\$900) to Julie Cowell for Shadybrook lease to be incorporated into renegotiation of lease.

REPORTS:

- **President Johnson acknowledged that new GM Trott is doing an excellent job so far.**
- **Park & Recreation Committee: new breakers & plugs were installed on Rotary stage.**
- **Finance/Policy Committee: Signatures were updated on the US Bank Master Services Agreement to include Trott & Higgins.**
- **Water/Sewer: Perry reported that our State inspection was completed and we had no violations and our treatment process is good.**
- **Fire (reported by Chief McNeal):**
 1. **Assessments completed for potential A shift Captain position.**
 2. **2 Interns received and accepted offers of employment with City of Sonora.**
 3. **Chassis for new fire apparatus has been delivered to the builder (HiTech). Projected completion=October.**
 4. **Front of firehouse has been completed.**
- **Finance Officer Higgins: Official notice given to the staff that a vote will be held on Nov. 15 to determine if we will continue to participate in both Social Security and CalPers. Also, year-end closing of books will be completed by end of August/first of September.**
- **GM Trott: Contract signed with Lovett Construction for replacing 2" with a 6" water main & adding a hydrant (Myron's); starting 8/21.**

The Board of Directors convened to Special closed session at 10:50 am.

CLOSED SESSION:

- A. **With respect to every item of business to be discussed in closed session pursuant to Section 54957: PUBLIC EMPLOYEE APPOINTMENT for Fire Captain position.**

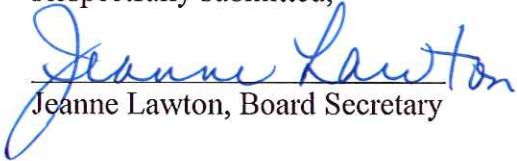
The Board of Directors reconvened to open session at 11:46 am.

- A. **No action on closed session item.**
- B. **Board agreed unanimously not to receive stipend for Special Closed meeting.**

Adjournment

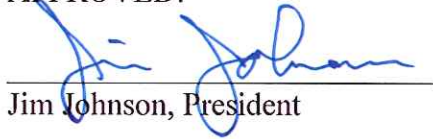
The Special Meeting was adjourned at 11:47 am.

Respectfully submitted,



Jeanne Lawton, Board Secretary

APPROVED:



Jim Johnson, President