

TWAIN HARTE COMMUNITY SERVICES DISTRICT

WATER – SEWER – FIRE – PARK
P.O. Box 649, Twain Harte, CA 95383
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REGULAR MEETING OF THE BOARD OF DIRECTORS THCSD CONFERENCE ROOM 22912 VANTAGE POINTE DR., TWAIN HARTE December 12, 2018 9:00 A.M.

AGENDA

The Twain Harte Community Services District welcomes you to this meeting. This agenda contains general descriptions of each item to be considered at this meeting by the Board of Directors. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection at 22912 Vantage Pointe Drive, during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

- 1. Call to Order**
- 2. Swearing in of Directors Mannix and McManus.**
- 3. Pledge of Allegiance & Roll Call**
- 4. Reading of Mission Statement**
- 5. Public Comment:**
This time is provided to the public to speak regarding items not listed on this agenda.
- 6. Communications:**
 - A. None.
- 7. Consent Agenda:**
 - A. Presentation and approval of financial statements through November 30, 2018.
 - B. Approval of the minutes of the Regular Meeting held on November 14, 2018.
 - C. Annual review of Policy #2082 – Internet, Email and Electronic Communication Ethics, Usage and Security.
 - D. Submittal of Fiscal Year 2017-18 Employee Reimbursement Disclosure Report per Government Code Section 53065.5.
 - E. Approval of the 2019 Board and Committee Calendar.

8. Old Business:

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

9. Public Hearing:

- A. Open public hearing.
- B. Presentation of existing District Ordinance #26 and proposed Ordinance #26-01 regarding informal bidding procedures.
- C. Receive public comment regarding budget.
- D. Close public hearing.
- E. Discussion/action to adopt Ordinance #26-01 – An Ordinance Repealing Ordinance #26 of the Twain Harte Community Services District and Setting Forth Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act.

10. New Business

- A. Discussion/action to approve revisions to Policy #3040, "Purchasing and Expense Authorization," and to make said revisions effective on January 12, 2019.
- B. Staff update on water supply outlook for Water Year 2019.
- C. Staff demonstration of District's GIS asset management and mapping system.
- D. Discussion/appointment of Board President and Vice President for the 2019 calendar year.

11. Reports:

- A. President and Board member reports
- B. Park & Recreation/Citizens' Oversight Committee report
- C. Finance/Policy Committee report
- D. Water/Sewer Committee report
- E. Water/Sewer Operations Manager's report
- F. Fire Committee report
- G. Fire Chief's report
- H. General Manager's report

12. Adjourn