

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
September 11, 2019

CALL TO ORDER: President McManus called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director McManus
Director Mannix
Director Sipperley
Director deGroot

STAFF:

Tom Trott, General Manager, Interim Board Secretary
Robb Perry, Operations Manager
Todd McNeal, Fire Chief

AUDIENCE:

One member of the public.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

A. None

COMMUNICATIONS:

A. None.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through August 31, 2019.
- B. Approval of the minutes of the Regular Meeting held on August 14, 2019.
- C. Annual review of Policy #2002 – Discrimination.
- D. Annual review of Policy #3030 – Injury and Illness Prevention Program.

MOTION: Director Sipperley made a motion to adopt the consent agenda in its entirety.

SECOND: Mannix

AYES: All Present

NOES: None

ABSENT: Knudson

OLD BUSINESS:

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

GM Trott reported that the project is currently under construction and asked the board to consider whether the emergency action should be continued, which would declare that: (1) the current water supply shortage emergency still exists, which is currently declared by the District and by the state for Tuolumne County; (2) the project is necessary to address this emergency; and (3) the emergency situation will not permit a time delay resulting from formal competitive bidding.

MOTION: Director Sipperley made a motion to extend the continuance of the order of emergency action for completion of Well #3.

SECOND: deGroot

AYES: All Present

NOES: None

ABSENT: Knudson

NEW BUSINESS:

- A. Discussion/action to adopt Resolution #19-26 – Approving Two Grants and a Fiscal Year 2019-20 Fire Fund Budget Adjustment in the amount of \$17,500 for Purchase of an Unmanned Aerial Vehicle with Thermal Imaging.

MOTION: Director deGroot made a motion to adopt Resolution #19-26.

SECOND: Sipperley

AYES: McManus, Mannix, Sipperley, deGroot

NOES: None

ABSENT: Knudson

- B. Discussion/action to approve revisions to Policy #4020 – Committees of the Board of Directors.

MOTION: Director Sipperley made a motion to approve revisions to Policy #4020 – Committees of the Board of Directors.

SECOND: deGroot

AYES: McManus, Mannix, Sipperley, deGroot

NOES: None

ABSENT: Knudson

- C. Discussion/action to approve revisions to the 2019 Board Calendar.

MOTION: Director Mannix made a motion to approve revisions to the 2019 Board Calendar.

SECOND: Sipperley

AYES: McManus, Mannix, Sipperley, deGroot

NOES: None

ABSENT: Knudson

REPORTS:

President and Board Member Report

- Director Sipperley reported that the Twain Harte Chamber of Commerce joined the Coalition for Fire Protection and Accountability.

Committee Reports

- Director Sipperley reported that the Finance/Policy Committee had a productive conversation regarding committee frequency and efficiency that aided the Board's discussion today.

Water/Sewer/Park Operations Report Provided by Operations Manager Perry

- A verbal summary of the written report was provided.

Fire Chief Report by Chief McNeal

- Chief McNeal requested a moment of silence to remember those impacted by the tragic events of 9/11 – not only those who lost their lives in the event, but also those who are still impacted by the aftermath.
- A verbal summary of the written report was provided.

General Manager Report Provided by General Manager Trott

– A verbal summary of the written report was provided.

FIELD TOUR:

- A. Tour of the District's surface water treatment plant and Million Gallon Tank #1 Rehabilitation and Recoating Project.

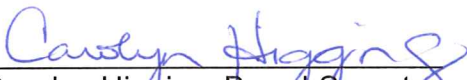
District staff provided a guided tour of the Million Gallon Tank #1 Rehabilitation and Recoating Project and the District's surface water treatment plant located at 23363 Mountain Drive, Twain Harte.


ADJOURNMENT:

The meeting was adjourned at 11:26 a.m.

Respectfully submitted,

APPROVED:


Carolyn Higgins, Board Secretary


Eileen Mannix, Vice President