

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
November 9, 2022

CALL TO ORDER: President Sipperley called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Sipperley, President
Director Mannix
Director deGroot
Director Bohlman

STAFF:

Tom Trott, General Manager
Neil Gamez, Fire Chief
Lewis Giambruno, Operations Manager
Carolyn Higgins, Finance Officer

AUDIENCE: 2 Attendees

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

No public comment.

PRESENTATIONS:

- A. Presentation of Special District Governance Awards by the Special District Leadership Foundation.
- B. Presentation of annual employee safety awards.

COMMUNICATIONS:

- A. Letter to Tuolumne County - Comments on proposed General Plan Amendment GPA21-005, Zone Change RZ21-012, Site Development Permit SDP22-007, and Conditional Use Permit CUP22-011.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through October 31, 2022
- B. Approval of the minutes of the Regular Meeting held on October 12, 2022.
- C. Accept and file the annual Government Code Section 66013 Capacity Charges Report for Fiscal Year 2022-23.
- D. Annual review, submittal of annual report and adoption of minor revisions for Policy #1015 – Identity Theft Prevention Program.

MOTION: Director deGroot made a motion to accept the consent agenda in its entirety.

SECOND: Director Bohlman

AYES: Mannix, Sipperley, deGroot, Bohlman

NOES: None

ABSTAIN: None

ABSENT: Knudson

NEW BUSINESS:

- A. Discussion/action to authorize the General Manager to enter into a Mutual Assistance Agreement with Tuolumne Utilities District.
MOTION: Director Mannix made a motion to authorize the General Manager to enter into a Mutual Assistance Agreement with Tuolumne Utilities District.
SECOND: Director deGroot
AYES: deGroot, Mannix, Sipperley, Bohlman
NOES: None
ABSTAIN: None
ABSENT: Knudson
- B. Discussion/action to appoint Julie Cowell as a citizen member of the Park and Recreation/Citizens' Oversight Committee.
MOTION: Director Bohlman made a motion to appoint Julie Cowell as a citizen member of the Park and Recreation/Citizens' Oversight Committee.
SECOND: Director Mannix
AYES: deGroot, Mannix, Sipperley, Bohlman
NOES: None
ABSTAIN: None
ABSENT: Knudson
- C. Discussion/action to adopt revisions to Policy #2011 – On-Call Duty.
MOTION: Director deGroot made a motion to adopt revisions to Policy #2011 – On-Call Duty.
SECOND: Director Bohlman
AYES: deGroot, Mannix, Sipperley, Bohlman
NOES: None
ABSTAIN: None
ABSENT: Knudson
- D. Discussion/action to adopt revisions to Policy #2030 – Holidays.
MOTION: Director Mannix made a motion to adopt revisions to Policy #2030 – Holidays.
SECOND: Director Bohlman
AYES: deGroot, Mannix, Sipperley, Bohlman
NOES: None
ABSTAIN: None
ABSENT: Knudson
- E. Discussion/action to adopt revisions to Policy #2032 – Management Leave.
MOTION: Director deGroot made a motion to adopt revisions to Policy #2032 - Management Leave.
SECOND: Director Mannix
AYES: deGroot, Mannix, Sipperley, Bohlman
NOES: None

ABSTAIN: None
ABSENT: Knudson

- F. Discussion/action to perform annual review and adopt revisions to Policy #2082 – Internet, Email and Social Media Use.

MOTION: Director Bohlman made a motion to adopt revisions to Policy #2082 – Internet, Email and Social Media Use.

SECOND: Director Mannix

AYES: deGroot, Mannix, Sipperley, Bohlman

NOES: None

ABSTAIN: None

ABSENT: Knudson

REPORTS:

President and Board Member Reports

- President Sipperley summarized the October IRWM JPA meeting he attended and thanked Ops Manager Giambruno for the work her did on the application for the multi benefit urban grant.

Fire Chief Report by Chief Gamez

- A verbal summary of the written report was provided by Chief Gamez.

Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno

- A verbal summary of the written report was provided.

General Manager Report Provided by General Manager Trott

- A verbal summary of the written report was provided.

CLOSED SESSION: The Board of Directors convened into closed session at 10:07 a.m.

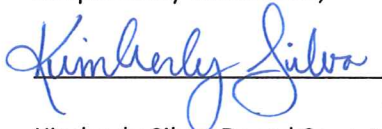
- A. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code Section 54956.9(b) (1 case)
- B. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code Section 54956.9(b) (1 case)
Case Name: Junger v. Twain Harte Community Services District

President Sipperley reconvened the meeting into regular session at 11:03 a.m. with no reportable action.

ADJOURNMENT:

The meeting was adjourned at 11:03 a.m.

Respectfully submitted,



Kimberly Silva, Board Secretary

APPROVED:



Gary Sipperley, President