

TWAIN HARTE COMMUNITY SERVICES DISTRICT

Water & Sewer Committee Meeting

Chair: *Gary Sipperley*

Co-Chair: *Dennis Mitchell*

**THCSD CONFERENCE ROOM
22912 VANTAGE POINTE DR., TWAIN HARTE
January 2, 2025 8:00 a.m.**

NOTICE: Public May Attend this Meeting In-Person.

The meeting will be accessible via ZOOM for anyone that chooses to participate virtually:

- Videoconference Link: <https://us02web.zoom.us/j/86794508054>
- Meeting ID: 867 9450 8054
- Telephone: (669) 900-6833

AGENDA

- 1. Review draft Fiscal Year 2024-25 Water Fund mid-year budget adjustment.**
- 2. Review draft Fiscal Year 2024-25 Sewer Fund mid-year budget adjustment.**
- 3. Adjourn.**

HOW TO VIRTUALLY PARTICIPATE IN THIS THIS MEETING

The public can virtually observe and participate in a meeting as follows:


- **Computer:** Join the videoconference by clicking the videoconference link located at the top of this agenda or on our website. You may be prompted to enter your name and email. Your email will remain private and you may enter "anonymous" for your name.
- **Smart Phone/Tablet:** Join the videoconference by clicking the videoconference link located at the top of this agenda OR log in through the Zoom mobile app and enter the Meeting ID# and Password found at the top of this agenda. You may be prompted to enter your name and email. Your email will remain private and you may enter "anonymous" for your name.
- **Telephone:** Listen to the meeting by calling Zoom at (4669) 900-6833. Enter the Meeting ID# listed at the top of this agenda, followed by the pound (#) key.

* NOTE: your personal video will be disabled and your microphone will be automatically muted.

SUBMITTING PUBLIC COMMENT

The public will have an opportunity to comment before and during the meeting as follows:

- **Before the Meeting:**
 - Email comments to ksilva@twainhartecsd.com, write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
 - Mail comments to THCS Board Secretary: P.O. Box 649, Twain Harte, CA 95383
- **During the Meeting:**
 - Computer/Tablet/Smartphone: Click the “Raise Hand” icon and the host will unmute your audio when it is time to receive public comment. If you would rather make a comment in writing, you may click on the “Q&A” icon and type your comment. You may need to tap your screen or click on “View Participants” to make icons visible.

Raise Hand Icon:  Raise Hand

Q&A Icon:  Q&A

- Telephone: Press *9 if to notify the host that you have a comment. The host will unmute you during the public comment period and invite you to share comments.
- In-Person: Raise your hand and the Board Chairperson will call on you.

* NOTE: If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

MEETING ETIQUETTE

Attendees shall make every effort not to disrupt the meeting. Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

ACCESSIBILITY

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

WRITTEN MEETING MATERIALS

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District’s website: www.twainhartecsd.com

Twain Harte Community Services District
2024-2025 Mid-Year Budget Adjustment

	WATER			SEWER			FIRE			PARK			ADMIN			TOTAL
	FY 24/25	Proposed	% Diff	FY 24/25	Proposed	% Diff	FY 24/25	Proposed	% Diff	FY 24/25	Proposed	% Diff	FY 24/25	Proposed	% Diff	PROJECTED
Revenue																
Service Charges	\$ 1,632,581	\$ 1,634,400	0%	\$ 1,358,123	\$ 1,353,900	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ 2,988,300
Fees	18,800	20,100	7%	13,800	15,600	13%	-	-	0%	10,000	12,000	20%	-	-	0%	47,700
Taxes & Assessments	42,623	43,400	2%	-	-	0%	1,373,715	1,387,200	1%	157,091	157,700	0%	-	-	0%	1,588,300
Grants & Donations	-	16,800	16800%	-	4,500	4500%	222,270	292,100	31%	461,452	571,700	24%	-	-	0%	885,100
Other Revenue	46,000	63,300	38%	20,000	32,000	60%	48,000	491,200	923%	3,500	-	-100%	1,000	1,000	0%	587,500
Total Program Revenue	\$ 1,740,004	\$ 1,778,000	2%	\$ 1,391,923	\$ 1,406,000	1%	\$ 1,643,985	\$ 2,170,500	32%	\$ 632,043	\$ 741,400	17%	\$ 1,000	\$ 1,000	0%	\$ 6,096,900
Admin Revenue Allocation	470	470	0%	250	250	0%	180	180	0%	100	100	0%	(1,000)	(1,000)	0%	-
GRAND TOTAL REVENUE	\$ 1,740,474	\$ 1,778,470	2%	\$ 1,392,173	\$ 1,406,250	1%	\$ 1,644,165	\$ 2,170,680	32%	\$ 632,143	\$ 741,500	17%	\$ -	\$ -	0%	\$ 6,096,900
Operating Expenses																
Salaries	\$ 352,518	\$ 360,178	2%	\$ 189,603	\$ 191,191	1%	\$ 619,077	\$ 869,431	40%	\$ 19,942	\$ 20,091	1%	\$ 407,529	\$ 397,887	-2%	\$ 1,838,778
Benefits	211,484	212,191	0%	114,632	113,158	-1%	379,285	402,229	6%	11,374	11,393	0%	233,850	235,118	1%	974,089
Equip, Auto, Maint, & Repairs	200,700	200,600	0%	69,700	68,600	-2%	127,790	216,000	69%	31,050	31,050	0%	12,000	12,800	7%	529,050
Materials & Supplies	51,200	51,200	0%	6,100	6,200	2%	10,800	9,900	-8%	1,900	1,900	0%	4,300	4,200	-2%	73,400
Outside Services	43,200	43,200	0%	28,000	28,000	0%	26,200	29,700	13%	4,500	4,500	0%	99,300	105,200	6%	210,600
Other (Utilities, Prop/Liab Ins, TUD)	255,200	265,600	4%	700,300	699,500	0%	120,600	122,900	2%	34,700	32,500	-6%	85,900	86,300	0%	1,206,800
Debt Service	110,539	110,539	0%	16,939	16,939	0%	-	-	0%	-	-	0%	-	-	0%	127,478
Total Program Expenses	\$ 1,224,841	\$ 1,243,508	2%	\$ 1,125,274	\$ 1,123,588	0%	\$ 1,283,753	\$ 1,650,160	29%	\$ 103,466	\$ 101,434	-2%	\$ 842,879	\$ 841,505	0%	\$ 4,960,195
Administrative Cost Allocation	396,153	395,507	0%	210,720	210,376	0%	151,718	151,471	0%	84,288	84,150	0%	(842,879)	(841,505)	0%	-
GRAND TOTAL OPERATING EXPENSES	\$ 1,620,994	\$ 1,639,015	1%	\$ 1,335,994	\$ 1,333,964	0%	\$ 1,435,471	\$ 1,801,631	26%	\$ 187,754	\$ 185,584	-1%	\$ -	\$ -	0%	\$ 4,960,194
TOTAL OPERATING BALANCE	\$ 119,480	\$ 139,455		\$ 56,179	\$ 72,286		\$ 208,694	\$ 369,049		\$ 444,389	\$ 555,916		\$ -	\$ -		
Capital Expenses																
Capital Outlay	798,000	865,000	8%	393,000	392,000	0%	335,000	476,600	42%	552,000	654,700	19%	-	-	0%	2,388,300
Total Capital Expenses	\$ 798,000	\$ 865,000	8%	\$ 393,000	\$ 392,000	0%	\$ 335,000	\$ 476,600	42%	\$ 552,000	\$ 654,700	19%	\$ -	\$ -		\$ 2,388,300
GRAND TOTAL EXPENSES	\$ 2,418,994	\$ 2,504,015	4%	\$ 1,728,994	\$ 1,725,964	0%	\$ 1,770,471	\$ 2,278,231	29%	\$ 739,754	\$ 840,284	14%	\$ -	\$ -	0%	\$ 7,348,494
Transfer To/(From) Reserve	\$ (678,520)	\$ (725,545)		\$ (336,821)	\$ (319,714)		\$ (126,306)	\$ (107,551)		\$ (107,611)	\$ (98,784)		\$ -	\$ -		\$ (1,251,594)

Twain Harte Community Services District
2024-2025 Mid-Year Budget Adjustment
WATER - REVENUE

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	24/25 Proposed	\$	%	
Service Charges					
Water Service Charge	\$ 1,632,581	\$ 1,634,400	\$ 1,819	0%	Projected Actuals
TOTAL SERVICE CHARGES	\$ 1,632,581	\$ 1,634,400	\$ 1,819	0%	
Fees					
Late Fee	\$ 10,000	\$ 10,000	\$ -	0%	
Door Notice Fee	2,700	3,500	800	30%	
Hookup Fees	3,500	3,500	-	0%	
Reconnection Fees	1,500	2,000	500	33%	
Property Transfer Fee	1,000	1,000	-	0%	
Returned Check Fee	100	100	-	0%	
TOTAL FEES	\$ 18,800	\$ 20,100	\$ 1,300	7%	
Taxes & Assessments					
Secured & Unsecured Taxes	\$ 42,623	\$ 43,400	\$ 777	2%	
Davis Grunsky Assessment			-	0%	
TOTAL TAXES & ASSESSMENTS	\$ 42,623	\$ 43,400	\$ 777	2%	
Grants & Donations					
Grant Revenue - Misc	\$ -	\$ 16,800	\$ 16,800	16800%	FEMA Storm Grants
TOTAL GRANTS & DONATIONS	\$ -	\$ 16,800	\$ 16,800	16800%	
Other Revenue					
Miscellaneous Revenue	\$ 14,000	\$ 15,300	\$ 1,300	9%	Actuals
Interest Revenue	32,000	48,000	16,000	50%	Trending much higher
Lease Revenue			-	0%	
Sale of Assets	-	-	-	0%	
TOTAL OTHER REVENUE	\$ 46,000	\$ 63,300	\$ 17,300	38%	
GRAND TOTAL REVENUE	\$ 1,740,004	\$ 1,778,000	\$ 37,996	2%	
Admin Transfer Out	\$ 470	\$ 470	\$ -		
GRAND TOTAL WITH ADMIN	\$ 1,740,474	\$ 1,778,470	\$ 37,996	2%	

Twain Harte Community Services District
2024-2025 Mid-Year Budget Adjustment
WATER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	24/25 Proposed	\$	%	
Salaries - 51XXX					
Regular Time	\$ 314,049	\$ 313,989	(60)	0%	
Standby Pay	9,785	11,005	1,220	12%	Extra standby for plowing needs
Overtime	17,000	23,500	6,500	38%	Trending higher due to excessive leaks
Sick Leave/Vacation Pay	6,300	6,300	-	0%	
Intern Stipend	0	0	-	0%	
Uniform Allowance	3,824	3,824	-	0%	
Cell Phone Stipend	1,560	1,560	-	0%	
TOTAL SALARIES	\$ 352,518	\$ 360,178	\$ 7,660	2%	
Benefits - 52XXX					
Health & Vision Insurance	\$ 89,528	\$ 89,528	-	0%	
HRA Reimbursement	26,797	26,797	-	0%	
CALPERS Retirement	48,367	47,967	(401)	-1%	
FICA	21,856	22,331	475	2%	
Medicare	5,112	5,223	111	2%	
Workers Comp	18,905	19,426	521	3%	
Unemployment Ins/ETT	919	919	-	0%	
TOTAL BENEFITS	\$ 211,484	\$ 212,191	\$ 707	0%	

Twain Harte Community Services District
2024-2025 Mid-Year Budget Adjustment
WATER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	24/25 Proposed	\$	%	
Equipment, Automotive, Maintenance & Repairs					
Equipment Maintenance & Repair	\$ 6,300	\$ 7,000	700	11%	
Facilities Maintenance & Repair					
Source of Supply	69,000	69,000	-	0%	
Pumping	4,100	4,100	-	0%	
Water Treatment	24,400	24,400	-	0%	
Transmission & Distribution	45,000	42,900	(2,100)	-5%	Trending Lower
General & Administrative	1,300	1,300	-	0%	
Vehicle Maintenance & Repair	12,000	12,000	-	0%	
Janitorial Cleaning Fees	0	0	-	0%	
Fuel	23,000	23,000	-	0%	
Equipment Under \$5,000			-	0%	
Source of Supply	0	0	-	0%	
Pumping	0	0	-	0%	
Water Treatment	7,500	7,500	-	0%	
Transmission & Distribution	4,100	5,600	1,500	37%	Need Traffic Control Equipment
General & Administrative	2,100	2,100	-	0%	
Personal Protective Equipment	1,900	1,700	(200)	-11%	
TOTAL EQUIP, AUTO, MAINT & REPAIRS	\$ 200,700	\$ 200,600	\$ (100)	0%	
Materials & Supplies - 54XXX					
Office Supplies - General	\$ 1,000	\$ 1,000	-	0%	
Office Supplies - Billing	\$ 200	\$ 200	-	0%	
Postage - General	400	300	(100)	-25%	
Postage - Billing	5,000	5,100	100	2%	
Food Supplies	400	400	-	0%	
Chemical Supplies	43,800	43,800	-	0%	
Janitorial Supplies	400	400	-	0%	
TOTAL MATERIALS & SUPPLIES	\$ 51,200	\$ 51,200	\$ -	0%	

Twain Harte Community Services District
2024-2025 Mid-Year Budget Adjustment
WATER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	24/25 Proposed	\$	%	
Outside Services - 55XXX					
Legal Fees	2,000	2,000	-	0%	
IT Services	1,800	1,800	-	0%	
Engineering Services	35,500	35,500	-	0%	
Medical Exams	600	600	-	0%	
Other Professional Services	3,300	3,300	-	0%	
TOTAL OUTSIDE SERVICES	\$ 43,200	\$ 43,200	\$ -	0%	
Other - 56XXX					
Utilities			-	0%	
Source of Supply	\$ -	\$ -	-	0%	
Pumping	\$ 19,000	\$ 20,500	1,500	8%	Trending higher - higher well use
Water Treatment	\$ 17,700	\$ 15,500	(2,200)	-12%	Trending lower - MCC Upgrade WTP outage
Transmission & Distribution	\$ -	\$ -	-	0%	
General & Administrative	\$ 4,400	\$ 4,000	(400)	-9%	
Phone/Communications	8,100	7,600	(500)	-6%	
Computer Licenses & Maintenance	19,800	19,800	-	0%	
Property/Liability Insurance	51,500	48,800	(2,700)	-5%	Actuals lower than estimated
Property Tax	500	500	-	0%	
Memberships/Publications/Subscriptions	12,200	12,000	(200)	-2%	
Licenses & Certifications	1,700	1,700	-	0%	
Training, Conferences & Travel	4,100	4,100	-	0%	
Uncollectable accounts	500	500	-	0%	
Advertising & Public Education	2,500	2,400	(100)	-4%	
Laboratory Fees	25,300	25,300	-	0%	
Regulatory Fees	23,000	23,500	500	2%	
Purchased Water	53,500	67,500	14,000	26%	TUD Intertie Usage during MCC Outage
Bank & Credit Card Fees	11,400	11,400	-	0%	
Claims	-	500	500	500%	
TOTAL OTHER	\$ 255,200	\$ 265,600	\$ 10,400	4%	

Twain Harte Community Services District
 2024-2025 Mid-Year Budget Adjustment
WATER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	24/25 Proposed	\$	%	
Debt Service - 58XXX					
Interest on Long Term Debt	\$ 16,595	\$ 16,595	0	0%	
Principal on Long Term Debt	93,944	93,944	0	0%	
TOTAL DEBT SERVICE	\$ 110,539	\$ 110,539	\$ -	0%	
GRAND TOTAL EXPENSES					
	\$ 1,224,841	\$ 1,243,508	\$ 18,667	2%	
Admin Transfer Out	\$ 396,153	\$ 395,507	\$ (646)		
GRAND TOTAL WITH ADMIN					
	\$ 1,620,994	\$ 1,639,015	\$ 18,021	1%	
Capital Outlay - 57XXX					
WTP Motor Control Center Upgrade	153,000	140,000	(13,000)	-8%	Completed under budget
FH Improvements	15,000	15,000	-	0%	
SCADA Upgrade	370,000	450,000	80,000	22%	Rollover + actuated air intake valve replace
Cedar Pines Pressure Zone Upgrades	100,000	100,000	-	0%	
Manzanita Ct Waterline Upgrade	160,000	160,000	-	0%	
TOTAL CAPITAL OUTLAY	\$ 798,000	\$ 865,000	\$ 67,000	8%	
GRAND TOTAL WITH CAPITAL					
	\$ 2,418,994	\$ 2,504,015	\$ 85,021	4%	

Twain Harte Community Services District
2024-2025 Mid-Year Budget Adjustment

	WATER			SEWER			FIRE			PARK			ADMIN			TOTAL
	FY 24/25	Proposed	% Diff	FY 24/25	Proposed	% Diff	FY 24/25	Proposed	% Diff	FY 24/25	Proposed	% Diff	FY 24/25	Proposed	% Diff	PROJECTED
Revenue																
Service Charges	\$ 1,632,581	\$ 1,634,400	0%	\$ 1,358,123	\$ 1,353,900	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ 2,988,300
Fees	18,800	20,100	7%	13,800	15,600	13%	-	-	0%	10,000	12,000	20%	-	-	0%	47,700
Taxes & Assessments	42,623	43,400	2%	-	-	0%	1,373,715	1,387,200	1%	157,091	157,700	0%	-	-	0%	1,588,300
Grants & Donations	-	16,800	16800%	-	4,500	4500%	222,270	292,100	31%	461,452	571,700	24%	-	-	0%	885,100
Other Revenue	46,000	63,300	38%	20,000	32,000	60%	48,000	491,200	923%	3,500	-	-100%	1,000	1,000	0%	587,500
Total Program Revenue	\$ 1,740,004	\$ 1,778,000	2%	\$ 1,391,923	\$ 1,406,000	1%	\$ 1,643,985	\$ 2,170,500	32%	\$ 632,043	\$ 741,400	17%	\$ 1,000	\$ 1,000	0%	\$ 6,096,900
Admin Revenue Allocation	470	470	0%	250	250	0%	180	180	0%	100	100	0%	(1,000)	(1,000)	0%	-
GRAND TOTAL REVENUE	\$ 1,740,474	\$ 1,778,470	2%	\$ 1,392,173	\$ 1,406,250	1%	\$ 1,644,165	\$ 2,170,680	32%	\$ 632,143	\$ 741,500	17%	\$ -	\$ -	0%	\$ 6,096,900
Operating Expenses																
Salaries	\$ 352,518	\$ 360,178	2%	\$ 189,603	\$ 191,191	1%	\$ 619,077	\$ 869,431	40%	\$ 19,942	\$ 20,091	1%	\$ 407,529	\$ 397,887	-2%	\$ 1,838,778
Benefits	211,484	212,191	0%	114,632	113,158	-1%	379,285	402,229	6%	11,374	11,393	0%	233,850	235,118	1%	974,089
Equip, Auto, Maint, & Repairs	200,700	200,600	0%	69,700	68,600	-2%	127,790	216,000	69%	31,050	31,050	0%	12,000	12,800	7%	529,050
Materials & Supplies	51,200	51,200	0%	6,100	6,200	2%	10,800	9,900	-8%	1,900	1,900	0%	4,300	4,200	-2%	73,400
Outside Services	43,200	43,200	0%	28,000	28,000	0%	26,200	29,700	13%	4,500	4,500	0%	99,300	105,200	6%	210,600
Other (Utilities, Prop/Liab Ins, TUD)	255,200	265,600	4%	700,300	699,500	0%	120,600	122,900	2%	34,700	32,500	-6%	85,900	86,300	0%	1,206,800
Debt Service	110,539	110,539	0%	16,939	16,939	0%	-	-	0%	-	-	0%	-	-	0%	127,478
Total Program Expenses	\$ 1,224,841	\$ 1,243,508	2%	\$ 1,125,274	\$ 1,123,588	0%	\$ 1,283,753	\$ 1,650,160	29%	\$ 103,466	\$ 101,434	-2%	\$ 842,879	\$ 841,505	0%	\$ 4,960,195
Administrative Cost Allocation	396,153	395,507	0%	210,720	210,376	0%	151,718	151,471	0%	84,288	84,150	0%	(842,879)	(841,505)	0%	-
GRAND TOTAL OPERATING EXPENSES	\$ 1,620,994	\$ 1,639,015	1%	\$ 1,335,994	\$ 1,333,964	0%	\$ 1,435,471	\$ 1,801,631	26%	\$ 187,754	\$ 185,584	-1%	\$ -	\$ -	0%	\$ 4,960,194
TOTAL OPERATING BALANCE	\$ 119,480	\$ 139,455		\$ 56,179	\$ 72,286		\$ 208,694	\$ 369,049		\$ 444,389	\$ 555,916		\$ -	\$ -		
Capital Expenses																
Capital Outlay	798,000	865,000	8%	393,000	392,000	0%	335,000	476,600	42%	552,000	654,700	19%	-	-	0%	2,388,300
Total Capital Expenses	\$ 798,000	\$ 865,000	8%	\$ 393,000	\$ 392,000	0%	\$ 335,000	\$ 476,600	42%	\$ 552,000	\$ 654,700	19%	\$ -	\$ -		\$ 2,388,300
GRAND TOTAL EXPENSES	\$ 2,418,994	\$ 2,504,015	4%	\$ 1,728,994	\$ 1,725,964	0%	\$ 1,770,471	\$ 2,278,231	29%	\$ 739,754	\$ 840,284	14%	\$ -	\$ -	0%	\$ 7,348,494
Transfer To/(From) Reserve	\$ (678,520)	\$ (725,545)		\$ (336,821)	\$ (319,714)		\$ (126,306)	\$ (107,551)		\$ (107,611)	\$ (98,784)		\$ -	\$ -		\$ (1,251,594)

Twain Harte Community Services District
2024-2025 Mid-Year Budget Adjustment
SEWER - REVENUE

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	24/25 Proposed	\$	%	
Service Charges					
Sewer Service Charge	1,358,123	1,353,900	(4,223)	0%	Accounts for actual rate increase timing
TOTAL SERVICE CHARGES	\$ 1,358,123	\$ 1,353,900	\$ (4,223)	0%	
Fees					
Late Fee	\$ 6,500	\$ 7,000	\$ 500	8%	
Door Notice Fee	2,700	3,500	800	30%	
Hookup Fees	2,000	2,000	-	0%	
Reconnection Fees	1,500	2,000	500	33%	
Inspection Fees			-	0%	
Property Transfer Fee	1,000	1,000	-	0%	
Returned Check Fee	100	100	-	0%	
TOTAL FEES	\$ 13,800	\$ 15,600	\$ 1,800	13%	
Grants & Donations					
Grant Revenue	-	4,500	\$ 4,500	4500%	FEMA Storm Grant
TOTAL GRANTS & DONATIONS	\$ -	\$ 4,500	\$ 4,500	4500%	
Other Revenue					
Interest Revenue	20,000	32,000	12,000	60%	Trending Higher
Sale of Assets	-	-	-	0%	
Other			-	0%	
TOTAL OTHER REVENUE	\$ 20,000	\$ 32,000	\$ 12,000	60%	
GRAND TOTAL REVENUE	\$ 1,391,923	\$ 1,406,000	\$ 14,077	1%	
Admin Transfer Out	\$ 250	\$ 250	\$ -		
GRAND TOTAL WITH ADMIN	\$ 1,392,173	\$ 1,406,250	\$ 14,077		

Twain Harte Community Services District
2024-2025 Mid-Year Budget Adjustment

SEWER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	24/25 Proposed	\$	%	
Salaries - 51XXX					
Regular Time	\$ 167,332	\$ 167,299	(32)	0%	
Standby Pay	9,785	11,005	1,220	12%	More needed for standby during snow storms
Overtime	6,600	7,000	400	6%	
Sick Leave/Vacation Pay	3,000	3,000	0	0%	
Intern Stipend	0	0	0	0%	
Uniform Allowance	2,047	2,047	0	0%	
Cell Phone Stipend	840	840	0	0%	
TOTAL SALARIES	\$ 189,603	\$ 191,191	\$ 1,588	1%	
Benefits - 52XXX					
Health & Vision Insurance	\$ 47,843	\$ 47,843	0	0%	
HRA Reimbursement	14,329	14,329	0	0%	
CALPERS Retirement	25,584	25,375	(210)	-1%	
FICA	11,755	11,854	98	1%	
Medicare	2,749	2,772	23	1%	
Workers Comp	11,798	10,413	(1,385)	-12%	Actuals lower than estimated
Unemployment Ins/ETT	573	573	0	0%	
TOTAL BENEFITS	\$ 114,632	\$ 113,158	\$ (1,474)	-1%	

Twain Harte Community Services District
2024-2025 Mid-Year Budget Adjustment

SEWER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	24/25 Proposed	\$	%	
Equipment, Automotive, Maintenance & Repairs					
Equipment Maintenance & Repair	\$ 8,300	\$ 8,300	0	0%	
Facilities Maintenance & Repair					
General & Administrative	800	800	0	0%	
Lift Stations	9,000	9,000	0	0%	
Collections	19,200	19,200	0	0%	
Vehicle Maintenance & Repair	7,100	7,100	0	0%	
Janitorial/Cleaning Fees	0	0	0	0%	
Fuel	11,900	11,900	0	0%	
Equipment Under \$5,000	11,800	10,900	(900)	-8%	
Personal Protective Equipment	1,600	1,400	(200)	-13%	
TOTAL EQUIP, AUTO, MAINT & REPAIRS	\$ 69,700	\$ 68,600	\$ (1,100)	-2%	
Materials & Supplies - 54XXX					
Office Supplies - General	\$ 800	\$ 700	\$ (100)	-13%	
Office Supplies - Billing		\$ 100	\$ 100	100%	
Postage - General	4,600	100	\$ (4,500)	-98%	Split Budget Line Item
Postage - Billing	0	4,600	\$ 4,600	4600%	Split Budget Line Item
Food Supplies	300	300	0	0%	
Janitorial Supplies	400	400	0	0%	
TOTAL MATERIALS & SUPPLIES	\$ 6,100	\$ 6,200	\$ 100	2%	
Outside Services - 55XXX					
Legal Fees	\$ 1,500	\$ 1,500	\$ -	0%	
IT Services	1,300	1,300	0	0%	
Engineering Services	22,000	22,000	0	0%	
Medical Exams	500	500	0	0%	
Other Professional Services	2,700	2,700	0	0%	
TOTAL OUTSIDE SERVICES	\$ 28,000	\$ 28,000	\$ -	0%	

Twain Harte Community Services District
2024-2025 Mid-Year Budget Adjustment

SEWER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	24/25 Proposed	\$	%	
Other - 56XXX					
Utilities			\$ -	0%	
General & Administrative	\$ 2,700	\$ 2,400	\$ (300)	-11%	
Lift Stations	\$ 6,100	\$ 5,300	\$ (800)	-13%	
Phone/Communications	4,300	4,100	(200)	-5%	
Computer Licenses & Maintenance	17,900	18,200	300	2%	
Property/Liability Insurance	31,000	31,300	300	1%	
Property Tax	0	0	0	0%	
Dues & Memberships	6,300	6,200	(100)	-2%	
Licenses & Certifications	1,100	1,100	0	0%	
Training, Conferences & Travel	3,000	3,000	0	0%	
Uncollectable accounts	500	500	0	0%	
Advertising & Public Education	2,100	2,000	(100)	-5%	
Regulatory Fees	600	700	100	17%	
Sewer Service Charge	614,000	614,000	0	0%	
Bank & Credit Card Fees	10,700	10,700	0	0%	
Claims			0	0%	
TOTAL OTHER	\$ 700,300	\$ 699,500	\$ (800)	0%	

Twain Harte Community Services District

2024-2025 Mid-Year Budget Adjustment

SEWER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	24/25 Proposed	\$	%	
Debt Service - 58XXX					
Interest on Long Term Debt	\$ 77	\$ 77	\$ -	0%	
Principal on Long Term Debt	16,862	16,862	0	0%	
TOTAL DEBT SERVICE	\$ 16,939	\$ 16,939	\$ -	0%	
GRAND TOTAL EXPENSES	\$ 1,125,274	\$ 1,123,588	\$ (1,686)	0%	
Admin Transfer Out	\$ 210,720	\$ 210,376	\$ (344)	0%	
GRAND TOTAL WITH ADMIN	\$ 1,335,994	\$ 1,333,964	\$ (2,030)	0%	
Capital Outlay - 57XXX					
Lift Station Backup Pump	28,000	42,000	14,000	50%	Now need 3 pumps due to a pump failure
Sewer Main Re-Lining/Replacement	250,000	250,000	0	0%	
SCADA Upgrade	\$ 95,000	\$ 100,000	\$ 5,000	5%	Rollover from last FY
TH Pipeline Replacement Project	20,000	0	(20,000)	-100%	Postponed for Phasing
TOTAL CAPITAL OUTLAY*	\$ 393,000	\$ 392,000	\$ (1,000)	0%	
GRAND TOTAL WITH CAPITAL	\$ 1,728,994	\$ 1,725,964	\$ (3,030)	0%	