

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**Board of Directors Regular Meeting**  
**January 8, 2020**

**CALL TO ORDER:** President Mannix called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

**DIRECTORS:**

Director McManus  
Director Mannix  
Director Knudson  
Director deGroot  
Director Sipperley

**STAFF:**

Tom Trott, General Manager  
Carolyn Higgins, Finance Officer/Board Secretary  
Robb Perry, Operations Manager arrived at  
Todd McNeal, Fire Captain

**AUDIENCE:**

Two members of the public

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

**COMMUNICATIONS:**

None

**CONSENT AGENDA:**

- A. Presentation and approval of financial statements through December 31, 2019.
- B. Approval of the minutes of the Regular Meeting held on December 11, 2019.

***MOTION: Director Sipperley made a motion to accept the consent agenda in its entirety.***  
***SECOND: McManus***  
***AYES: All Present***  
***NOES: None***  
***ABSENT:***

**OLD BUSINESS:**

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

*GM Trott reported that the project is currently under construction and asked the board to consider whether the emergency action should be continued, which would declare that: (1) the current water supply shortage emergency still exists, which is currently declared by the District and by the state for Tuolumne County; (2) the project is necessary to address this emergency; and (3) the emergency situation will not permit a time delay resulting from formal competitive bidding.*

***MOTION: Director Sipperley made a motion to extend the continuance of the order of emergency action for completion of Well #3.***  
***SECOND: deGroot***

**AYES: All Present**

**NOES: None**

**ABSENT:**

**NEW BUSINESS:**

- A. Discussion/action to adopt Resolution #20-01 – Approval of Fiscal Year 2019-20 Mid-Year Budget Adjustment.  
**MOTION: Director Sipperley made a motion to approve Resolution #20-01.**  
**SECOND: Mannix**  
**AYES: Mannix, Sipperley, deGroot, Knudson, McManus**  
**NOES: None**  
**ABSENT:**
- B. Discussion/action to adopt revisions to Policy #1010 – Adoption/Amendment of Policies.  
**MOTION: Director McManus made a motion to adopt the revisions to Policy #1010 as presented.**  
**SECOND: deGroot**  
**AYES: All Present**  
**NOES: None**  
**ABSENT:**
- C. Discussion regarding potential opportunities for indoor recreation and support of community library services.  
*GM Trott presented a possible opportunity to provide a rental home for the county's Twain Harte library branch and asked if the board would like the District to pursue this possibility. The board directed the GM to ask the county if it is something they may be interested in.*
- D. Board self-evaluation of performance and identification of improvement opportunities.  
*Director deGroot asked if there are any more training/educational opportunities. President Mannix also asked for additional participation in county-wide meetings.*

**REPORTS:**

**President and Board Member Report**

- *Director McManus stated that the special districts have voted for the LAFCO Board special district representatives.*
- *Director Sipperley attended an IRWM meeting where the governor's water plan was presented in a 144 page report.*

**Water/Sewer Committee Report by Director Sipperley**

- *Options regarding the new water shut-off law were discussed at length.*

**Fire Committee Report by Director deGroot**

- *Discussion items at the committee were:*
  - *Repairs needed for engine 721*
  - *Mid-Year Budget Review*

**Park Committee Report**

- Discussion items at the committee were:
  - The possibility of the new grant – the state has specified they will be announcing recipient's in March.

**Water/Sewer/Park Operations Report Provided by Operations Manager Perry**

- A verbal summary of the written report was provided.

**Fire Chief Report by Chief McNeal**

- A verbal summary of the written report was provided.

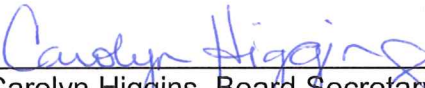
**General Manager Report Provided by General Manager Trott**

- A verbal summary of the written report was provided.

**ADJOURNMENT:**

The meeting was adjourned at 10:07 a.m.

Respectfully submitted,

  
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Carolyn Higgins, Board Secretary

APPROVED:

  
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Eileen Mannix, President