

TWIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
September 13, 2012

DIRECTORS PRESENT: Packy Maxwell, Richard Knudson, Wes Jordan, Gary Sipperley

DIRECTORS ABSENT: Jim Johnson

ADMINISTRATIVE STAFF PRESENT: General Manager Moody, Board Secretary Lawton,
Operations Manager Perry, Fire Chief McNeal

This meeting is recorded.

AUDIENCE: Fire Dept. staff, interns and families

CALL TO ORDER: President Maxwell called the meeting to order at 9:00 am.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Chief McNeal introduced new interns and their family members who performed badge pinning.

COMMUNICATIONS: None

CONSENT AGENDA:

- A. Approval of financial statements through August 31, 2012.
- B. Approval of the minutes of the Regular Meeting of August 9, 2012.

MOTION: Knudson; ***SECOND:*** Jordan; ***AYES:*** Maxwell, Knudson, Jordan, Sipperley

ABSENT: Johnson

OLD BUSINESS:

- A. Discussion/action: approval of the second reading of Policy #1035, Public Records.
MOTION: Sipperley; ***SECOND:*** Jordan; ***AYES:*** Maxwell, Knudson, Jordan, Sipperley
ABSENT: Johnson
- B. Discussion/action: approval of the second reading of Policy #2004, Alcohol and Drug Abuse.
MOTION: Sipperley; ***SECOND:*** Knudson; ***AYES:*** Maxwell, Knudson, Jordan, Sipperley
ABSENT: Johnson
- C. Discussion/action: approval of the second reading of amended Policy #2340, Job Description – Water Operator I.
MOTION: Sipperley; ***SECOND:*** Jordan; ***AYES:*** Maxwell, Knudson, Jordan, Sipperley
ABSENT: Johnson

NEW BUSINESS:

- A. Annual board review of Policy #2002, Discrimination and Policy #3030, Injury and Illness Prevention Program.
 - **Reviewed – no changes.**

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B. Discussion/action: to add Department Managers as signers on District checking account.

MOTION: Sipperley; **SECOND:** Maxwell; **AYES:** Maxwell, Knudson, Jordan, Sipperley

ABSENT: Johnson

C. Discussion/action: to approve expenditure not to exceed \$4,920 to install new driveway at stage area. Authorizing the General Manager to move funds from Reserve account.

MOTION: Sipperley; **SECOND:** Jordan; **AYES:** Maxwell, Knudson, Jordan, Sipperley

ABSENT: Johnson

REPORTS:

Park & Recreation:

- New climbing wall completed at the Park
- Porch at Am. Legion Hall/Community Center to begin on 9/17/12

Water/Sewer:

- Black Oak intertie completed, which will assist Fire Dept. if ever a fire up there.

Fire:

- Engine 721 repairs completed
- Net proceeds to District due to Mutual Aid Agreement were \$18,000.

General Manager:

- FY 11-12 financials have been fully reviewed by fund and year end close out successfully completed.

The Board of Directors convened to closed session at 10:35 am.

CLOSED SESSION:

- A. With respect to every item of business to be discussed in closed session pursuant to Section 54956.9 (b) (1): Conference with Legal Counsel, Anticipated Litigation.

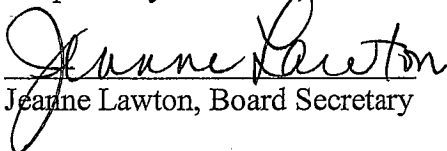
The Board of Directors reconvened to open session at 10:50 am.

- A. **No Action**

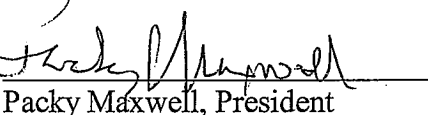
Adjournment

The Regular Meeting was adjourned at 10:51 am.

Respectfully submitted,


Jeanne Lawton, Board Secretary

APPROVED:


Packy Maxwell, President