

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
May 13, 2026

CALL TO ORDER: President Dearborn called the meeting to order at 9:0 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Dearborn
Director Sipperley
Director Bohlman
Director Mannix
Director Mitchell

STAFF:

Tom Trott, General Manager
Lewis Giambruno, Operations Manager
Neil Gamez, Fire Chief

AUDIENCE:

18 attendees

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

No members of the public provided comments.

PRESENTATIONS:

- A. Presentation of Life Safety Awards.

Chief Gamez presented life safety awards to District Captain Neftali Orozco, Engineer Kaleb Trine, Volunteer Intern Firefighters Mason Jones, Ethan Rowe, and Charles Kjeldgaard, along with Cal Fire Captain Sean Starrett, Engineers Jeremy Palmer, Dylan Gomes, Anthony Cooper and Joe Radonovich, and Firefighter Bryce Nicolson for their exceptional actions to save lives during the extreme storm events in February.

CORRESPONDENCE:

- A. Letter from Calaveras Consolidated Fire Protection District: Appreciation for Chief Gamez.
B. Letter to California Air Resources Board: Advanced Clean Fleets 15-Day Comment Period Response.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through April 30, 2026.
B. Approval of the minutes of the Regular Meeting held on April 8, 2026.
C. Discussion/action to adopt Resolution #26-09 – Intention to Continue Assessments for Fiscal Year 2026-27, Approval of Preliminary Engineer's Report and Notice of Hearing for the Park and Recreation Maintenance District.

- D. Discussion/action to adopt Resolution #26-10 – Intention to Continue Assessments for Fiscal Year 2026-27, Approval of Preliminary Engineer’s Report and Notice of Hearing for the Fire Protection and Emergency Response Services Assessment District.
- E. Discussion/action to adopt Resolution #26-11 –Intention to Continue Assessments for Fiscal Year 2026-27, Approval of Preliminary Engineer’s Report and Notice of Hearing for the Fire and Rescue Assessment District.

MOTION: Director Sipperley made a motion to accept the consent agenda in its entirety with the following minor amendment to the minutes in Item B – add a note in Director Bohlman’s Board Member Report to clarify that GM Trott, Director Bohlman and Director Sipperley met with Senator Alvarado-Gil’s staff.

SECOND: Director Bohlman

AYES: Sipperley, Mannix, Bohlman, Mitchell, Dearborn

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC HEARING:

- A. Open public hearing.
- B. Presentation on status of vacancies, recruitment and retention efforts as outlined in AB 2561.
- C. Receive public comment regarding status of vacancies, recruitment and retention efforts as outlined in AB 2561.
- D. Close public hearing.

The Board received the report and found no action was needed.

NEW BUSINESS:

- A. Discussion/action to adopt the 20-Year Vehicle/Equipment Replacement Plan for Fiscal Year 2026-27.

MOTION: Director Sipperley made a motion to adopt the 20-Year Vehicle/Equipment Replacement Plan for Fiscal Year 2026-27.

SECOND: Director Mannix

AYES: Sipperley, Mannix, Bohlman, Mitchell, Dearborn

NOES: None

ABSTAIN: None

ABSENT: None

- B. Discussion/action to approve an Agreement for Large Energy Efficiency Project Grant between Tuolumne Public Power Agency and Twain Harte Community Services District.

MOTION: Director Bohlman made a motion to approve the Agreement for Large Energy Efficiency Project Grant between Tuolumne Public Power Agency and Twain Harte Community Services District.

SECOND: Director Mitchell

AYES: Sipperley, Mannix, Bohlman, Mitchell, Dearborn

NOES: None

ABSTAIN: None

ABSENT: None

- C. Discussion/action to adopt revisions to Policy 1060 – Miscellaneous Fee Schedule.

MOTION: Director Mannix made a motion to adopt revisions to Policy 1060 – Miscellaneous Fee Schedule.

SECOND: Sipperley

AYES: Sipperley, Mannix, Bohlman, Mitchell, Dearborn

NOES: None

ABSTAIN: None

ABSENT: None

- D. Discussion/action to adopt Policy 2045 – Leave Abuse Prevention.

MOTION: Director Bohlman made a motion to adopt revisions to Policy 1060 – Miscellaneous Fee Schedule.

SECOND: Mitchell

AYES: Sipperley, Mannix, Bohlman, Mitchell, Dearborn

NOES: None

ABSTAIN: None

ABSENT: None

- E. Discussion/action to adopt Resolution #26-12 – Approval of Fiscal Year 2025-26 Fire Fund Budget Adjustment for Fire Station Plumbing Repair.

MOTION: Director Sipperley made a motion to adopt Resolution #26-12 – Approval of Fiscal Year 2025-26 Fire Fund Budget Adjustment for Fire Station Plumbing Repair.

SECOND: Director Bohlman

AYES: Sipperley, Mannix, Bohlman, Mitchell, Dearborn

NOES: None

ABSTAIN: None

ABSENT: None

REPORTS:

President and Board Member Reports

- *Director Mitchell reported that the Water/Sewer Committee discussed exploration of GIS systems that would save the District thousands of dollars annually while adding operational functionality.*
- *Director Sipperley reported his attendance at the April 21, 2026, Tuolumne County Board of Supervisors meeting where he reiterated the District's intent to be a collaborative partner in fire services during public comment. He also reported his attendance at the April 13, 2026, Tuolumne County CSDA Chapter meeting and LAFCO meeting.*

- Director Mannix reported her attendance at the April 13, 2026, Tuolumne County CSDA Chapter meeting and LAFCO meeting and the May 11, 2026, LAFCO meeting. She reported that the District's request to LAFCO for an updated Municipal Service Review was approved for Fiscal Year 2026-27.

Fire Chief Report by Chief Gamez

- A verbal summary of the written report was provided.
- A verbal summary of the written report was provided by CERT's John Buckingham.

Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno

- A verbal summary of the written report was provided.

General Manager Report Provided by General Manager Trott

- A verbal summary of the written report was provided.

CLOSED SESSION: The Board of Directors convened into closed session at 10:13 a.m.

- A. With respect to every item of business to be discussed in closed session pursuant to Section 54957: Public Employee Performance Evaluation, General Manager.

President Dearborn reconvened the meeting into regular session at 10:54 a.m. and reported that no action was taken in closed session.

ADJOURNMENT:

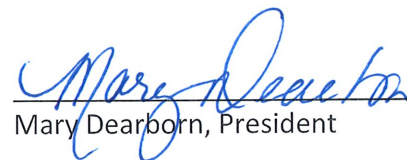
The meeting was adjourned at 10:55 a.m.

Respectfully submitted,

APPROVED:



Kimberly Silva, Board Secretary



Mary Dearborn, President