

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**Board of Directors Regular Meeting**  
**February 9, 2022**

**CALL TO ORDER:** President Sipperley called the meeting to order at 09:00 a.m. The following Directors, Staff, and Community Members were present:

**DIRECTORS:**

Director Sipperley, President  
Director Bohlman  
Director Mannix  
Director Knudson  
Director deGroot

**STAFF:**

Tom Trott, General Manager  
Neil Gamez, Fire Chief  
Kim Silva, Administrative Coordinator/ Board Secretary  
Lewis Giambruno, Operations Manager  
Carolyn Higgins, Finance Officer

**AUDIENCE:** 4 Attendees

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

*Dane Wadle from CSDA congratulated the District on receiving the COVID relief fund for \$38k and thanked THCS D for our advocacy letters and continued support on the need for these funds.*

*Carol Hallet from CERT spoke to the December storm and how the vulnerability it showed for our community should encourage us to look for ways to mitigate these issues in the future.*

**COMMUNICATIONS:**

- A. Letter to Tuolumne County – Comments on General Plan Amendment GPA21-005

**PRESENTATIONS:**

- A. Presentation of the Fiscal Year 2020-21 Audit Report by Blomberg and Griffin.

**CONSENT AGENDA:**

- A. Presentation and approval of financial statements through January 31, 2022.
- B. Approval of the minutes of the Regular Meeting held on January 12, 2022.
- C. Approval of Resolution #22-04 – Directing Preparation of the Engineer’s Report for Continuation of the Fiscal Year 2022-23 Assessment for the Twain Harte Park and Recreation Maintenance District.
- D. Approval of Resolution #22-05 – Accepting the Fire Chief’s 2021 Report of Annual Inspections of Certain Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

***MOTION: Director deGroot made a motion to accept the consent agenda in its entirety.***

**SECOND: Director Mannix**  
**AYES: Mannix, Bohlman, Sipperley, Knudson, deGroot**  
**NOES: None**  
**ABSTAIN: None**

**NEW BUSINESS:**

- A. Discussion/action to adopt Resolution #22-06 – Approval of a Fiscal Year 2021-22 Fire CERT Fund Budget Adjustment in the Amount of \$28,850 for Purchasing Equipment and Conducting Emergency Preparedness Workshops.

***MOTION: Director Bohlman made a motion to adopt Resolution #22-06 – Approval of a Fiscal Year 2021-22 Fire CERT Fund Budget Adjustment in the Amount of \$28,850 for Purchasing Equipment and Conducting Emergency Preparedness Workshops.***

**SECOND: Director Knudson**  
**AYES: Mannix, deGroot, Bohlman Sipperley, Knudson**  
**NOES: None**  
**ABSTAIN: None**

- B. Discussion/action to consider the continuation of remote teleconference meetings and to adopt Resolution #22-07 – Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom’s Order Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings for the Period of February 9, 2022 to March 11, 2022.

***MOTION: Director Sipperley made a motion to approve the continuation of remote teleconference meetings and to adopt Resolution #22-07– Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom’s Order Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings for the Period of February 9, 2022 to March 11, 2022.***

**SECOND: Director Mannix**  
**AYES: Mannix, deGroot, Bohlman Sipperley, Knudson**  
**NOES: None**  
**ABSTAIN: None**

- C. Discussion/action regarding the impact of future development in Twain Harte and consideration of initiating a development impact fee study.

***MOTION: Director Mannix made a motion regarding the impact of future development in Twain Harte and consideration of initiating a development impact fee study and after a lengthily discussion decided to take no action to initiate a development impact study fee at this time.***

**SECOND: Director deGroot**  
**AYES: Mannix, deGroot, Bohlman Sipperley, Knudson**  
**NOES: None**  
**ABSTAIN: None**

- D. Discussion/action to approve sending a letter to Tuolumne County discussing road conditions, potential partnerships, and possible revenue sources.

**MOTION:** *Director deGroot made a motion to approve sending a letter to Tuolumne County discussing road conditions, potential partnerships, and possible revenue sources.*

**SECOND:** *Director Knudson*

**AYES:** *Mannix, deGroot, Bohlman Sipperley, Knudson*

**NOES:** *None*

**ABSTAIN:** *None*

- E. Semi-annual review of the District's Strategic Plan.

*The board reviewed/discussed the Strategic Plan and reached consensus that the District is making good progress and the Strategic Plan does not require revisions at this time.*

- F. Discussion/presentation on the history of Eproson Park and other Park facilities.

*Director Knudsen provided a verbal presentation on the history of the Twain Harte CSD park facilities speaking specifically to the development of Eproson Park.*

## **REPORTS:**

### **President and Board Member Reports.**

- *President Sipperley provided a report stating that there was no IRWM JPA Meeting this month.*
- *Director deGroot thanked the THCSD staff for their continued hard work.*
- *Director Mannix noted that Lynn Crook had to step down from the Park committee should anyone know someone in the community that might be interested in serving on the citizens committee.*

### **Fire Chief Report by Chief Gamez**

- *A verbal summary of the written report was provided by Chief Gamez and Carol Hallet from CERT provided a verbal summary of her report as well.*

### **Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno**

- *A verbal summary of the written report was provided.*

### **General Manager Report Provided by General Manager Trott**

- *A verbal summary of the written report was provided.*

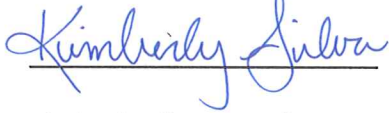
### **CLOSED SESSION:** *The Board of Directors convened into closed session at 12:12 p.m.*

- A. Conference with Legal Counsel – Existing Litigation: Pursuant to Government Code Section 54956.9(a) Case Name: Junger v. Twain Harte Community Services District
- B. Conference with Legal Counsel – Existing Litigation: Pursuant to Government Code Section 54956.9(a) Case Name: Oyarzo v. Twain Harte Community Services District
- *President Sipperley reconvened the meeting into regular session at 12:59 p.m. with no reportable action.*

## **ADJOURNMENT:**

The meeting was adjourned at 12:59 p.m.

Respectfully submitted,

  
\_\_\_\_\_

Kimberly Silva, Board Secretary

APPROVED:

  
\_\_\_\_\_

Gary Sipperley, President