

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
April 11, 2018

CALL TO ORDER: President Sipperley called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Sipperley, President
Director McManus
Director Mannix
Director Knudson
Director Johnson

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Todd McNeal, Fire Chief
Robb Perry, Operations Manager

AUDIENCE:

Two members of the public

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

COMMUNICATIONS:

- A. Letter from Tuolumne County: Notification of General Plan Update and Information Sessions.
- B. Letter to Tuolumne Utilities District: Comments on Treated Water Systems Optimization Plan – 20-Year Demand and Acquisitions Growth.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through March 31, 2018.
- B. Approval of the minutes of the Regular Meeting held on March 14, 2018.

MOTION: Director Johnson made a motion to approve the consent agenda as presented.

SECOND: McManus

AYES: All Present

ABSENT:

OLD BUSINESS:

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

GM Trott asked the board to consider whether the emergency action should be continued and to consider if it is necessary to address the current water supply shortage emergency that is still being declared by the state for Tuolumne County and to determine if this board still declares this emergency and if this project is necessary to address this emergency and if the emergency situation will not permit a time delay resulting from formal competitive bidding.

MOTION: *Director Johnson made a motion to continue the order of emergency action for completion of well #3.*

SECOND: *Mannix*

AYES: *All Present*

ABSENT:

NEW BUSINESS:

- A. Discussion and update on use of Unmanned Aircraft Systems (UAS) to improve fire services provided to the community.

Fire Chief McNeal presented a demonstration of unmanned aircraft systems.

- B. Discussion/action to adopt a 20-Year Vehicle/Equipment Replacement Plan for Fiscal Year 2018-19.

MOTION: *Director Knudson made a motion to adopt the 20-Year Vehicle/Equipment Replacement plan as presented.*

SECOND: *McManus*

AYES: *All Present*

ABSENT:

- C. Discussion/action to authorize the General Manager to execute and approve Task Orders through the existing On-Call Engineering Consulting Agreement with Kennedy/Jenks Consultants for planning grant application preparation and subsequent related consulting services for water system analysis and priority system improvements design, contingent on grant award.

MOTION: *Director Mannix made a motion authorizing the General Manager to execute and approve Task Orders as presented above.*

SECOND: *McManus*

AYES: *All Present*

ABSENT:

- D. Discussion/action to adopt Resolution #18-07 – Authorizing Application to the State Water Resources Control Board for Financial Assistance for the Twain Harte CSD Water System Evaluation and Modernization Project.

MOTION: *Director McManus made a motion to adopt Resolution 18-07*

SECOND: *Mannix*

AYES ROLL CALL: *Johnson, Mannix, Sipperley, McManus, Knudson*

ABSENT:

- E. Discussion/action to adopt Resolution #18-08 – Approval of a Fiscal Year 2017-18 Water Fund Budget Adjustment in the Amount of \$14,200 for Clarifier Repairs.

MOTION: *Director Mannix made a motion to adopt Resolution 18-08*

SECOND: *Knudson*

AYES ROLL CALL: *Johnson, Mannix, Sipperley, McManus, Knudson*

ABSENT:

- F. Discussion/action to adopt Resolution #18-09 – Supporting the State Water Supply Infrastructure, Water Conveyance, Ecosystem and Watershed Protection and Restoration, and Drinking Water Protection Act of 2018.

MOTION: Director Mannix made a motion to adopt Resolution 18-09

SECOND: McManus

AYES ROLL CALL: Johnson, Mannix, Sipperley, McManus, Knudson

ABSENT:

- G. Discussion/action to adopt Resolution #18-10 – Supporting the California Parks, Environment and Water Bond Act of 2018.

MOTION: Director McManus made a motion to adopt Resolution 18-10

SECOND: Mannix

AYES ROLL CALL: Johnson, Mannix, Sipperley, McManus, Knudson

ABSENT:

- H. Discussion/action to select the District's representatives for labor negotiations with represented and non-represented employees.

MOTION: Director McManus made a motion to designate the General Manager as the labor negotiator for represented and non-represented employees other than the General Manager.

SECOND: Mannix

AYES: All Present

ABSENT:

MOTION: Director McManus made a motion to designate the full members of the board as the labor negotiator to negotiate with unrepresented General Manager Trott.

SECOND: Mannix

AYES: All Present

ABSENT:

REPORTS:

President and Board Member Report

- Director Johnson thanked staff for the work they did at the community meeting.
- Director Sipperley and Director Mannix attended the SDRMA education day and Director Sipperley found it to be very useful. Director Mannix attended the governance training session.
- Director McManus viewed two webinars and highly recommended the governance webinar.

Park & Recreation/Citizen Oversight Committee Provided by Director McManus

- Discussion items at the committee were:
 - Tennis and pickle ball courts
 - A high school student's Senior project of constructing a backboard at the tennis
 - The new park land community meeting
 - The infill dirt at the ball field

Park & Recreation Operations Report Provided by Operations Manager Perry

- The skate board park repairs have recommenced
- Staff will be conducting spring clean-up around the park area
- Prison crews will be arriving sometime next month

Water/Sewer Operations Report Provided by Operations Manager Perry

- A summary of the written report was provided.
- Staff is working on annual reports

Water/Sewer Committee Report Provided by Director Mannix

- Discussion items at the committee were:
 - The postponement of the Eproson Park sewer line replacement until after the summer season
 - The Water Resources Control Board planning grant applications
 - Support of the Association of California Water agencies two water bonds

Fire Committee Report Provided by Director Knudson

- No report given as the meeting was cancelled

Fire Chief Report Provided by Chief McNeal

- A summary of the written report was provided.
- The district received official notification that we were not successful in acquiring the FEMA grant related to the purchase of a tactical tender.
- Green waste voucher distribution will begin in April.

Finance/Admin Committee Report Provided by Director Johnson

- Discussion items at the committee were:
 - The 20 year vehicle replacement plan
 - Labor negotiations
 - Salary comps for non-represented employees
 - The General Manager’s contract renewal
 - Calling a special meeting for the new park land
 - A potential nomination for the CSDA board of directors – no one from our District is interested at this time

General Manager Report Provided by General Manager Trott

- A summary of the written report was provided.
- Another community meeting regarding the new park land will be scheduled sometime in June.

CLOSED SESSION: The Board of Directors convened into closed session at 10:34 a.m.

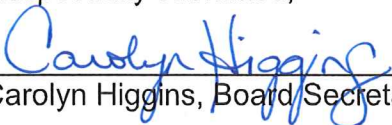
- A. Conference with Labor Negotiators pursuant to Government Code §54957.6:
Agency Designated Representative: General Manager, Tom Trott
Employee Organization: Communication Workers of America, AFL-CIO
- B. Conference with Labor Negotiators pursuant to Government Code §54957.6:
Agency Designated Representative: General Manager, Tom Trott
Employee Organization: Stanislaus Consolidated Firefighters, L339, IAFF
- C. Conference with Labor Negotiators pursuant to Government Code §54957.6:
Agency Designated Representative: Gary Sipperley, Richard Knudson, Eileen Mannix, Jim Johnson, Bill McManus
Unrepresented Employee: General Manager

President Sipperley reconvened the meeting into regular session at 11:35 a.m. with no reportable action.

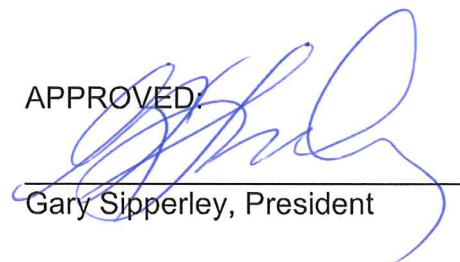
ADJOURNMENT:

The meeting was adjourned at 11:37 A.m.

Respectfully submitted,


 Carolyn Higgins, Board Secretary

APPROVED:


 Gary Sipperley, President