

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**Board of Directors Regular Meeting**  
**October 12, 2022**

**CALL TO ORDER:** President Sipperley called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

**DIRECTORS:**

Director Sipperley, President  
Director Mannix  
Director Knudson  
Director deGroot  
Director Bohlman

**STAFF:**

Tom Trott, General Manager  
Neil Gamez, Fire Chief  
Lewis Giambruno, Operations Manager  
Carolyn Higgins, Finance Officer

**AUDIENCE:** 2 Attendees

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

*No public comment.*

**PRESENTATIONS:**

A. Presentation regarding the Tuolumne County Neighborhood Radio Watch program. *Richard Combs presented information about the Neighborhood Radio Watch program including the primary purpose being self help when all other communications are down. Mr. Combs provided various options for two-way communications such as Family Radio Service (FRS). THCS D can support this program by providing information to our customers on where they can sign up for the program on the TCARES website.*

**COMMUNICATIONS:**

- A. Letter from Special District Leadership Foundation – Award of District Transparency Certificate of Excellence.
- B. Letter from California State Firefighters' Association – Selection of Twain Harte Community Services District Training Facility to Host Regional Fire Training.

**CONSENT AGENDA:**

- A. Presentation and approval of financial statements through September 30, 2022
- B. Approval of the minutes of the Regular Meeting held on September 14, 2022.

***MOTION: Director deGroot made a motion to accept the consent agenda in its entirety.***

***SECOND: Director Mannix***

***AYES: Mannix, Sipperley, Knudson, deGroot, Bohlman***

***NOES: None***

**ABSTAIN: None**

**NEW BUSINESS:**

- A. Presentation of end of year financial report for Fiscal Year 2021-22.
- B. Discussion/action to approve Resolution #22-32 – Designation of Fiscal Year 2021-22 Year End Balances to Reserves.

***MOTION: Director Mannix made a motion to approve Resolution #22-32– Designation of Fiscal Year 2021-22 Year End Balances to Reserves.***

***SECOND: Director Knudson***

***AYES: deGroot, Mannix, Sipperley, Knudson, Bohlman***

***NOES: None***

***ABSTAIN: None***

- C. Discussion/action to adopt Resolution #22-33 – Declaring Real Property Located on Ridge Road as Surplus, Authorizing the General Manager to Dispose of Said Real Property by Sale in Accordance with State Law, and Approving a Notice of Exemption for Such Action.

***MOTION: Director Knudson made a motion to adopt Resolution #22-33 – Declaring Real Property Located on Ridge Road as Surplus, Authorizing the General Manager to Dispose of Said Real Property by Sale in Accordance with State Law, and Approving a Notice of Exemption for Such Action.***

***SECOND: Director Bohlman***

***AYES: deGroot, Mannix, Sipperley, Knudson, Bohlman***

***NOES: None***

***ABSTAIN: None***

- D. Discussion/action to adopt Resolution #22-34 – Approving a Fiscal Year 2022-23 Fire Fund Budget Adjustment for the Backwall Excavation and Sealing Project.

***MOTION: Director Mannix made a motion to adopt Resolution #22-34 – Approving a Fiscal Year 2022-23 Fire Fund Budget Adjustment for the Backwall Excavation and Sealing Project.***

***SECOND: Director deGroot***

***AYES: deGroot, Mannix, Sipperley, Knudson, Bohlman***

***NOES: None***

***ABSTAIN: None***

- E. Update on the Twain Harte Meadows Park Project.

*GM Trott provided an updated regarding the TH Meadows Park Project stating that he is working with the Grant agency for a seamless start in Spring 2023. GM Trott stated that while the timing likely won't allow for this project to be able to start during this project year, in the meantime our crews will be working to clean up the area and put up a large sign that displays a rendering of the park and what is to come.*

**REPORTS:**

**President and Board Member Reports**

- President Sipperley summarized his written report and summarized his attendance at SDLA 2022 in Napa.
- President Sipperley and Director Mannix attended the TUD candidate forum hosted by the League of Women Voters.

**Fire Chief Report by Chief Gamez**

- A verbal summary of the written report was provided by Chief Gamez.

**Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno**

- A verbal summary of the written report was provided.

**General Manager Report Provided by General Manager Trott**

- A verbal summary of the written report was provided.

**CLOSED SESSION:** *The Board of Directors convened into closed session at 10:47 a.m.*

- A. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code Section 54956.9(b) (1 case)  
Case Name: Junger v. Twain Harte Community Services District

*President Sipperley reconvened the meeting into regular session at 11:03 a.m. with no reportable action.*

**ADJOURNMENT:**

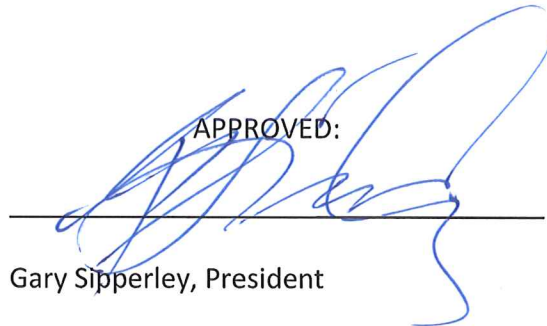
The meeting was adjourned at 11:03 a.m.

Respectfully submitted,



Kimberly Silva, Board Secretary

APPROVED:



Gary Sipperley, President