TWAIN HARTE COMMUNITY SERVICES DISTRICT
WATER – SEWER – FIRE – PARK
P.O. Box 649, Twain Harte, CA 95383
Phone (209) 586-3172   Fax (209) 586-0424

REGULAR MEETING OF THE BOARD OF DIRECTORS
THCSD CONFERENCE ROOM
22933 TWAIN HARTE DR., CA
December 10, 2015   9:00 A.M.

AGENDA

The Twain Harte Community Services District welcomes you to this meeting. This agenda contains general descriptions of each item to be considered at this meeting by the Board of Directors.   If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection at 22933 Twain Harte Drive, during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

Cell phones must to be silenced or set in a mode that will not disturb District business during the meeting.

1. **Call to Order**

2. **Pledge of Allegiance & Roll Call**

3. **Reading of Mission Statement**

4. **Public Comment:**
    This time is provided to the public to speak regarding items not listed on this agenda.

5. **Communications:**
    A.   None.

6. **Consent Agenda:**
    A.   Presentation and approval of financial statements through November 30, 2015.

    B.   Approval of the minutes of the Regular Meeting of November 12, 2015.

    C.   Accept annual review of Policy #2082, "Internet, Email and Electronic Communication Ethics, Usage and Security," with no revisions.

    D.   Accept annual review of Policy #3015, "Investment Policy," and approve revisions.

7. **Old Business:**
    A.   Update on drought conditions and water supply.

    B.   Discussion/action regarding review and continuance of order of emergency action for completion of Well #2 and Well #3 Water Supply Projects.

8. Public Hearing:

Open public hearing

  A. Discuss and receive public comment on proposed Ordinance No. 29, "Wastewater", revisions to modify wastewater user classifications and update wastewater demand flows for each classification.

Close public hearing

  B. Discussion/action to adopt revisions to Ordinance No. 29, "Wastewater".

9. New Business:
  A. Discuss draft cost of services results, 5-year expense projections and potential water and wastewater rate structures.

  B. Discussion/action to approve Resolution #15-27 – Declaration of a State of Emergency for Twain Harte Community Services District Due to Pervasive Tree Mortality.

  C. Discussion/appointment of Board President and Vice President for the 2016 calendar year.

  D. Discussion/action to approve the 2016 Board and Committee Calendar.

10. Reports:
  A. President and Board member reports
  B. Park & Recreation/Citizens' Oversight Committee report
  C. Finance/Policy Committee report
  D. Water/Sewer Committee report
  E. Water/Sewer Operations Manager's report
  F. Fire Committee report
  G. Fire Chief's report
  H. General Manager's report

11. Closed Session:
  Conference with Real Property Negotiator (Government Code Section 54956.8)
      Agency Negotiator: Tom Trott
      Under Negotiations: Instructions to negotiator on price and payment terms.
      Real Property: 22912 Vantage Pointe Dr. Twain Harte, CA 95383
      Negotiating Parties: Ron Roberson, Benton Roberson CPA's LLP

12. Adjourn