

**TWAIN HARTE COMMUNITY SERVICES DISTRICT  
Board of Directors Regular Meeting  
June 12, 2014**

**CALL TO ORDER:** President Sipperley called the meeting to order at 9:02 a.m.

The following Directors, Staff, and Community Members Were Present:

**DIRECTORS:**

Director Sipperley, President  
Director Johnson  
Director Mannix  
Director Knudson was absent  
Director Maxwell was absent

**STAFF:**

Tom Trott, General Manager  
Carolyn Higgins, Board Secretary/Finance Officer  
Todd McNeal, Fire Chief

**AUDIENCE:**

Two Members of the Community

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

President Sipperley asked the board to consider adding the discussion/possible action item of "lawn watering" to the agenda, due to a need for immediate action that could not reasonably wait for the next board meeting. The need for immediate action came to the attention of staff after the Tuolumne Utilities District's (TUD) board meeting on June 11, 2014 at which the TUD board of directors lifted the restriction on lawn watering. This was after the THCS D agenda had been posted.

***MOTION: Johnson; SECOND: Mannix; AYES: All***

The agenda item was added as item A-1.

**COMMUNICATIONS:**

State Water Resources Control Board – Notice of Unavailability of Water and Immediate Curtailment of Post-1914 Appropriative Rights

**GM Trott stated that the content of the letter impacts the water in the District's Shadybrook Reservoir and may also impact the usage of Pinecrest Lake after Labor Day.**

**CONSENT AGENDA:**

- A. Approval of financial statements through May 31, 2014.
- B. Approval of the minutes of the Regular Meeting on May 8, 2014.

***MOTION TO APPROVE CONSENT ITEMS: Johnson; SECOND: Mannix; AYES: All***

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- A. Update on drought conditions and water supply.

**GM Trott stated that current snowpack is 0% and end of spill occurred on June 4, 2014. End of spill usually occurs in mid-July. The water situation is still critical, but TUD is projecting that the water supply will be sufficient for the summer as long as conservation continues, certain regulatory requirements are lifted including the lake level of Pinecrest, and water is pumped from Melones.**

- A-1 Discussion/Action to lift the prohibition on lawn watering.

**GM Trott stated that Tuolumne Utilities District (TUD) voted on June 11 to lift the prohibition on lawn watering for TUD customers with the stipulation that customers still be held to the reduction goal.**

**THCSD Directors discussed the repercussions of allowing lawn watering within the district including additional complications that may arise due to curtailment of Post-1914 Appropriative water rights.**

**A motion was made by Director Johnson to keep Phase III restrictions in place as outlined in Article 7 of the water ordinance which includes a prohibition on lawn watering with a stipulation that the issue will be revisited when more information is known about the new well. SECOND: Director Mannix; AYES: All**

**Director Sipperley asked that a press release be prepared.**

- B. Discussion/action to adopt Resolution #14-10; a Resolution of Intention to Continue Assessments for the Twain Harte Community Services District's Fire and Rescue Assessment District for Fiscal Year 2014-15, Preliminarily Approving Engineer's Report and Providing For Notice of Hearing.

***INTRODUCTION OF RESOLUTION #14-10: Johnson***

***MOTION: Mannix; SECOND: Sipperley***

***AYES ROLL CALL: Sipperley, Johnson, Mannix***

***ABSENT: Knudson, Maxwell***

- C. Discussion/action to adopt Resolution #14-11; a Resolution of Intention to Continue Assessments for the Twain Harte Community Services District's Fire Protection and Emergency Response Services Assessment District for Fiscal Year 2014-15, Preliminarily Approving Engineer's Report and Providing For Notice of Hearing.

***INTRODUCTION OF RESOLUTION #14-11: Johnson***

***MOTION: Mannix; SECOND: Sipperley***

***AYES ROLL CALL: Sipperley, Johnson, Mannix***

***ABSENT: Knudson, Maxwell***

- D. Discussion/action to adopt Resolution #14-12; a Resolution of Intention to Continue Assessments for the Twain Harte Community Services District's Park and Recreation Maintenance District for Fiscal Year 2014-15, Preliminarily Approving Engineer's Report and Providing For Notice of Hearing.

***INTRODUCTION OF RESOLUTION #14-12: Johnson***

***MOTION: Mannix; SECOND: Sipperley***

***AYES ROLL CALL: Sipperley, Johnson, Mannix***

***ABSENT: Knudson, Maxwell***

- E. Discussion/action to adopt Resolution #14-13; Tax Requirements for Davis Grunsky #1, Contract # D50048/DGLC49 for Fiscal Year 2014/2015.  
**INTRODUCTION OF RESOLUTION #14-13: Johnson**  
**MOTION: Mannix; SECOND: Sipperley**  
**AYES ROLL CALL: Sipperley, Johnson, Mannix**  
**ABSENT: Knudson, Maxwell**
- F. Discussion/action to adopt Resolution #14-14; Tax Requirements for Davis Grunsky #2, Contract # D50072/DGLC60 for Fiscal Year 2014/2015.  
**INTRODUCTION OF RESOLUTION #14-14: Johnson**  
**MOTION: Mannix; SECOND: Sipperley**  
**AYES ROLL CALL: Sipperley, Johnson, Mannix**  
**ABSENT: Knudson, Maxwell**
- G. Discussion/action to adopt Resolution #14-15 to authorize the General Manager to execute agreements with the United States Forest Service and California Department of Forestry and Fire Protection for the purpose of cooperative fire protection.  
**INTRODUCTION OF RESOLUTION #14-15: Johnson**  
**MOTION: Mannix; SECOND: Sipperley**  
**AYES ROLL CALL: Sipperley, Johnson, Mannix**  
**ABSENT: Knudson, Maxwell**
- H. Discussion/action to approve the building of an addition to the Park stage building by Twain Harte Rotary.  
**Motion to approve the addition to the Park stage building by Twain Harte Rotary with the stipulation that property setback rules are complied with, electrical changes be inspected and up to code, and that no flammable materials be stored in the building: Director Johnson; SECOND: Mannix; Ayes: All**

**PUBLIC HEARING:** Opened at 10:28 a.m.

- A. 2014/2015 Budget Presentation  
**Finance Officer Higgins presented the proposed 14/15 budget and responded to clarifying questions from the board.**
- B. Receive public comment regarding the proposed 2014/2015 budget.  
**No comments or statements were given from the audience.**

**PUBLIC HEARING:** Closed at 10:45 a.m.

**REPORTS:**

**President & Board Member Report**

**Park & Recreation Committee and Operations Report**

- The park will be watered with recycled water only.

**Water/Sewer Committee and Operations Report**

- Continuous leaks are still being investigated.
- A sewer claim in excess of \$1,000 has been received and is being researched.

**Fire Committee and Fire Chief Report**

- The new engine will be delivered the week of June 15.

- A Homeland Security grant application has been submitted for budgeted 14/15 items.
- A review of the district's fire ordinance regarding open/undeveloped land is underway and will be brought to the board for review once revisions are made.

#### Finance/Admin Committee and Finance Officer Report

- A final draft of the 14/15 budget was prepared.

#### General Manager Report

- The district conserved 41% last billing period.
- The district has responded to over 90 water conservation exception applications.
- An e-mail has been received from CDPH stating that the final draft of the grant funding agreement has been sent to their legal counsel for final review.

**CLOSED SESSION:** The Board of Directors convened to closed session at 11:25 a.m.

- With respect to every item of business to be discussed in closed session pursuant to Section 54957: Public Employee Performance Evaluation, General Manager.
- With respect to every item of business to be discussed in closed session pursuant to Section 54957.6: Conference with Labor Negotiator, Agency Designated Representative: General Manager, Tom Trott.

President Sipperley reconvened the meeting into regular session at 12:05 p.m. and reported that as a settlement of misapplied Colas in 12/13 and 13/14 the board unanimously agreed to reduce the 14/15 MOU/COLA increase from 4% to 2.23% as previously discussed with CWA.

#### NEW BUSINESS CONTINUED:

- Discussion/action to adopt Resolution #14-16; Approving the 2014-15 Fiscal Year Budget including a Capital Improvement Plan and Reserve Designations.

While discussing approval of the budget, board members also discussed a salary increase for GM Trott for the 2014/2015 fiscal year and stated that any increase should be at least equivalent to a step increase and the negotiated MOU/COLA increase that other employees are receiving. Those two amounts would equate to 7.23%.

**Motion to grant GM Trott a 7.23% salary increase for the 14/15 fiscal year: Johnson**

**Second: Mannix**

**Ayes: All**

**INTRODUCTION OF RESOLUTION #14-16: Johnson**

**MOTION: Mannix; SECOND: Sipperley**

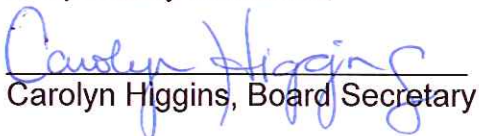
**AYES ROLL CALL: Sipperley, Johnson, Mannix**

**ABSENT: Knudson, Maxwell**

#### ADJOURNMENT:

The Regular Meeting was adjourned at 12:11 p.m.

Respectfully submitted,

  
Carolyn Higgins, Board Secretary

APPROVED

  
Gary Sipperley, President