

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
February 14, 2024

CALL TO ORDER: President Sipperley called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

President Sipperley
Director Mannix
Director Knudson
Director Dearborn

STAFF:

Tom Trott, General Manager
Neil Gamez, Fire Chief
Lewis Giamb Bruno, Operations Manager

AUDIENCE: 3 Attendees

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

- *Several public attendees made comments on items not on the agenda.*

PRESENTATIONS:

- A. Presentation of the Fiscal Year 2022-23 Audit Report by Blomberg and Griffin.
 - *John Blomberg of Blomberg and Griffin presented the final FY 2022-23 Audit Report. He stated that the audit went well, and, in their opinion, the District's financial statements are presented fairly in accordance with accounting principles. He stated that no adjustments were needed, except for the standard GASB 68 (CalPERS pension related).*

CONSENT AGENDA:

- A. Presentation and approval of financial statements through January 31, 2024.
- B. Approval of the minutes of the Regular Meeting held on January 10, 2024.
- C. Approval of Resolution #24-06 – Directing Preparation of the Engineer's Report for Continuation of the Fiscal Year 2024-25 Assessment for the Twain Harte Park and Recreation Maintenance District.
- D. Approval of Resolution #24-07 – Accepting the Fire Chief's Report of Annual Inspections of Certain Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

MOTION: Director Dearborn made a motion to accept the consent agenda in its entirety.

SECOND: Director Mannix

AYES: Sipperley, Knudson, Dearborn, Mannix

NOES: None

ABSTAIN: None

ABSENT: Bohlman

NEW BUSINESS:

- A. Discussion/action to adopt Resolution #24-08 – Awarding a Contract to Allsport America, Inc. for SportGame Grid Playing Surface for the Pickleball Courts Improvement Project.

MOTION: Director Mannix made a motion to adopt Resolution #24-08 – Awarding a Contract to Allsport America, Inc. for SportGame Grid Playing Surface for the Pickleball Courts Improvement Project.

SECOND: Director Dearborn

AYES: Sipperley, Dearborn, Mannix

NOES: None

ABSTAIN: Knudson

ABSENT: Bohlman

- B. Discussion/action to adopt Resolution #24-09 – Approval of an Agreement for Management and Administrative Services with Regional Government Services Authority and a Fiscal Year 2023-24 Administrative Fund Budget Adjustment.

MOTION: Director Mannix made a motion to defer this topic until the regular March Board meeting and have the Finance/Policy Committee discuss it in greater detail at their regular March committee meeting.

SECOND: Director Dearborn

AYES: Sipperley, Knudson, Dearborn, Mannix

NOES: None

ABSTAIN: None

ABSENT: Bohlman

- C. Discussion regarding General Manager salary and duties.

- *The Board discussed the General Manager's salary in relation to his duties and, specifically, the recent added financial duties. Director Sipperley discussed the need to seriously evaluate the General Manager's salary at his next annual evaluation.*

- D. Discussion/action regarding semi-annual review of the District's Strategic Plan.

- *The Board reviewed the Strategic Plan and recommended that no changes be made at this time.*

REPORTS:

President and Board Member Reports

- *Director Mannix reported on attendance at the recent Tuolumne County Local Agency Formation Commission (LAFCO) meeting and related issues.*
- *Director Sipperley reported on attendance at a recent Tuolumne County Board of Supervisors meeting and LAFCO issues that were discussed at the meeting.*

Fire Chief Report by Chief Gamez

- *A verbal summary of the written report was provided.*

Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno

- *A verbal summary of the written report was provided.*

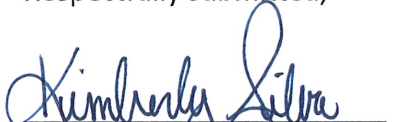
General Manager Report Provided by General Manager Trott

- *A verbal summary of the written report was provided.*

ADJOURNMENT:

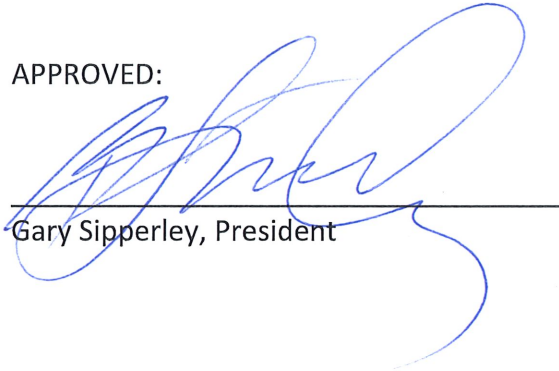
The meeting was adjourned at 12:12 p.m.

Respectfully submitted,



Tom Trott, General Manager
On behalf of:
Kimber Silva, Board Secretary

APPROVED:



Gary Sipperley, President