

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
October 13, 2021

CALL TO ORDER: President Sipperley called the meeting to order at 09:01 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Sipperley, President
Director Bohlman
Director Mannix
Director Knudson
Director deGroot

STAFF:

Tom Trott, General Manager
Neil Gamez, Fire Chief
Kim Silva, Administrative Coordinator/ Board Secretary
Lewis Giambruno, Operations Manager
Carolyn Higgins, Finance Officer

AUDIENCE: 1 Attendee.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

No Public Comment.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through September 30, 2021.
- B. Approval of the minutes of the Regular Meeting held on September 15, 2021.
- C. Approval of the minutes of the Special Meeting held on September 29, 2021.

MOTION: Director deGroot made a motion to accept the consent agenda in its entirety.

SECOND: Director Bohlman

AYES: Mannix, deGroot, Bohlman Sipperley, Knudson

NOES: None

ABSTAIN:

NEW BUSINESS:

- A. Presentation of end of year financial report for Fiscal Year 2020-21.
- B. Discussion/action to adopt Resolution #21-29 – Designation of Fiscal Year 2020-21 Year End Balances to Reserves.

MOTION: Director Mannix made a motion to adopt Resolution #21-29 – Designation of Fiscal Year 2020-21 Year End Balances to Reserves.

SECOND: Director deGroot

AYES: Mannix, deGroot, Bohlman, Sipperley, Knudson

NOES: None

ABSTAIN:

- C. Discussion/action to adopt Resolution #21-30 - Approval of Fiscal Year 2021-22 Fire Fund Budget Adjustments for Unanticipated Grant Revenue, Increased Legal Fees, and Capital Project Savings.

MOTION: Director Mannix made a motion to adopt Resolution #21-30 - Approval of Fiscal Year 2021-22 Fire Fund Budget Adjustments for Unanticipated Grant Revenue, Increased Legal Fees, and Capital Project Savings.

SECOND: Director Knudson

AYES: Mannix, deGroot, Bohlman, Sipperley, Knudson

NOES: None

ABSTAIN:

- D. Discussion/action to adopt Resolution #21-31 – Approval of Fiscal Year 2021-22 Park Fund Budget Adjustment in the Amount of \$5,000 for Security Cameras.

MOTION: Director deGroot made a motion to adopt Resolution #21-31 – Approval of Fiscal Year 2021-22 Park Fund Budget Adjustment in the Amount of \$5,000 for Security Cameras.

SECOND: Director Mannix

AYES: Mannix, deGroot, Bohlman, Sipperley

NOES: None

ABSTAIN: Knudson

- E. Discussion/action to adopt Resolution #21-32 – Approving the Application for Rural Recreation and Tourism Program Grant Funds.

MOTION: Director deGroot made a motion to adopt Resolution #21-32 – Approving the Application for Rural Recreation and Tourism Program Grant Funds.

SECOND: Director Bohlman

AYES: Mannix, deGroot, Bohlman, Sipperley, Knudson

NOES: None

ABSTAIN:

- F. Discussion/action to consider the continuation of remote teleconference meetings and to adopt Resolution #21-33 – Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom’s Order Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings for the Period of October 13, 2021 to November 12, 2021.

MOTION: Director Bohlman made a motion to consider the continuation of remote teleconference meetings and to adopt Resolution #21-33 – Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom’s Order Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings for the Period of October 13, 2021 to November 12, 2021.

SECOND: Director Mannix

AYES: Mannix, deGroot, Bohlman, Sipperley, Knudson

NOES: None

ABSTAIN:

- G. Discussion to approve a Conservation Camp Program Memorandum of Understanding (MOU) for fuels management projects with the California Department of Forestry and Fire Protection and authorize the General Manager to execute the MOU and all related amendments and project requests.

MOTION: *Director Mannix made a motion to approve a Conservation Camp Program Memorandum of Understanding (MOU) for fuels management projects with the California Department of Forestry and Fire Protection and authorize the General Manager to execute the MOU and all related amendments and project requests*

SECOND: *Director deGroot*

AYES: *Mannix, deGroot, Bohlman, Sipperley, Knudson*

NOES: *None*

ABSTAIN:

President and Board Member Reports.

- *No report was provided.*

Fire Chief Report by Chief Gamez

- *A verbal summary of the written report was provided.*

Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno

- *A verbal summary of the written report was provided.*

General Manager Report Provided by General Manager Trott

- *A verbal summary of the written report was provided.*

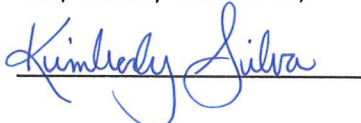
CLOSED SESSION: *The Board of Directors convened into closed session at 10:36 a.m.*

- A. Conference with Legal Counsel – Existing Litigation: Pursuant to Government Code Section 54956.9(a) Case Name: Oyarzo v. Twain Harte Community Services District
- *Vice President deGroot reconvened the meeting into regular session at 10:58 a.m. with no reportable action.*

ADJOURNMENT:

The meeting was adjourned at 10:59 a.m.

Respectfully submitted,



Kimberly Silva, Board Secretary

APPROVED:



Gary Sipperley, President