

TWAIN HARTE COMMUNITY SERVICES DISTRICT Fire Committee Meeting

Chair: *Kathryn deGroot*

Co-Chair: *Charlotte Bohlman*

VIDEO TELECONFERENCE
January 5, 2022 9:30 a.m.

IMPORTANT NOTICE:

To help slow the spread of COVID-19, the District offices are closed to the public. Under the Governor's Executive Order N-25-20, this meeting will be held remotely by teleconference using Zoom:

- Videoconference Link: <https://us02web.zoom.us/j/85300157661>
- Meeting ID: 853 0015 7661
- Telephone: (669) 900-6833

ANYONE CAN PARTICIPATE IN THIS MEETING: see details at the end of this agenda.

AGENDA

1. **Operations report.**
2. **Discuss Sonora Area Foundation grant to make Twain Harte a Heart-Smart Community.**
3. **Discuss CERT's application to the Community Grant Program.**
4. **Review the draft Fiscal Year 2021-22 Fire Fund mid-year budget adjustment.**
5. **Adjourn.**

HOW TO OBSERVE THIS MEETING:

The public can observe and participate in a meeting as follows:

- **Computer:** Join the videoconference by clicking the videoconference link located at the top of this agenda or on our website. You may be prompted to enter your name and email. Your email will remain private and you may enter "anonymous" for your name.
- **Smart Phone/Tablet:** Join the videoconference by clicking the videoconference link located at the top of this agenda OR log in through the Zoom mobile app and enter the

Meeting ID# and Password found at the top of this agenda. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.

- **Telephone:** Listen to the meeting by calling Zoom at (4669) 900-6833. Enter the Meeting ID# listed at the top of this agenda, followed by the pound (#) key.

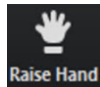
* NOTE: your personal video will be disabled and your microphone will be automatically muted.

FOR MORE DETAILED INSTRUCTIONS, CLICK [HERE](#)

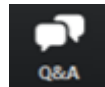
HOW TO SUBMIT PUBLIC COMMENTS:

The public will have an opportunity to comment before and after the meeting as follows:

- **Before the Meeting:** If you cannot attend the meeting, you may:
 - Email comments to ksilva@twainhartecsd.com, write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
 - Mail comments to THCSD Board Secretary: P.O. Box 649, Twain Harte, CA 95383
- **During the Meeting:** The public will have opportunity to provide comment before and after the meeting as follows:
 - Computer/Tablet/Smartphone: Click the “Raise Hand” icon and the host will unmute your audio when it is time to receive public comment. If you would rather make a comment in writing, you may click on the “Q&A” icon and type your comment. You may need to tap your screen or click on “View Participants” to make icons visible.



Raise Hand Icon:



Q&A Icon:

- Telephone: The host will provide a time during each public comment period where telephone participants will be unmuted and enabled to share comments.

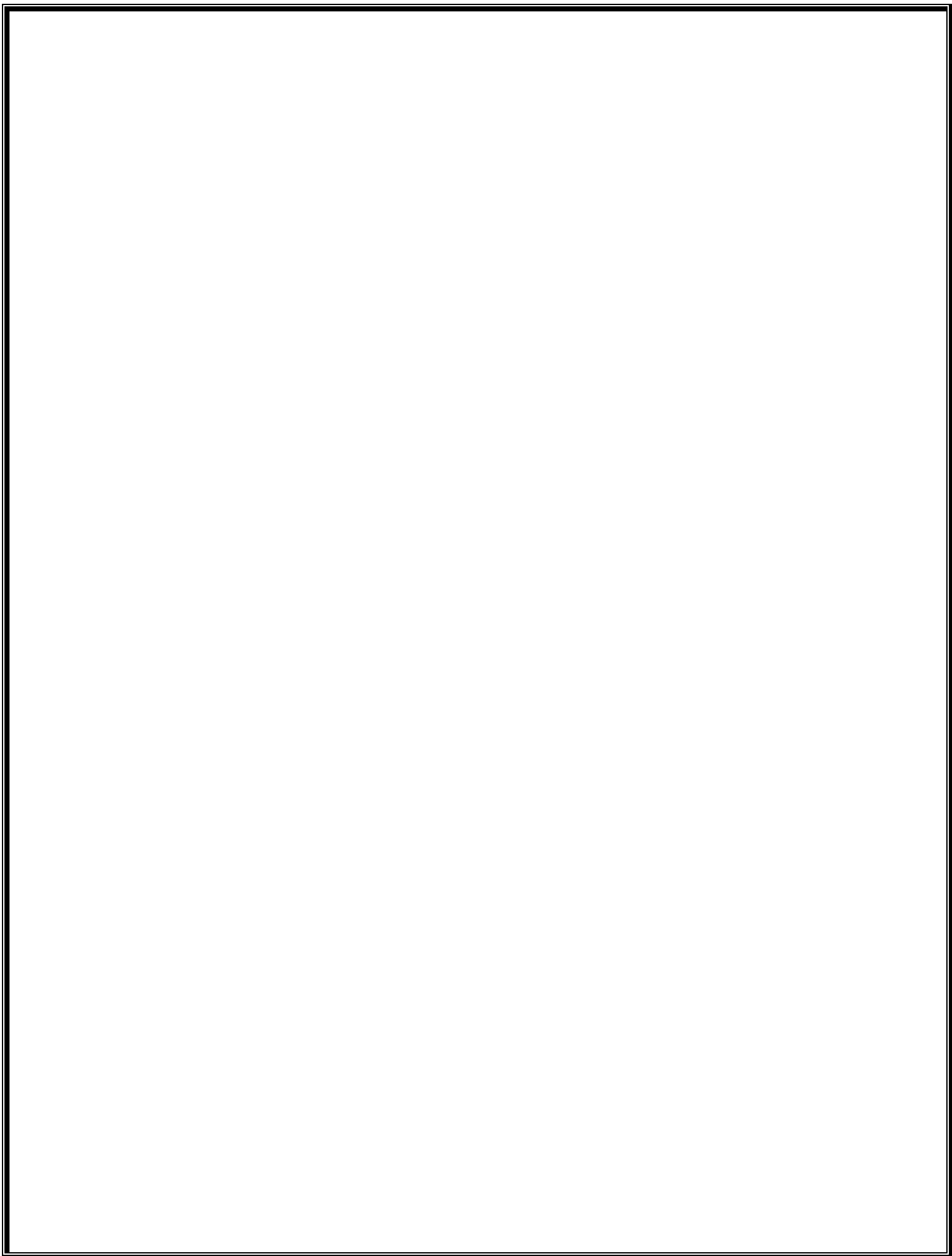
* NOTE: If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

ACCESSIBILITY:

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

WRITTEN MEETING MATERIALS:

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District’s website: www.twainhartecsd.com



December 2021

Operations Report Fire Division



STAFFING

E-723

Full-Time Captains-3

Relief Captains-6

Seasonal Engineers-2

Intern Operator-1

Intern Firefighter-1

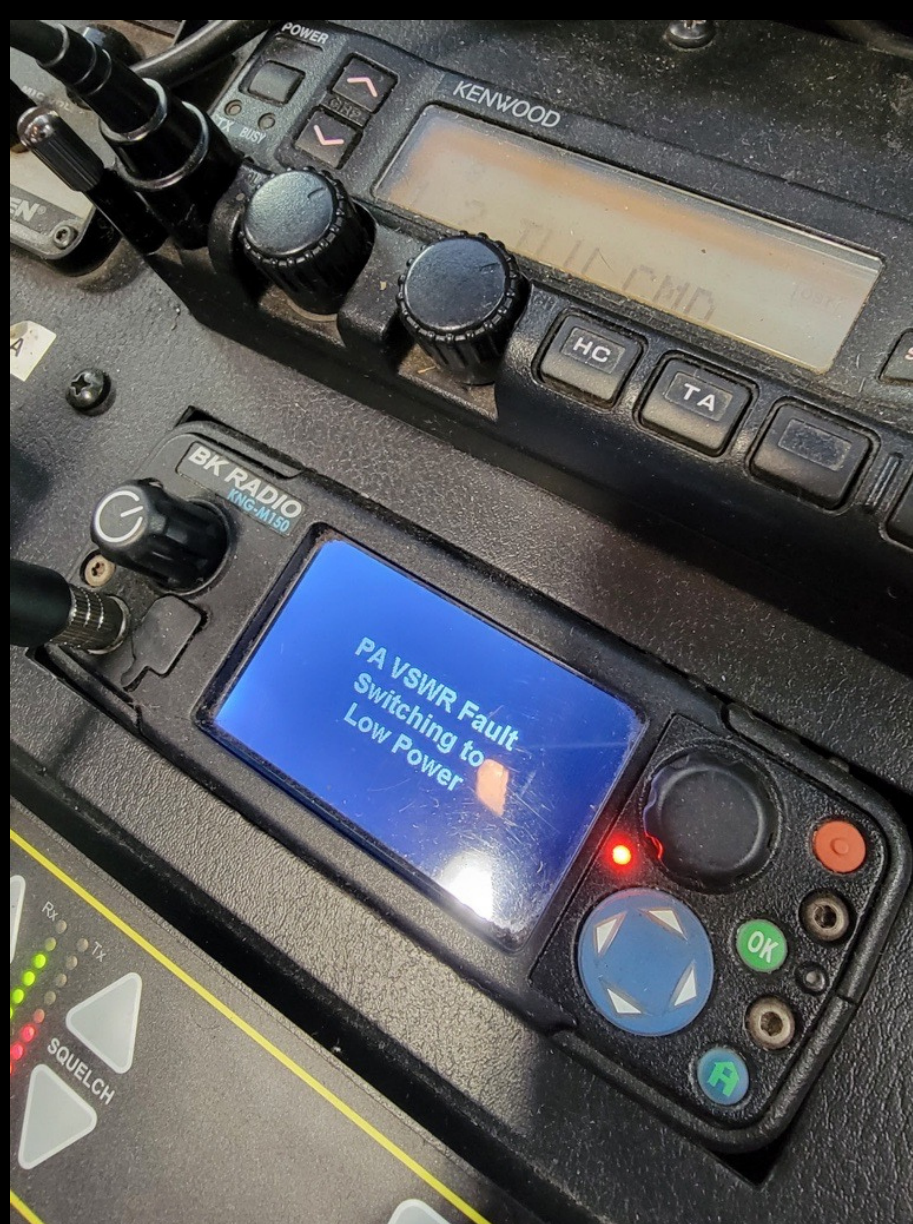
Relief Firefighter-2



FLEET/FACILITIES



E-721 front driver side windshield sustained significant damage while returning from a Medical Aid on Ridge road. E-721 was involved in an uncontrolled slide (while chained up) coming down Hillcrest street and slid into a down tree. No one was injured during the incident.



E-723 sustained damage to its radio antennas while responding to multiple incidents in the district. The antennas were taken out by a tree limb falling while the Engine was driving by.



THFD has received and placed in service our new SCOTT 3M Self Contained Breathing Apparatuses (SCBA'S)



December Responses-83

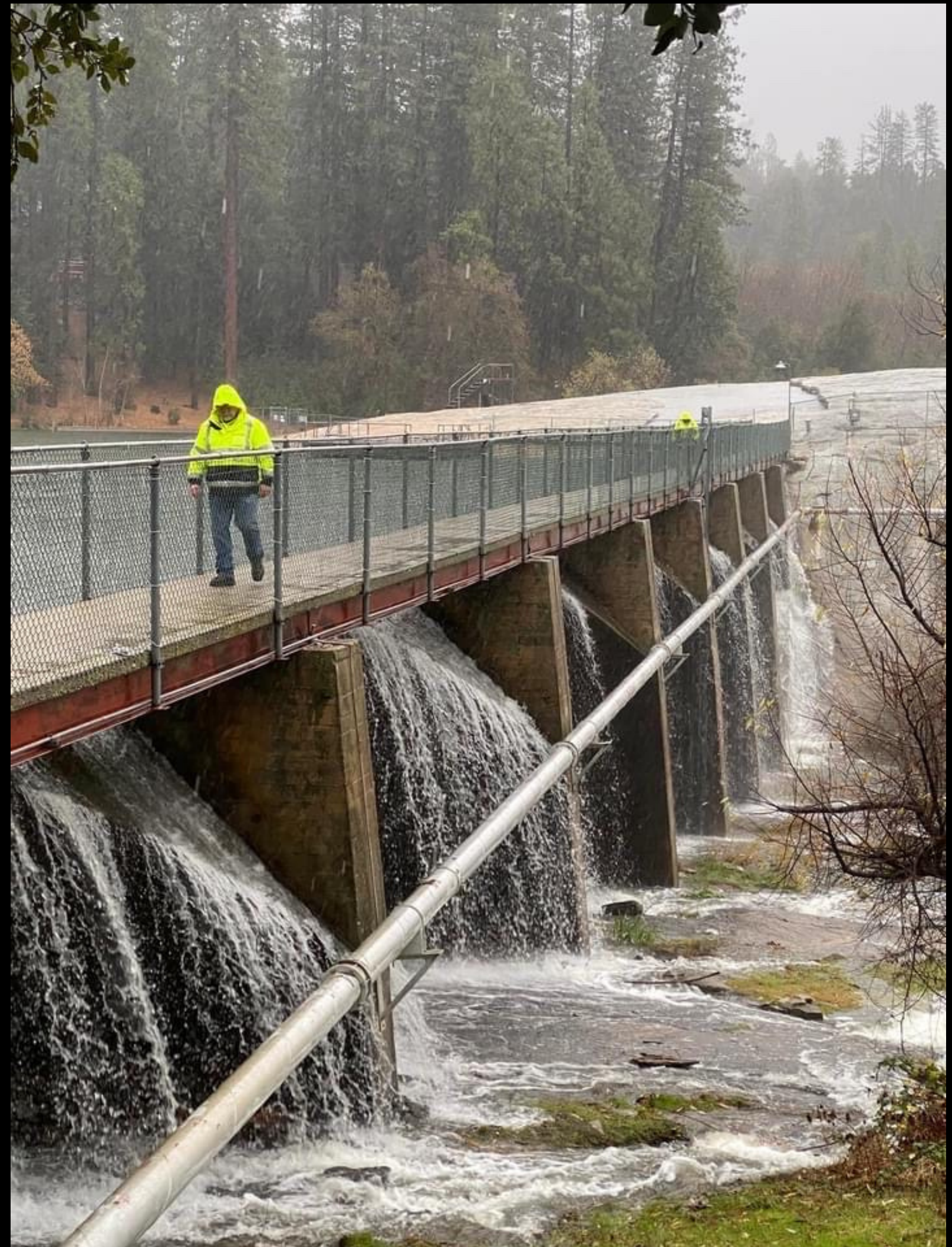
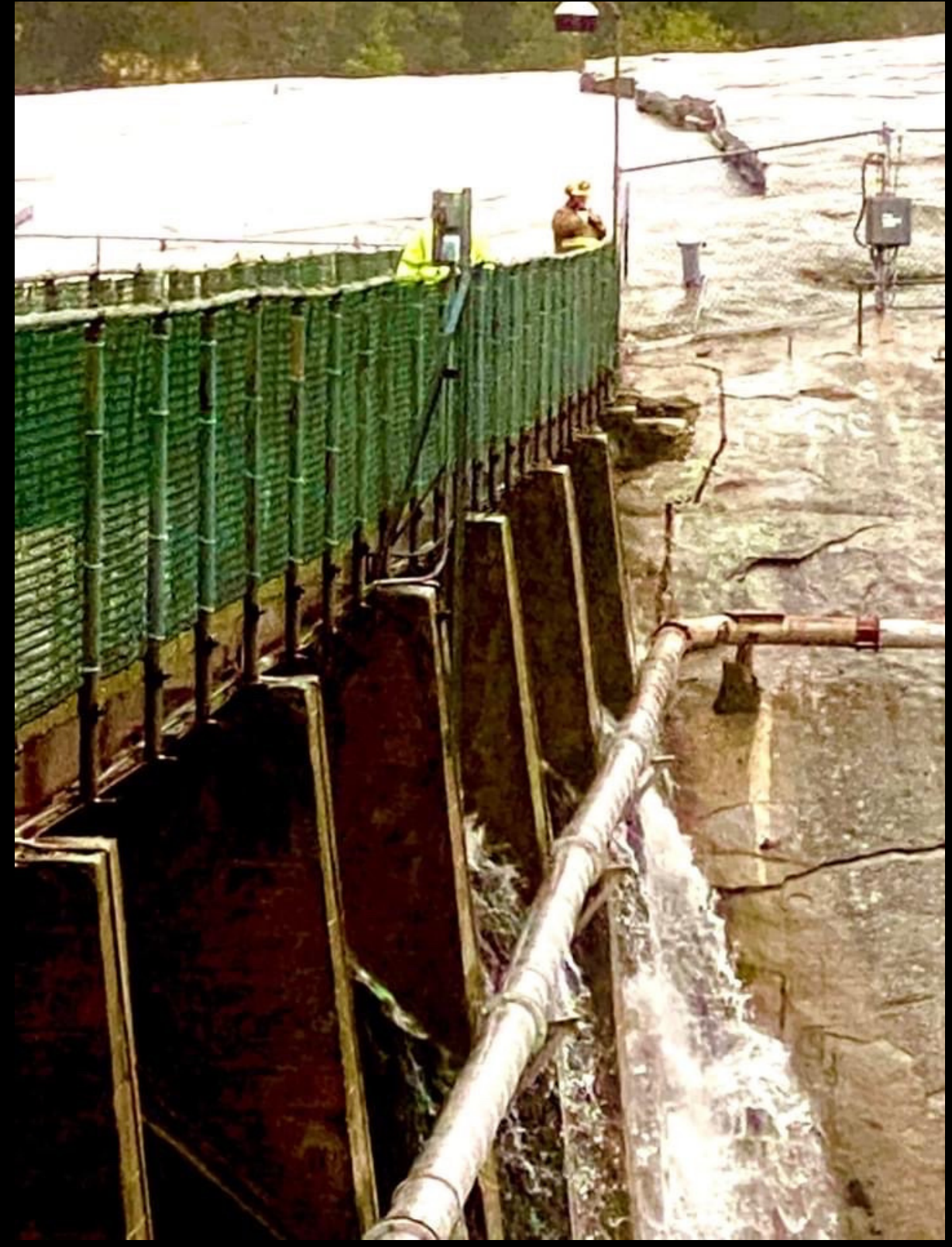


Twain Harte Lake Incident



On December 23rd, Twain Harte Fire was dispatched to the area of Twain Harte Lake for a possible dam failure. When THFD units arrived at the scene, they located what appeared to be water leaking near the 2014 damaged area on the rock when Chief Gamez arrived at the scene and took over command of the incident. Chief Gamez worked with Tuolumne County Sherriffs department to set up Unified Command between TCSO, THFD, Cal Fire, PG&E, T.U.D, THCSD, Tuolumne County Ambulance Service, Fish and Game, and Twain Harte Lake Association.

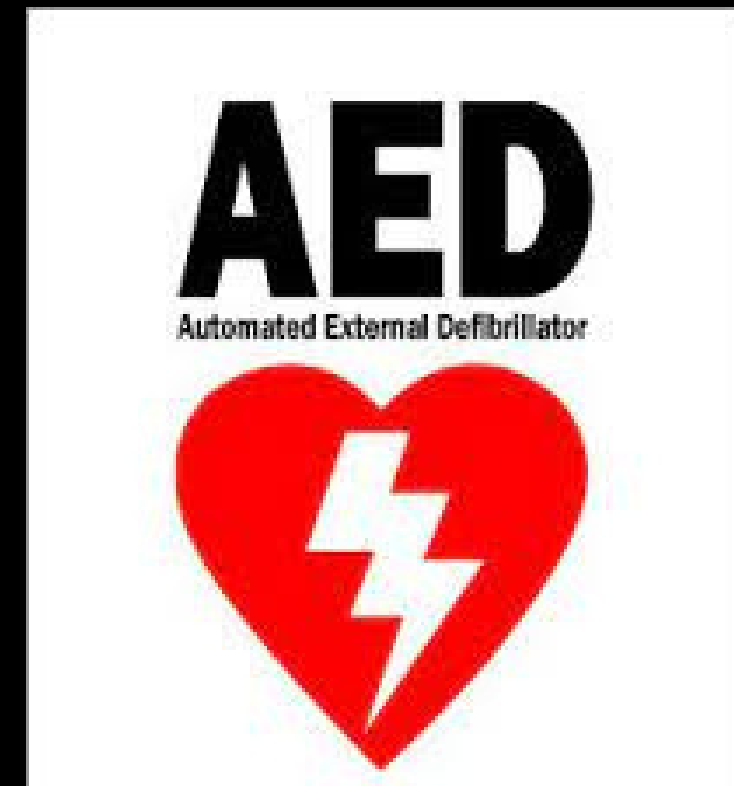
Twain Harte Lake Incident



December Training Hours-262



Financial/Grants



Twain Harte Fire Department received a local grant from the Sonora Area Foundation for the Community CPR/AED program. This program will fund strategically placed Automatic External Defibrulators (AED's) throughout the district. The purpose is to have life-saving equipment less than one mile of foot travel. This grant will also provide free CPR/AED training to all district businesses.

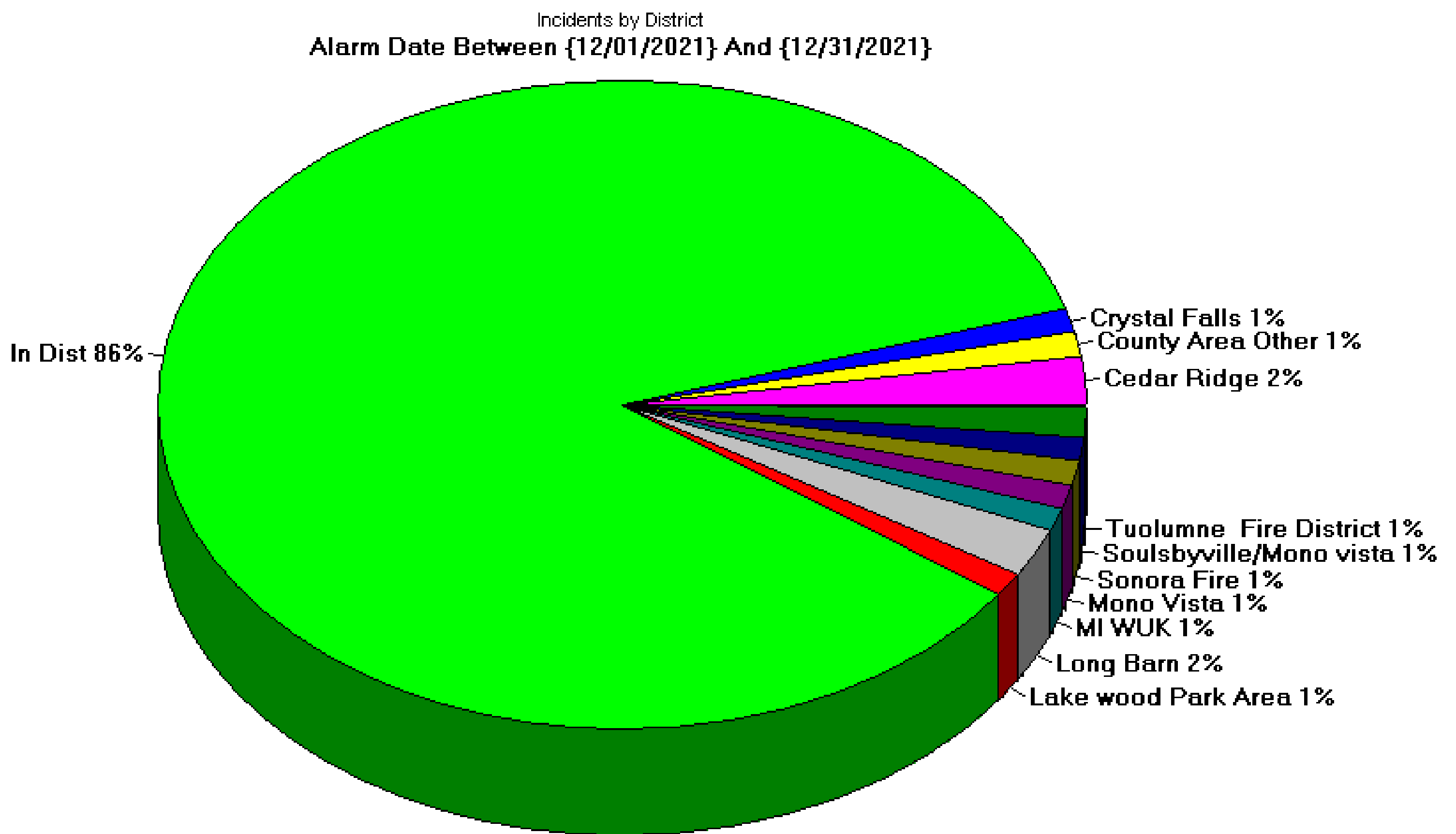




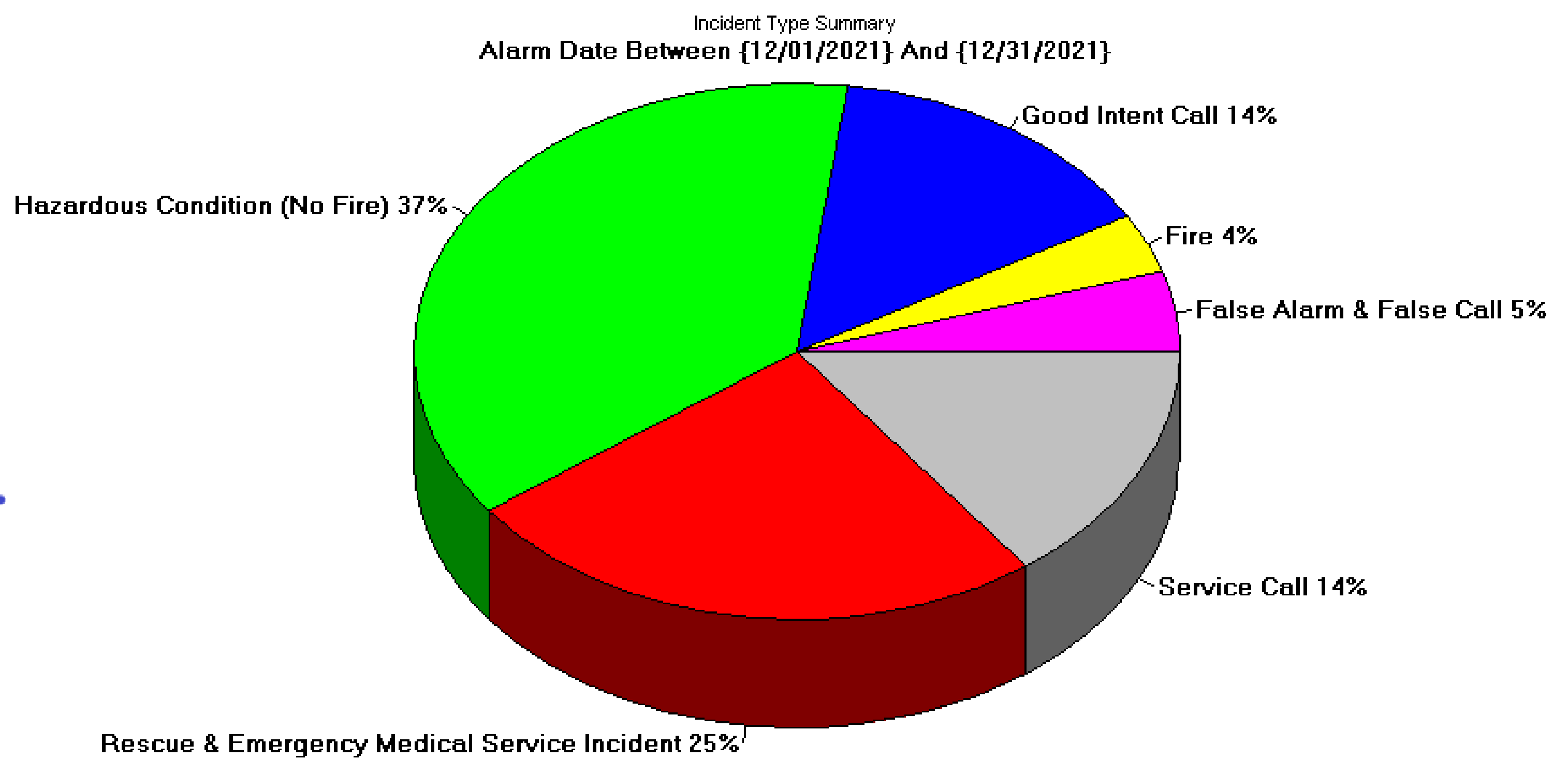
CERT

**COMMUNITY EMERGENCY
RESPONSE TEAM**

December Incidents by district

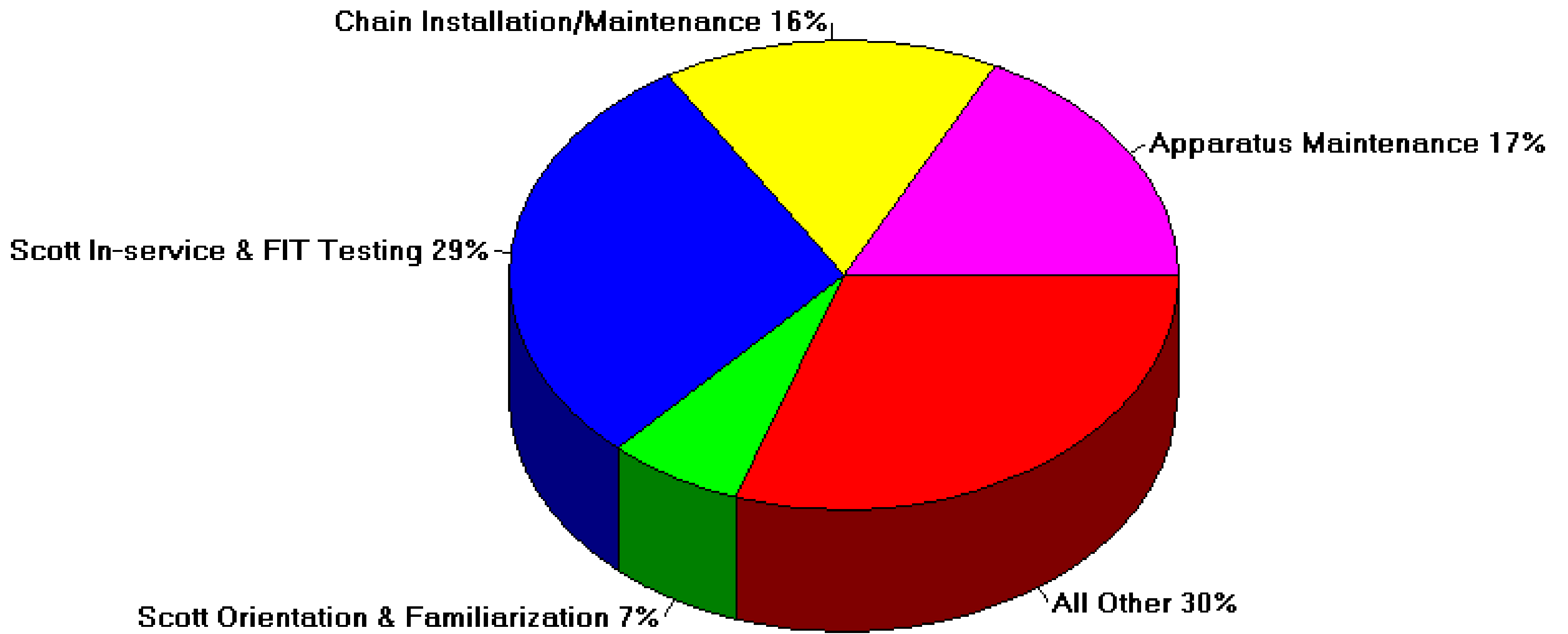


December Incidents by type



December Training by type

Copy of Total Staff Hours by Training Category
Date Between {12/01/2021} And {12/31/2021}





Twain Harte Community Services District

P.O. Box 649 ▪ Twain Harte, CA 95383
Phone: (209) 586-3172 ▪ Fax: (209) 586-0424
www.twainhartecsd.com

Directors: Gary Sipperley ▪ Kathryn deGroot ▪ Eileen Mannix ▪ Charlotte Bohlman ▪ Richard Knudson

December 21, 2021

TO: Sonora Area Foundation Grant Review Committee

SUBJECT: Grant Application - Turning Twain Harte into a “Heart Smart” Community

Dear Review Committee:

Twain Harte Community Services District’s (CSD) Fire Department is the first responder to its aging population, but the effects of heart attacks often do not wait for first responders. That is why Twain Harte CSD would like to train and equip its business owners to become a “Heart-Smart” Community. According to the American Heart Association (AHA), more than 356,000 Out-of-Hospital Cardiac Arrests (OHCA) occur annually. Roughly 90% of the people who have an OHCA will die. These statistics are staggering, but CPR with Automated External Defibrillator (AED), especially if administered immediately after cardiac arrest, can triple a person’s chance of survival. By placing HeartStart OnSite AEDs in strategic business locations throughout Twain Harte and by training the employees of these businesses to perform CPR and utilize AED’s, we believe we can empower our community to save lives.

Community safety is our top priority. The Twain Harte CSD will initiate the “Heart-Smart” program, but our community has agreed to sustain it. Five businesses have agreed to place AED’s inside their businesses and send their employees to our certified CPR and AED training. The training will be available to all the businesses within the district as well. Once training is complete, Twain Harte CSD employees will install all 5 AED’s around the community in all the highest traffic areas around the district. This ensures that there will always be certified people nearby who can quickly apply CPR and engage AEDs if anyone goes into cardiac arrest. Creating this “Heart-Smart” community will give Twain Harte residents and visitors the best chance of survival if they should experience an OHCA. Our aim is to make Twain Harte one of the safest communities in all of Tuolumne County and “Heart-Smart” is a huge step toward accomplishing this goal.

Twain Harte CSD is requesting \$15,836.00 in funding to implement its “Heart-Smart” program. The funding will be used to purchase the below items. Twain Harte CSD Fire Department staff will perform all training at the cost of the CSD.

- 8 Laerdal Little Anne QCPR Manikins,
- 1 lung replacement kit,
- 8 Laerdal Little Junior QCPR manikins,
- 8 Laerdal Little Baby QCPR Manikins with 1 manikin lung replacement kit,
- 8 trainer AED's (automated external defibrillator) with 8 replacement AED pads,
- 5 HeartStart OnSite Community AED packages

The QCPR manikins provide a needed addition to our Emergency Medical Services training aids. With these manikins and practice AED's, we will be able to provide quality and realistic trainings. These manikins are also the current minimum requirement to teach CPR set by the American Heart Association. The manikins are now interactive, with a light display to show poor, good, and excellent CPR quality based on the depth of compression and rate. The students will link the manikins to their smartphones to follow along with the students performing

the skills. If awarded this grant, we will provide the highest quality of training for Twain Harte CERT (Community Emergency Response Team), teachers, and local business owners. Having 8 of each, manikin and AED, will allow the most efficient ratio of participating students to instructor ratio. The final step would be placing the AED's around the district (see attached document with owner agreement to participate). Twain Harte CSD personnel will be responsible for the monthly checks on the AED's. HeartStat provides a free online program to enter the data to ensure that all the AED kits are complete and fully functioning. To ensure that the program stays current with any changes with AHA guidelines, Twain Harte CSD staff would be responsible for providing the recertification training every two years.

This grant request is our first request for the CPR manikins, trainer AED's, and HeartStart AED packages. Twain Harte CSD currently has one of the HeartStart AED packages installed at our board room/business office, so we know how effective they can be and easy they are to use. We have hoped to procure the CPR and AED training aids over the past years, but have not had sufficient budget to do so.

The ongoing costs for the AED's and "Heart-Smart" equipment are minimal and can be covered by Twain Harte CSD. One box of replacement lungs for the child/ infant manikin costs \$34.50; each pack has 24 lungs. One package of adult replacement lungs for an adult cost \$65.00, and each box contains 24 lungs. Each lung should last 10-20 uses before replacing it with a new set. The practice AED pads will need to be replaced after 30-40 usages, and they are \$42.35. Each Practice AED will last multiple classes before needing to be replace their batteries. Each AED runs off 4 C batteries which we could purchase a 24 pack for \$21.00. The instructor needs the necessary course materials provided by AHA to teach the course, which is \$575.00. The Instructors course varies depending on where and when you take it. However, it costs, on average, \$325.00, which Twain Harte CSD's Fire Department has already budgeted for employees to take this training course. The last expense is for the CPR cards, which costs \$5 each. Total we are expecting it to cost the department \$1062.85 with \$900.85 of this will be a one-time fee. These costs are manageable with our current budget to start up a new program.

This project's success will be evaluated by two measures: (1) installation of all 5 AED's in prominent business locations and (2) training multiple employees in businesses across the District. In order to maximize the number of employees trained we will need to plan for multiple installments of the CPR and AED training course. Our goal is to procure and install the AED's within the first four months and then to train and certify all the downtown Twain Harte business owners within the following four months. We will then seek to continue providing regular training to as many Twain Harte business employees as possible. This task would be a joint operation between the EMS Captain Zeffrum Nathaniel being the lead on the project with the assistance of Fire Chief Neil Gamez. Of course, the ultimate success of this project is when one person has the opportunity to extend his/her life after a Twain Harte business employee performs CPR and use of one of these AED's.

The opportunity for this grant puts the Sonora Area Foundation in a unique and honorable position. With your financial help and our ability to do the training, together, we can help empower our community to save lives. Please help Twain Harte CSD make our community a safer place for everyone! We need your help to make Twain Harte a "Heart-Smart" community. Thank you for your time and consideration of this grant request.

Sincerely,



TOM C. TROTT
General Manager

GRANT CONTACT: Neil Gamez, Fire Chief – ngamez@twainhartecsd.com / (209) 586-4800



Twain Harte Community Services District

P.O. Box 649 ▪ Twain Harte, CA 95383
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Directors: Gary Sipperley ▪ Kathryn deGroot ▪ Eileen Mannix ▪ Charlotte Bohlman ▪ Richard Knudson

December 15, 2021

TO: The Community Grant Application Review Committee

SUBJECT: Support for Twain Harte Area CERT's Community Grant Application

To Whom it May Concern:

Thank you for your commitment to continually improve our community. This letter is to express our strong support of Twain Harte Area Community Emergency Response Team's (TH CERT) application for a \$50,000 Community Grant.

TH CERT not only shares your commitment to continually improving our community, they walk it out on a daily basis with the help and passion of dozens of local volunteers. Many critical community needs would not be met without the free service provided by TH CERT. For example, our County's COVID-19 vaccination clinic would not have been efficient or maybe even possible without the organization and extraordinary efforts of TH CERT. Overall, they dedicated more than \$150,000 in volunteer labor. They also created and implemented a program to give a daily call to lonely seniors during the lockdown. These are just two examples (of many) of how TH CERT's efforts have already improved our community. They will undoubtedly continue to do so into the future.

With your approval of TH CERT's grant application, TH CERT will be better equipped to serve our community. The \$50,000 will enable them to:

- Outfit a mobile warming/cooling center to serve residents during extreme weather and power outages;
- Protect their firefighter rehabilitation vehicle, which is used to keep firefighters safe during fire events all over the County; and
- Equip their response vehicle so it can serve as a mobile command post during community emergencies.

Approving TH CERT's request for a Community Grant of \$50,000 is a clear way to give back to the community in an impactful way. The grant will enable TH CERT to continue their track record of providing excellent service to Tuolumne County, while offering opportunities to its citizens to be part of something they can be proud of. Please consider awarding this grant to TH CERT.

Sincerely,

TOM C. TROTT
General Manager



County of Tuolumne

Community
Grant Application

Administrative Data

Organization Name _____

Address _____

Does this organization have an active 501c3 status?

- Yes
- No

If no, please briefly describe your organizational structure

Applicant Name _____

Phone _____

Email _____



County of Tuolumne

Community
Grant Application

Project Proposal

Please describe your proposed project

Identify which communities will benefit from this project and the positive impacts it will provide

Which eligible activity are you applying under (Please select one option below)

- COVID Response & Recovery
- Projects addressing underserved communities
- Enhancing governmental services



County of Tuolumne

Community
Grant Application

Please provide a narrative that explains how the proposed project falls under the selected eligible activity.

Are you claiming reimbursement for lost revenue after March 3, 2021?

Yes

No

If yes, how much? _____

Please provide a narrative for stakeholders/potential partners for the project. Specifically detail any outreach to these groups and level of support you will need from them for this project to be successful.



County of Tuolumne

Community
Grant Application

Financial Request

How much funding are you requesting for this project? \$ _____

Are additional funds from other sources anticipated to be used to complete the project ?

- Yes
 No

If yes, please describe the source of the other funds below (local donations, State/Federal Grants)

Certification

By your signature below, you are confirming the following to be true

- The applicant is not currently suspended or debarred from contracting with the Federal government and the applicant is in good standing with all Federal, State, and County agencies.
- The applicant understand that this is a competitive grant and that submitting this application does not guarantee any obligation of funds for the project.
- The applicant is an authorized representative for their organization and can bind the entity to the terms of this grant

Applicant Signature: _____ Date: _____

Twain Harte Community Services District
2021/2022 MID-YEAR BUDGET

	WATER			SEWER			FIRE			PARK			ADMIN			TOTAL
	Approved	Requested	% Diff	Approved	Requested	% Diff	Approved	Requested	% Diff	Approved	Requested	% Diff	Approved	Requested	% Diff	PROJECTED
Revenue																
Service Charges	\$ 1,480,003	\$ 1,487,008	0%	\$ 1,138,433	\$ 1,139,135	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ 2,626,144
Fees	18,520	18,180	-2%	14,820	14,820	0%	-	-	0%	3,500	5,000	43%	-	-	0%	38,000
Taxes & Assessments	113,703	114,813	1%	-	-	0%	1,190,422	1,220,450	3%	139,366	141,017	1%	-	-	0%	1,476,280
Grants & Donations	225,000	225,371	0%	135,000	200,771	49%	251,900	292,489	16%	384,000	570,301	49%	-	23,998	23998%	1,312,930
Other Revenue	8,000	7,425	-7%	5,500	5,075	-8%	35,600	210,990	493%	4,700	4,100	-13%	1,000	1,000	0%	228,590
Total Program Revenue	\$ 1,845,226	\$ 1,852,797	0%	\$ 1,293,753	\$ 1,359,801	5%	\$ 1,477,922	\$ 1,723,929	17%	\$ 531,566	\$ 720,418	36%	\$ 1,000	\$ 24,998	2400%	\$ 5,681,943
Admin Revenue Allocation	470	11,749	2400%	250	6,250	2400%	180	4,500	2400%	100	2,500	2400%	(1,000)	(24,998)	2400%	1
GRAND TOTAL REVENUE	\$ 1,845,696	\$ 1,864,546	1%	\$ 1,294,003	\$ 1,366,051	6%	\$ 1,478,102	\$ 1,728,429	17%	\$ 531,666	\$ 722,918	36%	\$ -	\$ -	0%	\$ 5,681,944
Operating Expenses																
Salaries	\$ 317,932	\$ 319,593	1%	\$ 180,287	\$ 177,120	-2%	\$ 522,013	\$ 609,557	17%	\$ 5,157	\$ 5,062	-2%	\$ 362,571	\$ 364,866	1%	\$ 1,476,198
Benefits	156,235	173,312	11%	86,493	95,617	11%	248,349	244,824	-1%	2,736	2,862	5%	168,996	168,525	0%	685,140
Equip, Auto, Maint, & Repairs	140,000	141,500	1%	72,500	76,300	5%	107,700	123,700	15%	48,450	47,250	-2%	18,600	16,600	-11%	405,350
Materials & Supplies	46,000	45,800	0%	5,800	5,900	2%	12,350	9,700	-21%	1,600	1,600	0%	4,750	4,750	0%	67,750
Outside Services	253,800	254,400	0%	153,200	215,900	41%	45,300	45,300	0%	4,400	4,400	0%	25,900	25,900	0%	545,900
Other (Utilities, Prop/Liab Ins, TUD)	161,625	168,384	4%	517,605	515,400	0%	92,650	95,100	3%	23,900	27,600	15%	66,700	68,650	3%	875,134
Debt Service	188,769	188,769	0%	16,994	16,994	0%	84,586	84,586	0%	-	-	0%	-	-	0%	290,349
Total Program Expenses	\$ 1,264,361	\$ 1,291,758	2%	\$ 1,032,879	\$ 1,103,230	7%	\$ 1,112,948	\$ 1,212,767	9%	\$ 86,243	\$ 88,774	3%	\$ 647,516	\$ 649,290	0%	\$ 4,345,820
Administrative Cost Allocation	304,333	305,166	0%	161,879	162,323	0%	116,553	116,872	0%	64,752	64,929	0%	(647,516)	(649,290)	0%	-
GRAND TOTAL OPERATING EXPENSES	\$ 1,568,694	\$ 1,596,924	2%	\$ 1,194,758	\$ 1,265,553	6%	\$ 1,229,501	\$ 1,329,639	8%	\$ 150,995	\$ 153,703	2%	\$ -	\$ -	0%	\$ 4,345,820
TOTAL OPERATING BALANCE	\$ 277,002	\$ 267,622		\$ 99,246	\$ 100,498		\$ 248,601	\$ 398,790		\$ 380,671	\$ 569,214		\$ -	\$ -		
Capital Expenses																
Capital Outlay	808,850	782,550	-3%	447,150	454,100	2%	469,500	504,100	7%	368,000	604,791	64%	-	-	0%	2,345,541
Adminstrative Capital Allocation	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-
Total Capital Expenses	\$ 808,850	\$ 782,550	-3%	\$ 447,150	\$ 454,100	2%	\$ 469,500	\$ 504,100	7%	\$ 368,000	\$ 604,791	64%	\$ -	\$ -		\$ 2,345,541
GRAND TOTAL EXPENSES	\$ 2,377,544	\$ 2,379,474	0%	\$ 1,641,908	\$ 1,719,653	5%	\$ 1,699,001	\$ 1,833,739	8%	\$ 518,995	\$ 758,494	46%	\$ -	\$ -	0%	\$ 6,691,361
Transfer To/(From) Reserve	\$ (531,848)	\$ (514,928)		\$ (347,904)	\$ (353,602)		\$ (220,899)	\$ (105,310)		\$ 12,671	\$ (35,577)		\$ -	\$ -		\$ (1,009,416)

**Twain Harte Community Services District
2021-2022 MID-YEAR BUDGET
FIRE - REVENUE**

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	20/21 Approved	21/22 Requested	\$	%	
Taxes & Assessments					
Secured & Unsecured Taxes	\$ 549,972	\$ 580,000	\$ 30,028	5%	Property values increasing more than anticipated
Property Assessments	640,450	640,450	-	0%	
TOTAL TAXES & ASSESSMENTS	\$ 1,190,422	\$ 1,220,450	\$ 30,028	3%	
Grants & Donations					
Grant Revenue	251,900	284,250	\$ 32,350	13%	Covid Relief Grant, SAF Grant - AED's
Grant Revenue - CERT		3,500	3,500	3500%	Received unanticipated grant
Donation Revenue - CERT		4,739	4,739	4739%	Received unanticipated donation
TOTAL GRANTS & DONATIONS	\$ 251,900	\$ 292,489	\$ 40,589	16%	
Other Revenue					
Strike Team	\$ -	\$ 179,090	\$ 179,090	179090%	Strike Team incidents
Training Revenue	15,500	15,500	-	0%	
Miscellaneous Revenue	7,500	7,500	-	0%	
Interest Revenue	7,000	3,300	(3,700)	-53%	Lower than expected earnings
Sale of Assets	5,600	5,600	-	0%	
TOTAL OTHER REVENUE	\$ 35,600	\$ 210,990	\$ 175,390	493%	
GRAND TOTAL REVENUE	\$ 1,477,922	\$ 1,723,929	\$ 246,007	17%	
Admin Transfer Out	\$ 180	\$ 4,500	\$ 4,320		
GRAND TOTAL WITH ADMIN	\$ 1,478,102	\$ 1,728,429	\$ 250,327	17%	

Twain Harte Community Services District

2021-2022 MID-YEAR BUDGET

FIRE - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	20/21 Approved	21/22 Requested	\$	%	
Salaries - 51XXX					
Regular Time	\$ 377,337	\$ 366,027	(11,310)	-3%	Due to vacant positions
Workers Comp Reimb Wages			0	0%	
Standby Pay	500	500	0	0%	
Overtime	34,000	45,118	11,118	33%	Due to vacant positions
Holiday Overtime	16,418	15,094	(1,323)	-8%	Due to vacant positions
FLSA Overtime	38,014	36,108	(1,906)	-5%	Due to vacant positions
Sick Leave/Vacation Pay/ATO	8,800	8,800	0	0%	
Compensated Absence			0	0%	
Temp/Relief Pay	5,500	9,500	4,000	73%	Due to vacant positions
Intern Stipend	28,500	28,500	0	0%	
Reserve Stipends	3,500	3,500	0	0%	
Striketteam Pay		43,795	43,795	43795%	Due to strike team incidents
Striketteam Intern Pay		46,426	46,426	46426%	Due to strike team incidents
Response Incentive Pay	1,500	1,500	0	0%	
Uniform Allowance	7,000	4,269	(2,731)	-39%	Engineers not eligible for uniform allowances
Cell Phone Stipend	945	420	(525)	-56%	
TOTAL SALARIES	\$ 522,013	\$ 609,557	\$ 87,544	17%	
Benefits - 52XXX					
Health & Vision Insurance	\$ 70,924	\$ 59,680	(11,245)	-16%	Due to differing demographic of new personnel
HRA Reimbursement	26,875	29,798	2,923	11%	Due to higher utilization of HRA funds
CALPERS Retirement	98,149	95,249	(2,901)	-3%	Due to vacant positions
FICA	32,365	37,793	5,428	17%	Due to strike team incidents
Medicare	7,569	8,839	1,269	17%	Due to strike team incidents
Workers Comp	10,800	11,800	1,000	9%	
Unemployment Ins/ETT	1,666	1,666	0	0%	
TOTAL BENEFITS	\$ 248,349	\$ 244,824	\$ (3,525)	-1%	
Equipment, Automotive, Maintenance & Repairs					
Equipment Maintenance & Repair	\$ 6,500	\$ 6,500	0	0%	
Facilities Maintenance & Repair	11,200	6,500	(4,700)	-42%	Postponed some projects
Vehicle Maintenance & Repair	21,000	21,000	0	0%	
Vehicle Maintenance & Repair-CERT	0	0	0	0%	
Janitorial/Cleaning Services			0	0%	
Fuel	15,500	16,500	1,000	6%	
Equipment Under \$5,000	26,800	46,500	19,700	74%	Grant funded AED equipment
Equipment Under \$5,000-CERT	3,200	3,200	0	0%	
Personal Protective Equipment	23,500	23,500	0	0%	
TOTAL EQUIP, AUTO, MAINT & REPAIRS	\$ 107,700	\$ 123,700	\$ 16,000	15%	

Twain Harte Community Services District
2021-2022 MID-YEAR BUDGET

FIRE - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	20/21 Approved	21/22 Requested	\$	%	
Materials & Supplies - 54XXX					
Office Supplies	\$ 2,500	\$ 2,500	0	0%	
Postage	600	600	0	0%	
Food Supplies	600	600	0	0%	
Janitorial Supplies	3,500	3,500	0	0%	
Medical Supplies	5,150	2,500	(2,650)	-51%	Some items purchased last fiscal year
TOTAL MATERIALS & SUPPLIES	\$ 12,350	\$ 9,700	\$ (2,650)	-21%	
Outside Services - 55XXX					
Legal Fees	\$ 24,000	\$ 24,000	\$ -	0%	
IT Services	2,600	2,600	0	0%	
Engineering Services	8,700	8,700	0	0%	
Medical Exams	2,500	2,500	0	0%	
Background Checks	2,500	2,500	0	0%	
Other Professional Services	5,000	5,000	0	0%	
TOTAL OUTSIDE SERVICES	\$ 45,300	\$ 45,300	\$ -	0%	
Other - 56XXX					
Utilities	\$ 10,600	\$ 11,400	800	8%	
Phone/Communications	5,800	5,900	100	2%	
Software Licenses & Maintenance	4,500	4,800	300	7%	
Property/Liability Insurance	32,400	30,000	(2,400)	-7%	
Dues & Memberships	3,150	3,300	150	5%	
Licenses & Certifications	2,000	1,500	(500)	-25%	
Training, Conferences & Travel	32,500	36,500	4,000	12%	Additional certification classes for new personnel
Advertising & Public Education	1,700	1,700	0	0%	
TOTAL OTHER	\$ 92,650	\$ 95,100	\$ 2,450	3%	
Debt Service - 58XXX					
Interest on Long Term Debt	3,345	3,345	-	0%	
Principal on Long Term Debt	81,241	81,241	-	0%	
TOTAL DEBT SERVICE	\$ 84,586	\$ 84,586	\$ -	0%	
GRAND TOTAL EXPENSES	\$ 1,112,948	\$ 1,212,767	\$ 99,819	9%	
Admin Transfer Out	\$ 116,553	\$ 116,872	\$ 319	0%	
GRAND TOTAL WITH ADMIN	\$ 1,229,501	\$ 1,329,639	\$ 100,138		

Twain Harte Community Services District

2021-2022 MID-YEAR BUDGET

FIRE - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	20/21 Approved	21/22 Requested	\$	%	
Capital Outlay - 57XXX					
Fuel/SCBA Fill Station Generator	\$ 21,000	\$ 21,000	0	0%	
Emergency Alert Notification Siren	15,000	15,000	0	0%	
New Chief Coverage Vehicle	8,500	8,500	0	0%	
Admin Office Roof Replacement		9,000	9,000	9000%	Office roof in need of replacement
Training/Admin Parking Lot	275,000	275,000	0	0%	
Vantage Pt. Equipment Structure	10,000	38,000	28,000	280%	Increased materials/construction costs
Backwall Excavation & Sealing	35,000	35,000	0	0%	
Fire Apparatus Equip Building			0	0%	
SCBA Bottle/Harness Replacement	105,000	102,600	(2,400)	-2%	Costs lower than budgeted
GM Vehicle Replacement			0	0%	
Training Prop Improvements			0	0%	
TOTAL CAPITAL OUTLAY	\$ 469,500	\$ 504,100	\$ 34,600	7%	
GRAND TOTAL WITH CAPITAL	\$ 1,699,001	\$ 1,833,739	\$ 134,738		