

# TWAIN HARTE COMMUNITY SERVICES DISTRICT

WATER – SEWER – FIRE – PARK  
P.O. Box 649, Twain Harte, CA 95383  
Phone (209) 586-3172 Fax (209) 586-0424

## REGULAR MEETING OF THE BOARD OF DIRECTORS

THCSD CONFERENCE ROOM  
22933 TWAIN HARTE DR., CA  
September 11, 2014 9:00 A.M.

### AGENDA

The Twain Harte Community Services District welcomes you to this meeting. This agenda contains general descriptions of each item to be considered at this meeting by the Board of Directors. If you wish to speak on an item on the agenda, you are welcome to do so during the Public Comment portion of the meeting or during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. When addressing the Board, please state your name for the record prior to providing your comments. Please address the board as a whole through the President. Comments to individual Board members or staff are not permitted.

Written materials relating to an item on this Agenda that are distributed to the Twain Harte Community Services District within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at 22933 Twain Harte Drive, during normal business hours. Such written materials will also be made available on the Twain Harte Community Services District's website, subject to staff's ability to post the documents before the regularly scheduled meeting.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

- 1. Call to Order**
- 2. Pledge of Allegiance & Roll Call**
- 3. Public Comment:** This time is provided to receive information from the public.
- 4. Communications:**
  - A. Letter from Special District Risk Management Authority - No Paid Property/Liability Claims in 2013-14.
- 5. Consent Agenda:**
  - A. Approval of financial statements through August 31, 2014.
  - B. Approval of the minutes of the Regular Meeting of August 14, 2014.
- 6. Old Business:**
  - A. Approval of Resolution #14-25 – Amendment to Contract between the Board of Administration for California Public Employee's Retirement System and the Board of Directors for Twain Harte Community Services District.
  - B. Update on drought conditions and water supply.
- 7. New Business:**
  - A. Discussion/action to approve Resolution #14-26 – Adoption of State Water Resources Control Board Mandatory Conservation Regulations and Implementation of Phase II Water Conservation Measures.
  - B. Financial report for end of Fiscal Year 2013-14.

- C. Annual review of Policy #2002, "Discrimination".
- D. Annual review of Policy #3030, "Injury and Illness Prevention Program".
- E. Discussion/action to declare two water/sewer vehicles as surplus property.
- F. Discussion/action to authorize the General Manager to enter into a sole source contract with Condor Earth Technologies, Inc. to evaluate the structural integrity of the District's sewer line at Twain Harte Lake and approval of a budget adjustment to perform such work.
- G. Discussion regarding aesthetics of new Meadow Lane Well (Well 1) building and fencing.
- H. Discussion/action to reschedule October committee meetings from September 30<sup>th</sup> to September 25<sup>th</sup>.

**8. Reports:**

- A. President and Board member reports
- B. Park & Recreation/Citizens' Oversight Committee report
- C. Finance/Policy Committee report
- D. Water/Sewer Committee report
- E. Water/Sewer Operations Manager's report
- F. Fire Committee report
- G. Fire Chief's report
- H. Finance Officer's report
- I. General Manager's report

**9. Closed Session**

- A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6: Conference with Labor Negotiator, Agency Designated Representative: General Manager, Tom Trott.

**10. Adjourn**