

TWAIN HARTE COMMUNITY SERVICES DISTRICT

WATER – SEWER – FIRE – PARK
22912 Vantage Pointe Drive, Twain Harte, CA 95383
Phone (209) 586-3172 Fax (209) 586-0424

REGULAR MEETING OF THE BOARD OF DIRECTORS THCSD CONFERENCE ROOM 22912 VANTAGE POINTE DR., TWAIN HARTE August 9, 2023 9:00 A.M.

NOTICE: This meeting will be accessible via ZOOM for virtual participation.

- Videoconference Link: <https://us02web.zoom.us/j/89554700582>
- Meeting ID: 895 5470 0582
- Telephone: (669) 900-6833

AGENDA

The Board may take action on any item on the agenda.

1. Call to Order

2. Pledge of Allegiance & Roll Call

3. Reading of Mission Statement

4. Public Comment

This time is provided to the public to speak regarding items not listed on this agenda.

5. Presentations

A. Badge pinning of Volunteer Firefighter Interns.

6. Consent Agenda

A. Presentation and approval of financial statements through July 31, 2023.

B. Approval of the minutes of the Regular Meeting held on July 12, 2023.

C. Approval of the minutes of the Special Meeting held on July 18, 2023.

7. New Business

A. Discussion/action regarding schedule for completing the Water and Sewer Rate Study, updating District Water and Sewer Ordinances, and proposing rate changes.

- B. Discussion/action to adopt Resolution #23-30 – Approving a Fiscal Year 2023-24 Budget Adjustment for the Community Center Improvements Project.
- C. Discussion/action to adopt Resolution #23-31 – Approving a Fiscal Year 2023-24 Water Fund Budget Adjustment and Authorizing the General Manager to Execute Agreement Amendments for the Grant-Funded Water System Evaluation and Modernization Project.
- D. Discussion/action regarding pickleball player concerns and development of potential pickleball court use rules.

8. Reports

- A. President and Board member reports.
- B. Fire Chief’s report.
- C. Water/Sewer Operations Manager’s report.
- D. General Manager’s report.

9. Closed Session

- A. Conference with Legal Counsel – Anticipated Litigation:
Significant exposure to litigation pursuant to Government Code Section 54956.9(b)
(1 case)

10. Adjourn

HOW TO VIRTUALLY PARTICIPATE IN THIS MEETING

The public can virtually observe and participate in a meeting as follows:

- **Computer:** Join the videoconference by clicking the videoconference link located at the top of this agenda or on our website. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.
- **Smart Phone/Tablet:** Join the videoconference by clicking the videoconference link located at the top of this agenda OR log in through the Zoom mobile app and enter the Meeting ID# and Password found at the top of this agenda. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.
- **Telephone:** Listen to the meeting by calling Zoom at (4669) 900-6833. Enter the Meeting ID# listed at the top of this agenda, followed by the pound (#) key.

* NOTE: your personal video will be disabled and your microphone will be automatically muted.

FOR MORE DETAILED INSTRUCTIONS, CLICK [HERE](#)

SUBMITTING PUBLIC COMMENT

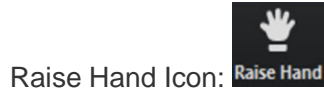
The public will have an opportunity to comment before and during the meeting as follows:

- **Before the Meeting:**

- Email comments to ksilva@twainhartecsd.com, write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
- Mail comments to THCS Board Secretary: P.O. Box 649, Twain Harte, CA 95383

- **During the Meeting:**

- Computer/Tablet/Smartphone: Click the “Raise Hand” icon and the host will unmute your audio when it is time to receive public comment. If you would rather make a comment in writing, you may click on the “Q&A” icon and type your comment. You may need to tap your screen or click on “View Participants” to make icons visible.



- Telephone: Press *9 if to notify the host that you have a comment. The host will unmute you during the public comment period and invite you to share comments.
- In-Person: Raise your hand and the Board Chairperson will call on you.

* NOTE: If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

MEETING ETIQUETTE

Attendees shall make every effort not to disrupt the meeting. Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

ACCESSIBILITY

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

WRITTEN MEETING MATERIALS

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District’s website: www.twainhartecsd.com



Board Meeting Agenda Item Summary

August 9, 2023

| | | | |
|------------------------------------|---|-------------------|--|
| ITEM #: | 06A | ITEM TYPE: | <input type="checkbox"/> Discussion <input type="checkbox"/> Action <input checked="" type="checkbox"/> Both |
| SUBJECT: | Presentation and Approval of Financial Statements through July 31, 2023 | | |
| RELATION TO STRATEGIC PLAN: | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Advances Goal/Objective #'s: _____ | | |

RECOMMENDED ACTION:

Receive and approve the financial statements through July 31, 2023

SUMMARY:

This item presents the following Fiscal Year 2022-23 financial statements for all District Funds through July 31, 2023:

- Bank Balances – Including a summary of receipts and disbursements.

As a general summary of the financial statements:

- The finance department is continuing the year-end process and upon completion, will provide a summary of the final capital and operating expenses for FY 22-23 and the ongoing capital and operating expenses for FY 23-24.
- Bank balances are healthy and in line with expectations. In July, large insurance, loan, and capital project payments were made that required a transfer from the Five Star Money Market account to the operating Account.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- Bank Balances – Including a summary of receipts and disbursements

TWAIN HARTE COMMUNITY SERVICES DISTRICT
BANK BALANCES
As of July 31, 2023

| Account | Beginning Balance | Receipts | Disbursements | Transfers | Current Balance |
|----------------------------|--------------------------|-------------------|-----------------------|------------------|------------------------|
| U.S. Bank Operating** | 94,034 | 2,378 | (67) | | 96,345 |
| Five Star Bank-Operating** | 718,621 | 300,891 | (1,013,184) | 500,000 | 506,328 |
| U.S. Bank - D Grunsky #1* | 35,106 | | | | 35,106 |
| U.S. Bank - D Grunsky #2* | 41,183 | | | | 41,183 |
| LAIF | 3,026,229 | 23,760 | | | 3,049,989 |
| Five Star Money Market | 1,026,152 | 2,431 | | (500,000) | 528,583 |
| TOTAL | \$ 4,941,325 | \$ 329,460 | \$ (1,013,251) | \$ - | \$ 4,257,534 |

*Davis Grunsky reserve money restricted for Davis Grunsky Loan Payments

** In process of changing operating bank accounts



Board Meeting Agenda Item Summary

August 9, 2023

| | | | |
|------------------------------------|--|-------------------|--|
| ITEM #: | 06B | ITEM TYPE: | <input type="checkbox"/> Discussion <input type="checkbox"/> Action <input checked="" type="checkbox"/> Both |
| SUBJECT: | Approval of the Minutes of the Regular Meeting Held on July 12, 2023 and the Minutes of the Special Meeting Held on July 18, 2023. | | |
| RELATION TO STRATEGIC PLAN: | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Advances Goal/Objective #'s: _____ | | |

RECOMMENDED ACTION:

Approve the minutes of the Regular Meeting held on July 12, 2023 and the minutes of the Special Meeting held on July 18, 2023.

SUMMARY:

The California Government Code and District Policy #5060 (Minutes of Board Meetings) requires the District to keep a record of all its actions. As such, the District's Board Secretary prepared draft minutes for the Board's Regular Meeting held on July 12, 2023, and the Special Meeting held on July 18, 2023, in the format required by Policy #5060. The Board's responsibility is to review and approve the draft meeting minutes.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- Minutes of the Regular Meeting held on July 12, 2023
- Minutes of the Special Meeting held on July 18, 2023.

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
July 12, 2023

CALL TO ORDER: President Mannix called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Mannix, President
Director Sipperley
Director Knudson
Director deGroot
Director Bohlman

STAFF:

Tom Trott, General Manager
Neil Gamez, Fire Chief
Lewis Giambruno, Operations Manager
Carolyn Higgins, Finance Officer

AUDIENCE: 5 Attendees

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Bruce Erickson made a public comment.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through June 30, 2023.
- B. Approval of the minutes of the Regular Meeting held on June 14, 2023.

MOTION: Director Knudson made a motion to accept the consent agenda in its entirety.

SECOND: Director deGroot

AYES: Mannix, Sipperley, Knudson, deGroot, Bohlman

NOES: None

ABSTAIN: None

NEW BUSINESS:

- A. Discussion/action regarding water and sewer demands for Accessory Dwelling Units (ADU).

MOTION: Director Mannix made a motion regarding water and sewer demands for Accessory Dwelling Units (ADU) asking to put it on the agenda for the next board meeting for continued discussion.

SECOND: Director deGroot

AYES: Mannix, Knudson, Sipperley, deGroot, Bohlman

NOES: None

ABSTAIN: None

- B. Discussion/action to adopt Resolution #23-27 – Approving a Fiscal Year 2022-23 Fire Fund Budget Adjustment in the amount of \$7,700 for Engine 722 Repairs.

MOTION: Director Sipperley made a motion to adopt Resolution #23-27 – Approving a Fiscal Year 2022-23 Fire Fund Budget Adjustment in the amount of \$7,700 for Engine 722 Repairs.

SECOND: Director Bohlman

AYES: Mannix, Sipperley, deGroot, Bohlman, Knudson

NOES: None

ABSTAIN: None

- C. Discussion/action to adopt Resolution #23-28 – Approving Fiscal Year 2023-24 Budget Adjustments to Modify the Part-Time Utility Maintenance Worker Position to a Full-Time Position.

MOTION: Director Knudson made a motion to adopt Resolution #23-28 – Approving Fiscal Year 2023-24 Budget Adjustments to Modify the Part-Time Utility Maintenance Worker Position to a Full-Time Position.

SECOND: Director deGroot

AYES: Mannix, Knudson, Sipperley, deGroot, Bohlman

NOES: None

ABSTAIN: None

- D. Presentation of Fiscal Year 2022-23 Strategic Plan progress report and semi-annual review of Strategic Plan.

The board provided direction to GM Trott to continue with the Strategic Plan goals as presented.

- E. Discussion/action to approve General Manager Objectives for Fiscal Year 2023-24.

MOTION: Director deGroot made a motion to approve General Manager Objectives for Fiscal Year 2023-24.

SECOND: Director Bohlman

AYES: Mannix, Knudson, Sipperley, deGroot, Bohlman

NOES: None

ABSTAIN: None

- F. Discussion/action to cast a vote for the Special District Risk Management (SDRMA) board of directors.

MOTION: Director deGroot made a motion to not cast a vote for the Special District Risk Management (SDRMA) board of directors.

SECOND: Director Knudson

AYES: Mannix, Knudson, Sipperley, deGroot

NOES: None

ABSTAIN: Bohlman

REPORTS:

President and Board Member Reports

- *President Mannix provided a report on her attendance of the Tuolumne County Special District Meeting.*

Fire Chief Report by Chief Gamez

- *A verbal summary of the written report was provided by Chief Gamez.*
- *A verbal summary of the CERT written report was provided by Carol Hallet.*

Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno

- *A verbal summary of the written report was provided.*

General Manager Report Provided by General Manager Trott

- *A verbal summary of the written report was provided.*

ADJOURNMENT:

The meeting was adjourned at 11:34 a.m.

Respectfully submitted,

APPROVED:

Kimberly Silva, Board Secretary

Eileen Mannix, President

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Special Meeting
July 18, 2023

CALL TO ORDER: President Mannix called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Mannix, President
Director Sipperley
Director deGroot
Director Bohlman

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Finance Officer

AUDIENCE: 6 Attendees

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Bruce Erickson made a public comment.

NEW BUSINESS:

- A. Discussion/action to adopt Resolution #23-29 – Awarding a Construction Contract to Njirich & Sons, Inc. in the Amount of \$1,117,046 for the Twain Harte Meadows Park Project – Project #150-57-0001.

MOTION: Director Sipperley made a motion to adopt Resolution #23-29 – Awarding a Construction Contract to Njirich & Sons, Inc. in the Amount of \$1,117,046 for the Twain Harte Meadows Park Project – Project #150-57-0001.

SECOND: Director deGroot

AYES: Mannix, Sipperley, deGroot, Bohlman

NOES: None

ABSTAIN: None

ABSENT: Knudson

- B. Discussion/action regarding water and sewer demands for Accessory Dwelling Units (ADU).

Regarding Accessory Dwelling Units (ADU's) and the District Ordinance, the board provided staff with direction for development of updated District water and sewer ordinances. Direction included defining residential dwelling units, guest living units and accessory dwelling units and providing methodology for determining capacity charges and ongoing service charges for each type of dwelling unit.

ADJOURNMENT:

The meeting was adjourned at 11:10 a.m.

Respectfully submitted,

APPROVED:

Kimberly Silva, Board Secretary

Eileen Mannix, President



Board Meeting Agenda Item Summary

August 9, 2023

| | | | |
|------------------------------------|---|-------------------|--|
| ITEM #: | 07A | ITEM TYPE: | <input type="checkbox"/> Discussion <input type="checkbox"/> Action <input checked="" type="checkbox"/> Both |
| SUBJECT: | Discussion/action regarding schedule for completing the Water and Sewer Rate Study, updating District Water and Sewer Ordinances, and proposing rate changes. | | |
| RELATION TO STRATEGIC PLAN: | <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Advances Goal/Objective #'s: <u>5.16, 5.21</u> | | |

RECOMMENDED ACTION:

Provide direction to staff on the proposed schedule to update Water and Sewer Ordinances, complete the Water and Sewer Rate Study, and complete the water and sewer rate change process.

SUMMARY:

District Strategic Plan Objectives 5.16 and 5.21 call for review and update of the Water and Sewer Ordinance, completion of a Water and Sewer Rate Study (Rate Study) and implementation of recommended rate changes. In May, the District Board approved a proposed timeline for developing and implementing those tasks. The proposed timeline scheduled the adoption of updated ordinances and rate study in September 2023 and the effective date of new rates in November 2023.

The attached timeline has been revised to push all activities back one month. The primary reasons for this schedule revision are as follows:

- Community outreach related to Accessory Dwelling Units (ADU's) was more involved than originally anticipated.
- The extended schedule allows for committee review and input of ordinance updates before going before the Board.
- The extended schedule better accommodates additional workload required to initiate the Twain Harte Meadows Park Project construction.

See the attached Proposed Timeline for details.

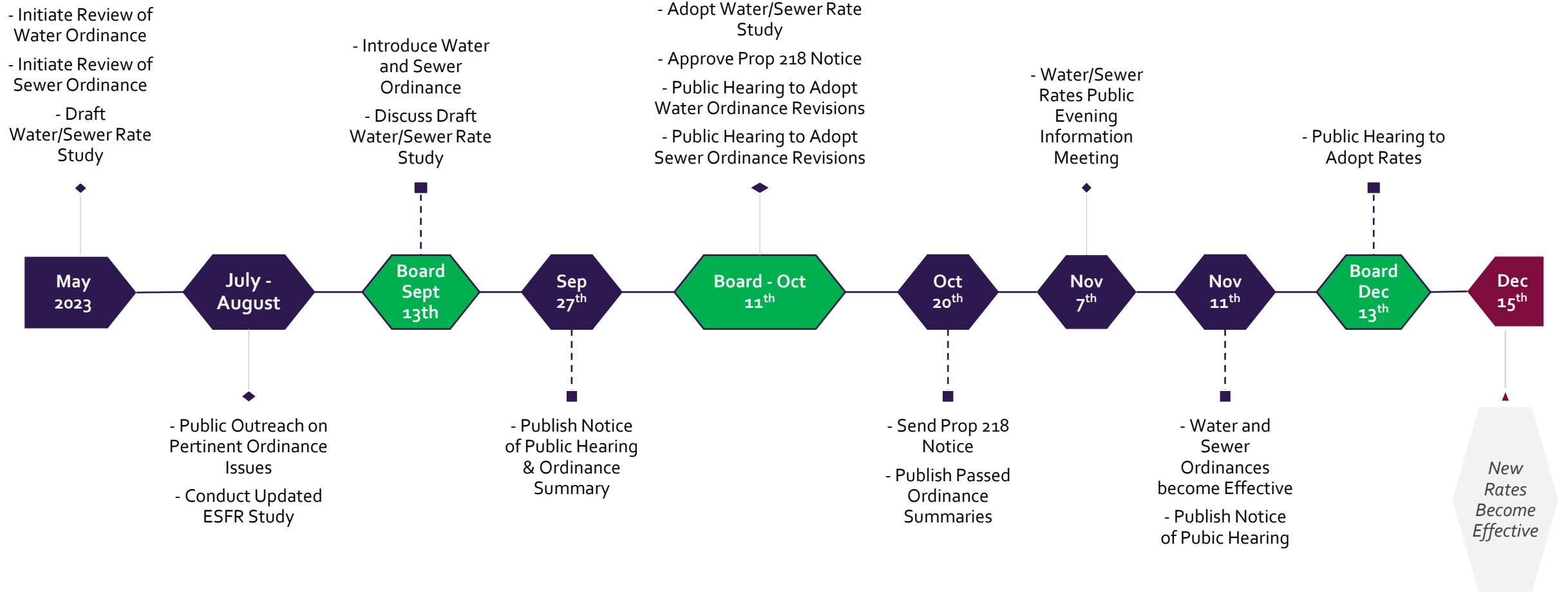
FINANCIAL IMPACT:

Even with recently adopted TUD rate increases, the District will not need to utilize its Rate/Revenue Stabilization Reserves if the schedule in the attached Proposed Timeline is followed. Actual rates will be determined by setting rate levels over a 5-year period so that collected revenue meets the actual revenue requirements projected in the Rate Study.

ATTACHMENTS:

- Proposed Schedule - Rate Study, Ordinance Update & Rate Changes

PROPOSED TIMELINE – Rate Study, Ordinance Update & Rate Increase





Board Meeting Agenda Item Summary

August 9, 2023

| | | | |
|------------------------------------|--|-------------------|--|
| ITEM #: | 07B | ITEM TYPE: | <input type="checkbox"/> Discussion <input type="checkbox"/> Action <input checked="" type="checkbox"/> Both |
| SUBJECT: | Discussion/action to adopt Resolution #23-30 – Approving a Fiscal Year 2023-24 Budget Adjustment for the Community Center Improvements Project | | |
| RELATION TO STRATEGIC PLAN: | <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Advances Goal/Objective #'s: <u>2.13, 2.14, 3.3</u> | | |

RECOMMENDED ACTION:

Adopt Resolution #23-30 – Approving a Fiscal Year 2023-24 Budget Adjustment for the Community Center Improvements Project

SUMMARY:

The District’s Fire Fund and Park Fund share equal ownership of the Twain Harte Community Center, which is utilized for fire trainings, community events and presentations, parties and other private rental events, and an emergency warming/cooling facility. All Community Center costs are equally split by the Park and Fire Funds.

The District is currently undertaking the Community Center Improvements Project (Project) to remodel the kitchen, construct remodeled ADA bathrooms, create table/chair storage, install new flooring and grade/rock the parking lot. Project design and construction revealed the potential need for the following unanticipated repairs, improvements, and ancillary items/equipment that would further extend life, reduce maintenance, and improve use of the community center:

Repairs & Improvements

- Kitchen window replacement
- Water heater relocation
- Added lighting
- Interior/exterior dry rot repair
- Exterior paint
- Underground drainage improvements
- Asphalt parking surfacing

Ancillary Items & Equipment

- Audio/visual equipment for training/presentations
- New tables/chairs
- New refrigerator
- Window blinds

Staff recommends implementing and procuring all the above items, which would require a Fiscal Year (FY) 2023-24 Budget adjustment; however, two options could be considered:

- Option 1. Perform needed underground drainage improvements, but only re-rock the parking lot instead of paving it.
- Option 2. Pave the entire parking lot instead of just re-rocking it. This would add \$28,000 to Option 1.

Although paving the parking area costs more, it will last much longer than rock, require less maintenance, drain better, improve snow plowing, and be less susceptible to damage that causes future drainage issues.

FINANCIAL IMPACT:

Implementing Option 1 would require an overall FY 2023-24 Budget adjustment of \$39,000 (\$19,500 Park / \$19,500 Fire). This would increase withdrawal from capital reserves and would leave estimated end-of-year reserve balances of \$431,118 for Fire and \$237,642 for Park.

Implementing Option 2 would require an overall FY 2023-24 Budget adjustment of \$67,000 (\$33,500 Park / \$33,500 Fire). This would increase withdrawal from capital reserves and would leave estimated end-of-year reserve balances of \$417,118 for Fire and \$223,642 for Park.

Both options leave the Fire and Park Funds with healthy capital reserve levels. If the Park Fund's portion of overall Project costs (inclusive of Option 2 increases) were subtracted from the revenue the Park Fund gained from its recent sale of 50% of the Community Center, the result would be an overall increase of Park Fund capital reserves of more than \$36,000.

ATTACHMENTS:

- Option 1 - Resolution #23-30 – Approving a Fiscal Year 2023-24 Budget Adjustment for the Community Center Improvements Project
- Option 2 - Resolution #23-30 – Approving a Fiscal Year 2023-24 Budget Adjustment for the Community Center Improvements Project

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 23-30**

**APPROVING A FISCAL YEAR 2023-24 BUDGET ADJUSTMENT FOR THE
COMMUNITY CENTER IMPROVEMENTS PROJECT**

WHEREAS, the Twain Harte Community Services District's (District) Fire Fund and Park Fund share equal ownership of the Twain Harte Community Center (Community Center) and, thus, share equal responsibility for its ongoing costs; and

WHEREAS, the District initiated the Community Center Improvements Project (Project) in Fiscal Year (FY) 2022-23, which includes projects to remodel the kitchen, create ADA bathrooms, create table and chair storage, install new flooring, and grade/rock the parking lot; and

WHEREAS, Project design and construction has revealed unanticipated repairs and improvements that are recommended to extend life, reduce maintenance, and improve use of the Community Center:

- Kitchen window replacement
- Water heater relocation
- Additional lighting;
- Repair of interior and exterior wood dry rot
- Exterior paint
- Underground drainage improvements; and

WHEREAS, implementation of said repairs and improvements would exceed the FY 2023-24 Project Budget by \$25,100; and

WHEREAS, the following ancillary items and equipment are also recommended to be procured for improved use of the Community Center:

- Audio/visual equipment for training and presentations
- New tables and chairs
- New refrigerator
- Window blinds; and

WHEREAS, procurement of said ancillary items and equipment would exceed the FY 2023-24 Budget by \$13,900; and

WHEREAS, implementing the repairs and improvements and procuring ancillary items and equipment require Board approval of a FY 2023-24 Budget adjustment.

NOW, THEREFORE, BE IT RESOLVED, by the District Board of Directors that the FY 2023-24 Budget be adjusted as follows:

1. Park Fund Budget:
 - a. Increase the "Equipment Under \$5,000" Expense line item by \$6,950; and
 - b. Increase the "Community Center Improvements" Capital Outlay line item by \$12,550; and

c. Increase "Transfer From Reserves" by \$19,500, from \$52,242 to \$71,742;
and

2. Fire Fund Budget:

a. Increase the "Equipment Under \$5,000" Expense line item by \$6,950; and

b. Increase the "Community Center Improvements" Capital Outlay line item by
\$12,550; and

c. Increase "Transfer From Reserves" by \$19,500, from \$63,483 to \$82,983.

PASSED AND ADOPTED, by the Board of Directors of Twain Harte Community
Services District on August 9, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Eileen Mannix, Board President

Kimberly Silva, Board Secretary

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 23-30**

**APPROVING A FISCAL YEAR 2023-24 BUDGET ADJUSTMENT FOR THE
COMMUNITY CENTER IMPROVEMENTS PROJECT**

WHEREAS, the Twain Harte Community Services District's (District) Fire Fund and Park Fund share equal ownership of the Twain Harte Community Center (Community Center) and, thus, share equal responsibility for its ongoing costs; and

WHEREAS, the District initiated the Community Center Improvements Project (Project) in Fiscal Year (FY) 2022-23, which includes projects to remodel the kitchen, create ADA bathrooms, create table and chair storage, install new flooring, and grade/rock the parking lot; and

WHEREAS, Project design and construction has revealed unanticipated repairs and improvements that are recommended to extend life, reduce maintenance, and improve use of the Community Center:

- Kitchen window replacement
- Water heater relocation
- Additional lighting;
- Repair of interior and exterior wood dry rot
- Exterior paint
- Underground drainage improvements
- Asphalt surfacing; and

WHEREAS, implementation of said repairs and improvements would exceed the FY 2023-24 Project Budget by \$53,100; and

WHEREAS, the following ancillary items and equipment are also recommended to be procured for improved use of the Community Center:

- Audio/visual equipment for training and presentations
- New tables and chairs
- New refrigerator
- Window blinds; and

WHEREAS, procurement of said ancillary items and equipment would exceed the FY 2023-24 Project Budget by \$13,900; and

WHEREAS, implementing the repairs and improvements and procuring ancillary items and equipment require Board approval of a FY 2023-24 Budget adjustment.

NOW, THEREFORE, BE IT RESOLVED, by the District Board of Directors that the FY 2023-24 Budget be adjusted as follows:

1. Park Fund Budget:

- a. Increase the "Equipment Under \$5,000" Expense line item by \$6,950; and

- b. Increase the “Community Center Improvements” Capital Outlay line item by \$26,550; and
- c. Increase “Transfer From Reserves” by \$33,500, from \$52,242 to \$85,742; and

2. Fire Fund Budget:

- a. Increase the “Equipment Under \$5,000” Expense line item by \$6,950; and
- b. Increase the “Community Center Improvements” Capital Outlay line item by \$26,550; and
- c. Increase “Transfer From Reserves” by \$33,500, from \$63,483 to \$96,983.

PASSED AND ADOPTED, by the Board of Directors of Twain Harte Community Services District on August 9, 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Eileen Mannix, Board President

Kimberly Silva, Board Secretary



Board Meeting Agenda Item Summary

August 9, 2023

| | | | |
|------------------------------------|---|-------------------|--|
| ITEM #: | 07C | ITEM TYPE: | <input type="checkbox"/> Discussion <input type="checkbox"/> Action <input checked="" type="checkbox"/> Both |
| SUBJECT: | Discussion/action to adopt Resolution #23-31 – Approving a Fiscal Year 2023-24 Water Fund Budget Adjustment and Authorizing the General Manager to Execute Agreement Amendments for the Grant-Funded Water System Evaluation and Modernization Project. | | |
| RELATION TO STRATEGIC PLAN: | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Advances Goal/Objective #'s: <u>1.5</u> | | |

RECOMMENDED ACTION:

Adopt Resolution #23-31 – Approving a Fiscal Year 2023-24 Water Fund Budget Adjustment and Authorizing the General Manager to Execute Agreement Amendments for the Grant-Funded Water System Evaluation and Modernization Project.

SUMMARY:

In 2021, the District executed a \$499,053 Drinking Water Planning Grant (Planning Grant) agreement with the State Water Resources Control Board (SWRCB) for the Twain Harte Water System Evaluation and Modernization Project (Project). The Project generally includes a complete assessment of the District’s water system to identify and reduce water loss, identify and prioritize capital projects to replace the highest risk water system infrastructure, and perform design of the capital project ranked as the highest priority.

The majority of the Project is complete and replacement of the entire Sherwood Forest water system was identified as the highest priority capital project. The size and scope of this project is much larger than originally anticipated when the District applied for the Planning Grant and the cost to design and perform environmental work exceeds the amount of the originally awarded grant.

In July, SWRCB awarded the District an additional \$278,098 to complete design and environmental work needed for the Sherwood Forest water system replacement project. To continue Project work, it is necessary to:

- Adjust the Fiscal Year 2023-24 Water Fund Budget
- Authorize the General Manager to execute amendments to existing consulting agreements, within the grant budget, to complete Project work.

FINANCIAL IMPACT:

None. Increased grant revenue will equal the increased Project costs.

ATTACHMENTS:

- Resolution #23-31 – Approving a Fiscal Year 2023-24 Water Fund Budget Adjustment and Authorizing the General Manager to Execute Agreement Amendments for the Grant-Funded Water System Evaluation and Modernization Project.

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 23-31**

**APPROVING A FISCAL YEAR 2023-24 WATER FUND BUDGET ADJUSTMENT
AND AUTHORIZING THE GENERAL MANAGER TO EXECUTE AGREEMENT
AMENDMENTS FOR THE GRANT-FUNDED WATER SYSTEM EVALUATION AND
MODERNIZATION PROJECT**

WHEREAS, the Twain Harte Community Services District's (District) was awarded a \$499,053 Drinking Water Planning Grant in 2021 for the Twain Harte Water System Evaluation and Modernization Project (Project); and

WHEREAS, the Project generally includes a complete assessment of the District's water system to identify/reduce water loss, prioritize capital projects to replace the highest risk infrastructure, and perform design of the highest priority project; and

WHEREAS, said highest priority capital project involves complete replacement of the Sherwood Forest water system; and

WHEREAS, the cost for completion of design and environmental documentation for the Sherwood Forest water system replacement is more than anticipated in the original planning grant due to the size of the project; and

WHEREAS, the District was recently awarded an additional \$278,098 grant to complete the work associated with design and environmental documentation; and

WHEREAS, the increased grant revenue and corresponding expenses require a Fiscal Year (FY) 2023-24 Water Fund Budget adjustment.

NOW, THEREFORE, BE IT RESOLVED, by the District Board of Directors that:

1. The FY 2023-24 Water Fund Budget is adjusted as follows:
 - a. Increase the "Grant Revenue – Misc" Revenue line item by \$278,098; and
 - b. Increase the "Engineering Services" Expense line item by \$278,098; and
2. The General Manager is authorized to issue and execute amendments to existing consulting agreements, within approved grant and budget limits, to complete Project work.

PASSED AND ADOPTED, by the Board of Directors of Twain Harte Community Services District on August 9, 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Eileen Mannix, Board President

Kimberly Silva, Board Secretary



Board Meeting Agenda Item Summary

August 9, 2023

| | | | |
|------------------------------------|---|-------------------|--|
| ITEM #: | 07D | ITEM TYPE: | <input type="checkbox"/> Discussion <input type="checkbox"/> Action <input checked="" type="checkbox"/> Both |
| SUBJECT: | Discussion/action regarding pickleball player concerns and development of potential pickleball court use rules. | | |
| RELATION TO STRATEGIC PLAN: | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Advances Goal/Objective #'s: _____ | | |

RECOMMENDED ACTION:

Discuss complaints and player-proposed rules and provide direction to staff regarding potential posting of rules at the District's Pickleball Courts.

SUMMARY:

Pickleball has become increasingly popular and, as a result, several pickleball players have expressed concerns about court availability when the courts cannot accommodate the number of players desiring to play. The District has also received complaints from neighbors regarding excessive pickleball court noise and use of profanity.

To avoid conflict amongst players, some of the pickleball players have recommended that rules be posted at the entrance of the pickleball courts. The District received the following rule recommendations:

1. Open play every day 8am-12pm. Winter hours 10am – 2pm.
2. Open to all players proficient in basic pickleball skills.
3. Please learn basic skills before or after open play time.
4. During open play all players rotate in.
5. During non-open play, limit court possession to 1 hour max.

The recommended rules could alter the historical use of the courts. Staff would like to discuss the complaints and proposed rules with the Board and receive Board input/direction.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

None.



Board Meeting Agenda Item Summary

August 9, 2023

| | | | |
|------------------------------------|---|-------------------|--|
| ITEM #: | 08A | ITEM TYPE: | <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Action <input type="checkbox"/> Both |
| SUBJECT: | President and Board member reports. | | |
| RELATION TO STRATEGIC PLAN: | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Advances Goal/Objective #'s: _____ | | |

RECOMMENDED ACTION:

None.

SUMMARY:

This item provides an opportunity for individual Board members to provide a verbal report of District-related activities undertaken in the previous month.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

None.



Board Meeting Agenda Item Summary

August 9, 2023

| | | | |
|------------------------------------|---|-------------------|--|
| ITEM #: | 08B | ITEM TYPE: | <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Action <input type="checkbox"/> Both |
| SUBJECT: | Fire Chief's report. | | |
| RELATION TO STRATEGIC PLAN: | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Advances Goal/Objective #'s: _____ | | |

RECOMMENDED ACTION:

None.

SUMMARY:

This item includes a written and verbal report from the Fire Chief regarding general operations of the District's Fire Division over the previous month.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- Fire Operations Report
- CERT Monthly Newsletter

July 2023

Operations Report

Fire Division



STAFFING

Full-Time Captains-3

Seasonal Engineers-3

Relief Captains-3

Reserve Firefighters-2

Intern Firefighters-0



FLEET/FACILITIES



The Community Center flooring project has started and crews have been doing a great job .



E-722 has been delivered to Sierra Conservation Center for paint. The paint should be completed in early September.



July Responses-41



On July 17th, E-721, C-720 responded to a vehicle accident with fire on Twain Harte Drive. All vehicle occupants self-extricated, and no injuries were reported. The fire was contained, and no extension to the grass. The driver was arrested at the scene for possibly driving under the influence.



On July 24th, E-721, C-720 responded to a Residential Structure Fire in the Fuller Road area. When crews arrived at the scene, they reported heavy fire on the second-floor exterior and a working fire in the attic. While crews were starting to pull lines, Cal Fire dispatch reported that there were two elderly residents possibly still inside the home. Crews quickly switched tactics and went into rescue mode and did an aggressive interior search and determined that there was no one at home. Crews were able to contain the fire in fifteen minutes.



On July 28th, E-721, C-720 responded to a vehicle accident on Highway 108 and the East entrance to Twain Harte involving two vehicles, with possible entrapment. Luckily all injuries were minor.





On July 29th WT-721 responded to a Vegetation Fire in the Oakdale area. WT-721 was committed for ten hours.



July Training Hours-210



July Training

Building Maintenance-19%

BIT/DOT inspections-8%

Apparatus Maintenance-13%

Engineer Test-21%

Progressive Hoselay-3%

Apparatus Pumping Skills-6%

RT-130 hands-on skills-10%

Structure Protection-20%



Community Meeting Report

On August 23rd, at 10:30 am at the Board of Supervisors Office (2 South Green Street, 4th floor), the Tuolumne County Fire Advisory Committee will have a guest speaker from the State Insurance Commission. This meeting will be open to the public, and I encourage anyone to attend.



THFD INCIDENT STATISTICS

July 2023.



EMS Incidents-57%



Grass Fires -9%



Structure Fires -6%



Good Intnet- 22%



False Alarms 3%



Hazardous Conditions 3%

Responses by District July 2023



Twain Harte District-73%



Tuolumne County Fire-14%



Cal Fire-8%



Mi Wuk Fire-5%



SERVING OUR COMMUNITY

MONTHLY UPDATE

July 2023

Mary Schreiner, Editor & PIO
twainhartecert@gmail.com

Contents:

- Notes From The Program Manager Page 1
- Street Fair For the Records Page 2
- Keeping People Safe Page 3
- Dog Days Of Summer Page 4 & 5
- Papa Smurf Update Page 5
- Learn to Create "Go Bag" Page 6
- Will Bendix Page 6
- Traffic Safety Tips Page 7
- Hard Work Pays Off Page 8
- TH Pancake Breakfast Page 9
- Where does the time go? Page 10
- July Events Page 10

Reflections of Summer



Full Moon over New Melones

NOTES FROM THE PROGRAM MANAGER

by Carol Hallett



July, being 31 days, always seems so long, especially when it is hot. I remember even as a kid that July just took so long to get through. We had so much to do this month that it once again seemed like it would never end. We really had some hot days this month, both temperature wise and event wise.

Our team was so busy during July with deployments, events and planning. Some of our events sort of happen spontaneously and others take weeks and weeks of planning. I am always so proud of the work that they do and the way they do it.

This month, you will read about the Twain Harte Summer Outdoor Market, Traffic Control deployment, info on how our land-sea container is progressing, and new numbers on our fund raising efforts.

July was also a month of reflecting back. We had so much good news but we also had some obstacles to contend with... it is the way we handle these challenges that show our true self. It is so easy to get caught up in getting the tasks done but the important thing in life is who you do those tasks with. My goal in August is to spend more time with people and less time on task accomplishment.

STREET FAIR FOR THE RECORDS

by Carol Hallett, Program Manager



The Twain Harte Summer Outdoor Market weekend is always the hottest weekend of the year and this year was no exception. The crowds were a bit less than usual but those that attended had a great time and were very generous.



We sold lots of t-shirts, hats, and pint glasses. If you missed out, no worries we have the glasses and mugs at the Harte of the Kitchen Store, and the shirts & hats at Earthly Essentials here in Twain Harte. Remember that purchasing these items is a great way to support our local fire department and our fund raising efforts to purchase a LUCAS device.

Margaritas were our big seller this year. We had 3 different flavors and they were icy cold and tasted really good on a hot day. It looked very festive seeing all those colored drinks being carried around town.



The Eproson House graciously helped us with the purchasing and storing of our kegs of beer this year. They made it easy...Special thanks to them for being part of our success.



Next years event:
Mark your
calendars for
July 13 & 14, 2024

We had a great team who stayed after the event to pack up and put things away. They did such a good job that when I went to reorganize after, there was nothing to do. We have an amazing crew! Thank you to Allan & Carol Hancock for taking care of our volunteers during the event, having a special place to go and recoup is invaluable. You guys are simply amazing!

The name of this event has been changed back to the "Twain Harte Art & Wine Festival".

KEEPING PEOPLE SAFE

by Mike Mandell, Team Leader



Twain Harte Community Services District requested our team come and help to keep the contractor safe while doing work on a man hole cover at Black Hawk and Twain Harte Drive.

They said that all they needed were two volunteers. Carol Hallett & Mary Dearborn met the work crew at 7:30 (you know the two of them were there early). Carol assessed the situation and came up with a plan so that we did not have to close off a lane of traffic...only slow them down. The backup plan was to close the lane if traffic seemed to not heed the slow signs.



The crew set up and got to work. Mary & Carol stood along Twain Harte Drive to slow people down. All morning long it seemed that the majority of people slowed way down which made the crew feel safe.

The sun got hotter and the shade was disappearing when it became evident that this job was going to take longer than just a few hours. Mary and Carol stayed in the blistering sun and kept a smile on their faces as the hours ticked by.



Mary had to leave around 1:00 so Carol had to come up with a back up plan. The nice part about doing traffic control on Twain Harte Drive is that you know who has just come into town. Carol gave Randie a call and asked her if she could come help out for a couple of hours.



TWAIN HARTE AREA
CERT
COMMUNITY EMERGENCY
RESPONSE TEAM

**THA-CERT SMOKE
ALARM PROGRAM**

SERVING OUR COMMUNITY

What/who are Twain Harte Area CERT (THA-CERT)? We are a dedicated team of community-based volunteers who are trained to support our community.

This team provides the following services to senior and disabled residents in Tuolumne County:

- Free Smoke Alarms/Detectors
- Free Installation
- Free Battery Replacement

If you need a smoke detector installed, need a new battery, or need a ten-year-old smoke detector replaced, we can help for free.

If you are interested, please contact us by sending an email to twainhartecert@gmail.com, or call Mike at 209-770-2674.

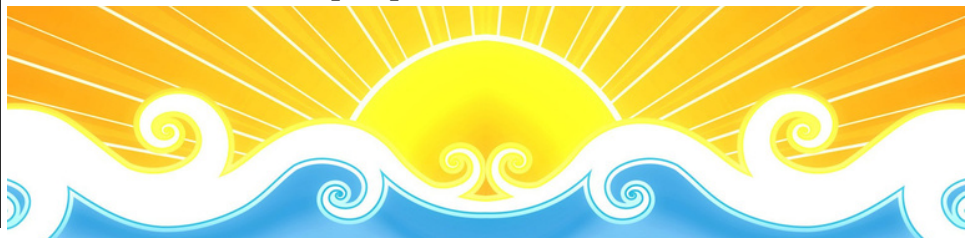
<https://www.twainhartecsd.com/smoke-detector-installation>

**Only Working
Smoke Alarms
Save Lives**



She said of course, "let me take stuff out of the car, put on my safety vest and I will be right there". Mary left and came back with bananas and water. It absolutely saved Carol as she had not even had a cup of coffee that morning. We all know she gets a bit cranky without her coffee.

It didn't take too much longer for the crew to finish up the work and everyone went home. It is always fulfilling when we can make people safe.



DOG DAYS OF SUMMER

by Lise Lemonnier, Planning Section Chief



The days between July 3 and Aug. 11, often referred to as the "dog days of summer," are some of the hottest in the Northern Hemisphere. Contrary to popular thought, the burden these days place upon our beloved, canine companions has nothing to do with the phrase's origin.

Instead, the term "dog days of summer" has deep historical roots dating back thousands of years and is actually intertwined with the movement of the stars.

The ancient Greeks and Romans are thought to have helped coin the phrase in reference to the star Sirius, or Dog Star, which appears to rise just before the sun in late July.

Orion's dog rising in the heavens not only marked hotter days, but the star also served as an omen that could bring fever and catastrophe, according to [National Geographic](#).

The position of the stars overhead was an intrinsic part of ancient life, which shaped religious beliefs, marked seasons and even helped people navigate long journeys by land and sea.

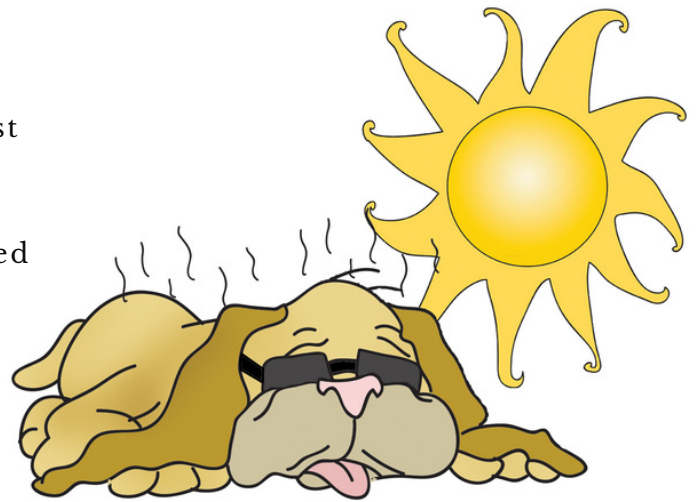
Following stars to mark time was like following a calendar, said AccuWeather Senior Meteorologist Jim Andrews. "Stars will have virtually the same position in the sky at a given time during a solar year," Andrews said. "So it was that, some thousands of years ago, people learned to use the night sky to track the seasons," he said. "The Dog Star came into position at the time of the expected onset of the hottest season of the solar year."

Sirius was not just an important marker of summer days for the Greeks and Romans, but also served the ancient Egyptians nearly 5,000 years ago, according to [Space.com](#).

Rising just before the sun around June 25 in ancient Egypt, the "Nile Star" marked the return of annual floodwaters overflowing the Nile River. Its appearance signified a time for irrigation and renewed fertility in the surrounding lands, according to the report.

While the movement of stars was an exceptional means of keeping track of time for ancient people, the accuracy of the "dog days" corresponding with summer heat does not hold true today based on a variety of factors.

Unlike today's solar calendar, the ancient population marked a month's time by the duration of a moon phase. The words "month" and "moon" have similar origins in language for this reason.



DOG DAYS OF SUMMER, cont'd

The lunar calendar only has about 355 days versus the 365 of the solar calendar. "Thus, the seasons would happen during different lunar months over a normal human lifetime and thus would not conform to the same lunar month over multiple years," Andrews said. "The 10- to 11-day difference between solar and lunar calendars is the key."

Another reason Sirius' position in the sky does not correspond with the hottest days of the year for some people is because of their latitude, which will change when the astronomical "dog days" occur.

Even now, the "dog days" for the ancient Greeks no longer correspond to the ones of today because of the Earth's movement.

As the Earth spins, it wobbles like a top, which changes the position of the stars depending on which way it is wobbling. Every 26,000 years, the Earth will complete one full cycle of precession.

"What is interesting is that, owing to changes in the rotation of the Earth, or precession, the Dog Star no longer comes into position at the same time of the solar year," Andrews said.



PAPA SMURF UPDATE

by Bob Schreiner, Logistics Section Chief



Who's "Papa Smurf", you ask? It's the nickname we have given our new (to us) land-sea container that we finally, after months of delay due to weather, have installed behind the fenced in area at Vantage Pointe. We also had a welder install a walk through door, security for locks, and add vents with "whirly birds" on the top.

Our next project is to insulate the container, build walls, and add wiring, lights, and outlets so we can have one secure, climate controlled area for all of our equipment and supplies. This will allow our trailer to be converted to a mobile warming and cooling station, as well as serving as a mobile command post. Yes, there is a method to our madness.

Our current challenge is how to attach wood studs to a metal container. Fortunately, a couple of our members have experience with such things, and we hope to have this project finished soon.

LEARN HOW TO EASILY CREATE A "GO BAG"

by Margaret Lawrence, Training Officer



Preparedness is one of our main points of focus here at THA-CERT. When we aren't being deployed, we concentrate on preparing ourselves, by way of training, and educating our community on emergency preparedness.

THA-CERT Go Bag and Emergency & First Aid Kit Training

Are you prepared to leave your house in 5 minutes in case of an emergency or mandatory evacuation?

Join us as Program Manager, Carol Hallett, demonstrates how to pack a "go bag", as well as emergency and first aid kits.

In our no cost, no obligation class, you will learn what and how to pack for yourself, your family, and your pets to be ready in case of emergency.



Saturday, August 26, 2023
0900 - 1200
Twain Harte Community Center
18775 Manzanita Drive
Twain Harte, CA

This class is open to all.

Having a go bag packed and ready, as well as emergency and first aid kits, enables you to leave your home quickly, in case of evacuation.

Our August training is our popular Go Bag and Emergency & First Aid kit demonstration by our Program Manager, Carol Hallett.

Carol has been doing these demos for various groups within Tuolumne County for several years and it's always a popular topic.

I hope you will join us on Saturday, August 26th, from 9 am to noon, at the newly refurbished Twain Harte Community Center for this interesting and important training.

WILL BENDIX - FRIEND, HUSBAND, KIND HEARTED MAN



One of our early CERT members, Will Bendix, passed away this month. In the end, the treatments he suffered through to fight brain cancer took him down. He endured more 'knock downs' in his life than anyone should ever have to, yet his faith and positivity made him get back up and continue fighting. He was a strong pillar of our community, always there to help others. He was involved in many different organizations; Rotary, Veterans, Parkinson's Disease support group and of course CERT. Will was well liked and respected by all who knew him. He was a good, kind man who will be dearly missed.

CERT ID #28
January 2016

TRAFFIC SAFETY TIPS

by John Buckingham, Safety Officer



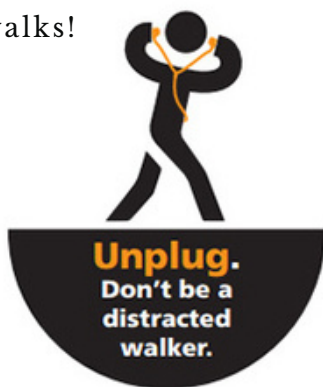
Safety in our crosswalks is important for everyone at all ages but especially the mature, where accidents can be very serious. Drivers are more distracted these days so pedestrians must be very proactive and aware.

- Use Sidewalks and Paths
- Walk Against (facing) Traffic
- Wear Bright Clothing During the Day
- Use Lights and Reflectors for Night Walking
- Use Crosswalks
- Put the Cell Phone Away
- Pause and look both ways before crossing the street, noting if oncoming traffic acknowledges you
- Never assume oncoming traffic will stop
- Do what you have to do to draw attention to yourself and your desire to cross the street
- Devote all of your attention to crossing the street safely
- Make sure all minors and/or pets that accompany you on your crossing are in your control and are following you closely, not darting ahead



Be alert and be aware; crossing the street safely is your responsibility.

Have safe walks!



HARD WORK PAYS OFF ...

Volunteering is what we do but there is so much more to the Twain Harte Area Community Emergency Response Team. Our board, which is made up of 15 members, is well aware of all the obstacles we overcome to have success. All the hard work that goes on everyday to ensure that we accomplish our goal(s). The staff and the volunteers make this happen. To those looking on, they only see the tip of the iceberg.



The streets of Twain Harte were filled with craft vendors again this year. It was hot but that did not stop the fun. Vendors displayed their wares and, with smiles on their faces, spent time with the residents and visitors.

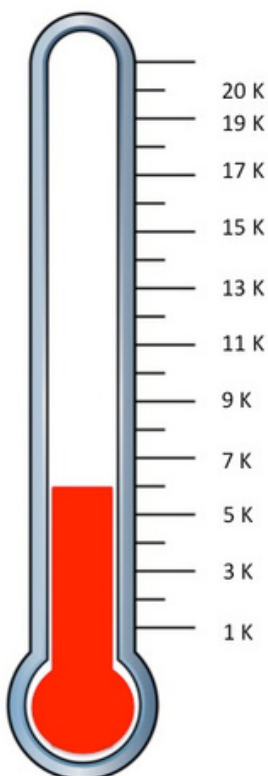


The Gearhead Revival Car Show was an amazing success this year with 103 beautiful cars on display. Each year the car show committee picks a non-profit to make a donation to and this year they chose THA-CERT. They made a donation of \$1,500.00. This will really help with all the projects we are working on. Thank you car show enthusiasts and the car show committee.

The promoter, Brother's Production, made a \$250.00 donation to THA-CERT for all their efforts in helping with the event.

LUCAS Device

GOAL!



The Twain Harte Summer Outdoor Festival was a fundraiser for the LUCAS Device. We tallied about \$2K in profit. So our grand total so far is \$6K.

Thank you to all who so generously donated and to the volunteers that made this all happen.

CLEAN AND READY



Sending out a special thanks to Matt Kain and his grandnephew, Michael, for spending a morning with me to wash both the 2004 Chevy Truck and the Firefighter Rehab vehicle. They are both shiny and clean for the National Night Out on August 1st.

JOIN US IN THE FAMILY FUN, IT IS A TRADITION

Twain Harte

28th Annual Firemen's Pancake Breakfast

Sausage, Eggs,
Melon, Juice or
Milk, Coffee and

*All You Can Eat
Pancakes*

Adults \$15
Children 5-12 \$10
(children 4 and under
no charge)



Sunday, Sept. 3rd, 2023

8 am to 12 noon

At the Firehouse

18781 Cedar Drive

Twain Harte



WHERE DOES THE TIME GO?

by Lise Lemonnier, Planning Section Chief

The total THA-CERT volunteer hours for July are:

Administration = 170.5

Training = 0

Deployment = 164.5

Total July hours = 335



Events

Visit Tuolumne County:

<https://www.visittuolumne.com/events>

Twain Harte Chamber of Commerce:

<https://www.twainhartec.com/events>

Training

August

August 26, 2023

Go Bag, Emergency Kit & First Aid Kit demo

0900-noon

Location: Community Center
Manzanita Dr, Twain Harte
(based on the completion of the remodel)

Save The Date!

September

September 3, 2023

THFD Pancake Breakfast
Twain Harte Fire Station
18781 Cedar Dr, Twain Harte, CA
8:00 am - noon

Meetings

THCSD Board Meeting

<https://www.twainhartecsd.com/board-meetings>

Wednesday, August 9, 2023, 9:00 am

NATIONAL NIGHT OUT

Please join the
Tuolumne County Sheriff's Office
along with law enforcement officers from
California Department of Fish and Wildlife
California Highway Patrol
California State Park Police
Sonora Police Department
Tuolumne County Animal Control
Tuolumne County Probation Department
U.S. Forest Service
Yosemite National Park




Tuesday, August 1st
6:00 — 8:00 p.m.
Epron Park
22901 Meadow Drive in Twain Harte

National Night Out is a community-building event that is held across the nation each year on the first Tuesday in August as a way to promote police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live. National Night Out enhances the relationship between neighbors and law enforcement under positive circumstances while bringing back a true sense of community.

In addition to meeting the officers, you will also be able to get an up-close look at the Sheriff's Office SWAT vehicle, check out the Boat Patrol boat, see some of the Search & Rescue equipment, and meet one of the K-9s.

This is a very family-friendly event. Be sure to bring your kids or grandkids.

Hosted by Twain Harte Community Services District and Tuolumne County Sheriff's Office. Any questions please call Deputy Chris Passeur at 209-533-5866.


Radio Net

Join the Twain Harte Radio Net. We meet twice a week. Wednesday at 7:00pm and Sunday at 9:00am. If you want to borrow a radio to test, we have some available; once you test it, you should purchase one for yourself. Each of you should be on this net.

CERT & Fire Association Board Meeting

Thursday, August 10, 2023, 9:30 am

We hope you enjoy this month's issue. Our goal is to provide information to the community, focusing on safety and health. If you have a suggestion for future articles, please contact twainhartecert@gmail.com for consideration of the topic by the board.



Board Meeting Agenda Item Summary

August 9, 2023

| | | | |
|------------------------------------|---|-------------------|--|
| ITEM #: | 08C | ITEM TYPE: | <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Action <input type="checkbox"/> Both |
| SUBJECT: | Operations Manager's report. | | |
| RELATION TO STRATEGIC PLAN: | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Advances Goal/Objective #'s: _____ | | |

RECOMMENDED ACTION:

None

SUMMARY:

This item includes a written and verbal report from the Operations Manager regarding general operations of the District's Operations Division over the previous month. The Operations Division is responsible for water, sewer, and parks and recreations services.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- Operations Manager Report



TWAIN HARTE CSD OPERATIONS REPORT

What's New

- The Water, Sewer and Parks crew is joined by our new Utility Operator I Rick Diaz and Utility Maintenance Worker Chris Peroddy



Water/Sewer/Park Division

For July 2023

Board Meeting 8/9/23

Highlights



Water

- MG #2 Tank rehab status: Roof is near completion.



- 2 service line leaks and 1 main line break was repaired.



Sewer

- I&I assessment manholes are complete with the help of Twain Harte Area CERT performing traffic control work.



Parks and Recreation

- Sinkholes status: The County of Tuolumne is waiting on FEMA inspectors to complete an inspection of the area as part of the funding process. Tom Trott is working with the County and the storm water grant and can answer specific questions.



Vehicles and Equipment

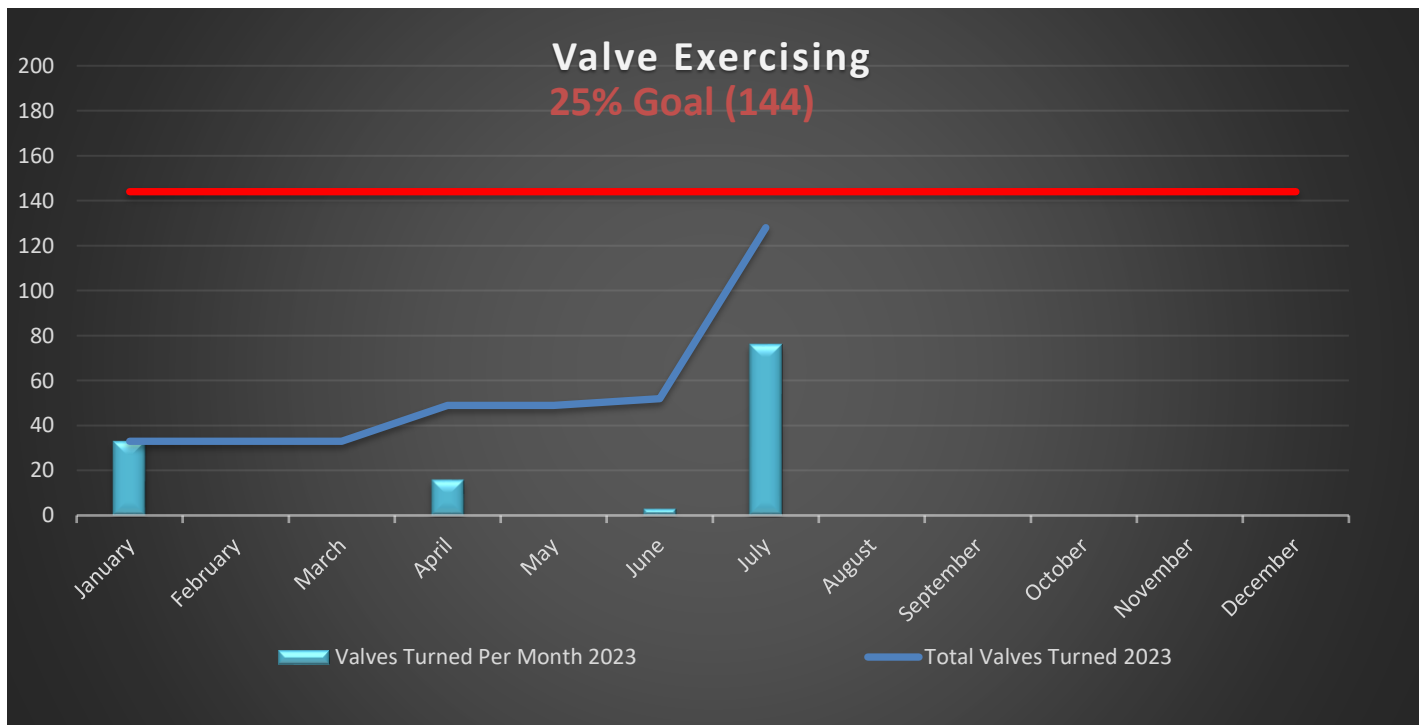
- Backhoe breaks were inspected after a heavy use period.
- All new utility trucks are in service.

Water, Sewer and Parks Statistics

Water

- Number of customer service calls were below average for this time of year (25-45) for a total of 22.
- 9 USA North Dig Alerts marked out (context in development).
- Valves inspected and maintained out of 575: 128 or 22.3%.

(Context: 67 were inspected and maintained by this time last year).

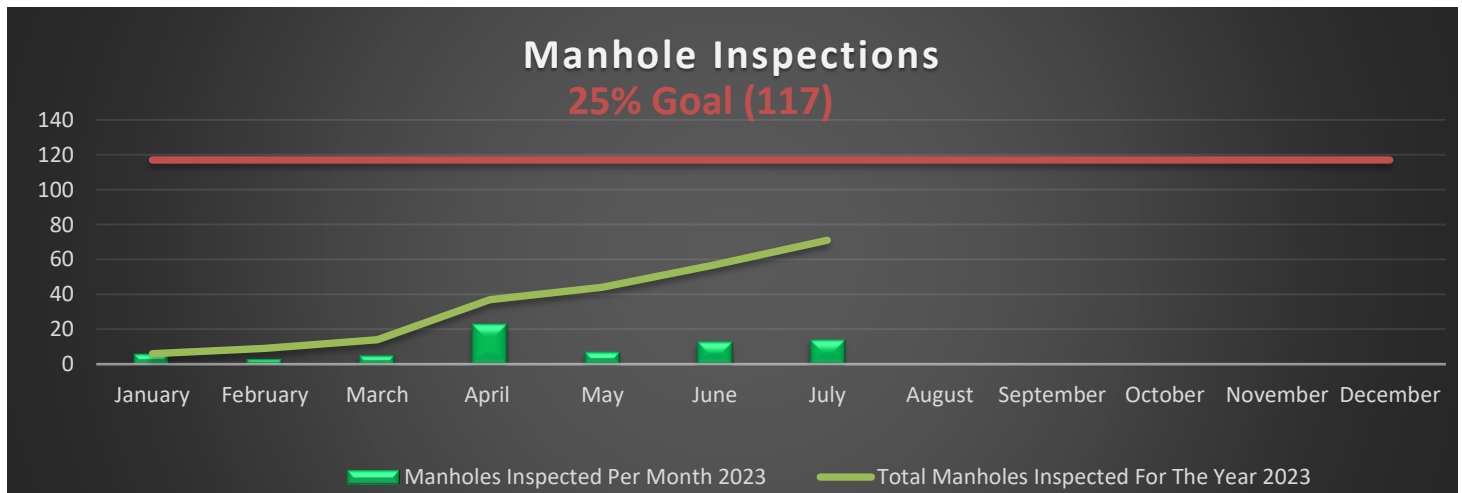


Sewer

- Number of customer service calls were average for this time of year (1-10) for a total of 5.
- Sewer main footage cleaned out of 142,072': 36,494' or 25.7%. (Context: 49,024' were cleaned by this time last year with an annual goal of 25% cleaned).

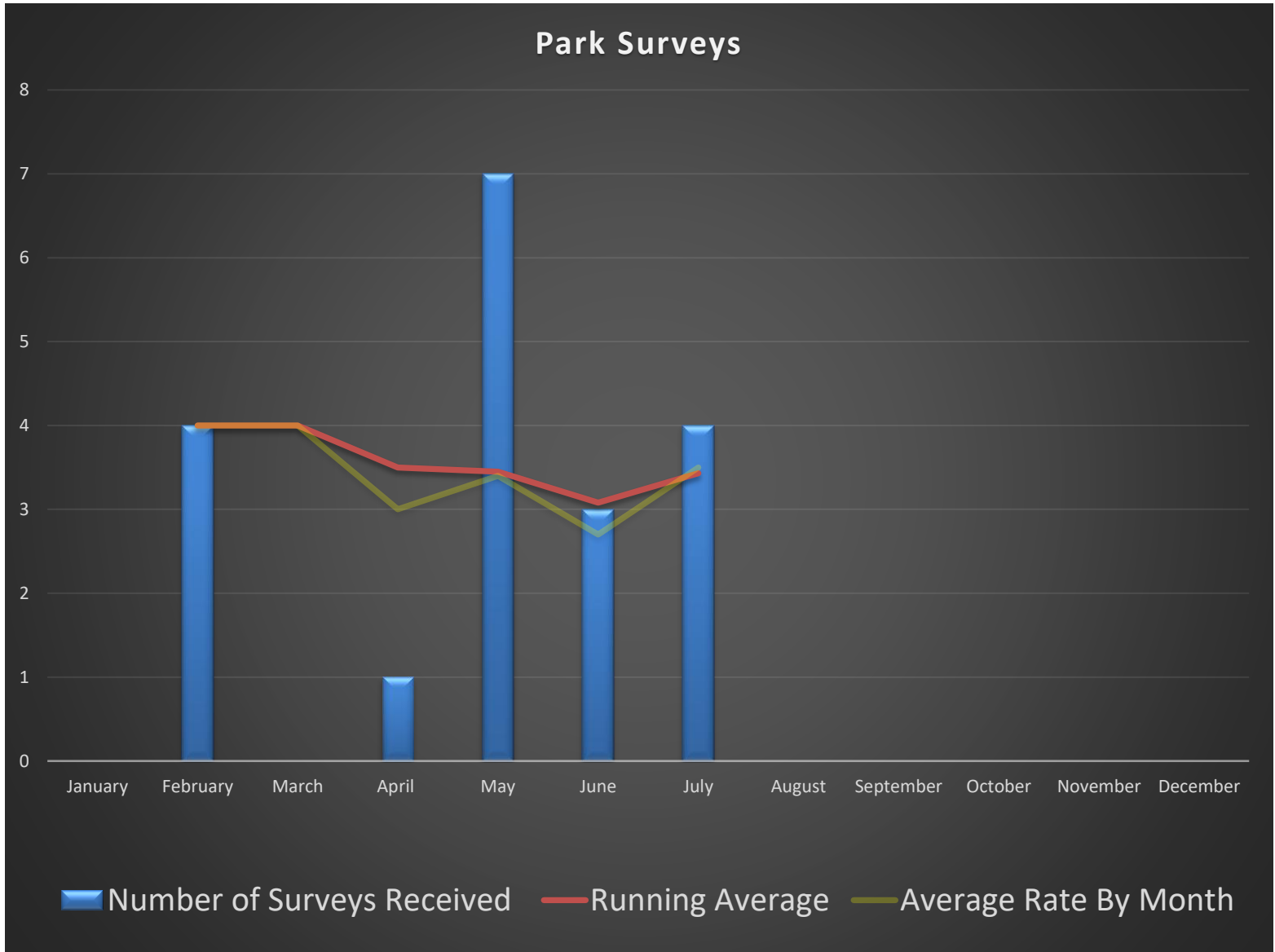


- Manholes inspected and maintained out of 468: 71 or 15.2%. (Context: 167 were cleaned by this time last year with an annual goal of 25%).



Parks

- Number of Parks surveys submitted for June was 4.



Year: 2023

| Month | Treatment Plant (Gal) | Well #1 (Gal) | Well #2 (Gal) | Well #3 (Gal) | Total Recycled (Gal) | Total Production (Gal) | 2013 Total Production (Gal) | Decrease in Demand (%) | Rain (inches) | Snow (inches) |
|--------------|-----------------------|------------------|------------------|----------------|----------------------|------------------------|-----------------------------|------------------------|---------------|---------------|
| Jan | 4,323,056 | 662,674 | 1,734,171 | 104,686 | 554,865 | 6,824,587 | 8,304,262 | 17.82% | 14.53 | 7.63 |
| Feb | 4,903,690 | 0 | 0 | 0 | 376,325 | 4,903,690 | 5,836,362 | 15.98% | 1.46 | 77 |
| Mar | 5,518,276 | 708,141 | 1,364,973 | 0 | 456,740 | 7,591,390 | 5,776,198 | -31.43% | 15.95 | 21.26 |
| Apr | 6,407,049 | 0 | 0 | 0 | 430,598 | 6,407,049 | 6,737,931 | 4.91% | 0.38 | 0.52 |
| May | 5,932,501 | 308,793 | 1,318,443 | 0 | 467,854 | 7,559,737 | 9,624,851 | 21.46% | 2.43 | 0 |
| Jun | 8,598,359 | 0 | 0 | 0 | 450,852 | 8,598,359 | 11,912,958 | 27.82% | 0.33 | 0 |
| Jul | 10,608,454 | 0 | 0 | 0 | 0 | 10,608,454 | 14,740,484 | 28.03% | 0.03 | 0 |
| Aug | | | | | | 0 | | | | |
| Sep | | | | | | 0 | | | | |
| Oct | | | | | | 0 | | | | |
| Nov | | | | | | 0 | | | | |
| Dec | | | | | | 0 | | | | |
| Total | 46,291,385 | 1,679,608 | 4,417,587 | 104,686 | 2,737,234 | 52,493,266 | 62,933,046 | 16.59% | 35.11 | 106.4 |



Board Meeting Agenda Item Summary

August 9, 2023

| | | | |
|------------------------------------|---|-------------------|--|
| ITEM #: | 08D | ITEM TYPE: | <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Action <input type="checkbox"/> Both |
| SUBJECT: | General Manager's report. | | |
| RELATION TO STRATEGIC PLAN: | <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Advances Goal/Objective #'s: _____ | | |

RECOMMENDED ACTION:

None.

SUMMARY:

This item includes a written and verbal report from the General Manager regarding overall District operations and operations of the District's Administration Division over the previous month.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- General Manager's Report

GM REPORT

August 9, 2023



ADMIN ACTIVITIES

- TH Meadows Park Contracting / Grant Invoicing
- Water/Sewer Ordinance Review
- ESFR Sewer Capacity Analysis Update
- Million Gallon Tank #2 Construction
- FEMA Storm Damage Reimbursement Coordination
- Onboarding New Staff – Park, Operator 1, Captain
- Records Retention Reorganization

CAPITAL PROJECTS

Motor Control Center (MCC) Upgrade

Budget: \$185,000

Construction submittals to replace the MCC at the water treatment plant have been reviewed and approved. Manufacturer delays will push installation to March 2024 during low water demand months.

Twain Harte Meadows Park

Budget: \$2,600,000

A grant-funded project to build a new, community-designed park next to Eproson Park. Njirich & Sons is set to begin construction this month. Project completion is anticipated by late summer 2024.

Million Gallon Tank #2 Rehabilitation

Budget: \$1,275,000

Paso Robles Tank, Inc. was awarded this grant-funded project to replace tank roof and recoat the tank. Construction has begun and is anticipated to be complete in September 2023.

Tennis/Pickleball Court Improvements

Budget: \$295,000

Expansion/resurfacing of the pickleball courts with a sport grid surface and resurfacing of the tennis courts with a clay surface is currently in design. Pickleball construction is anticipated in fall.

Community Center Improvements

Budget: \$67,000 Fire / \$67,000 Park

A project to remodel the kitchen, provide ADA bathrooms and repaint exterior will be complete this month. Parking and drainage improvements are anticipated to be complete by October.

MEETINGS OF INTEREST

- 7/27 County Multi-Hazard Mitigation Plan
- 8/2 County OES Winter Planning Meeting
- 8/10 Tennis/Pickleball Constituent Meeting
- 8/10 TH Meadows Pre-Construction Meeting
- 9/12 TH Meadows Groundbreaking Ceremony

PLANNING PROJECTS

Water System Evaluation/Analysis

Budget: \$777,151

Hydraulic model, water loss analysis and risk assessment and identification/prioritization of capital projects is complete. Design of Sherwood Forest water lines replacement is nearing 60%.

FUNDING OPPORTUNITIES

FEMA SAFER GRANT - \$2.7M

Full-Time Firefighters / Award: September 2023

MULTI-BENEFIT DROUGHT GRANT - \$650K

Turf Replacement / Award: Fall 2023

MULTI-BENEFIT DROUGHT GRANT - \$950K

Shadybrook Silt Removal / Award: Fall 2023

MULTI-BENEFIT DROUGHT GRANT - \$1.7M

Water Line Replacement / Award: Fall 2023

STATE REVOLVING FUND - \$4.5M

TH Pipeline Project / Award: Spring 2024

PROP 68 RURAL RECREATION - \$1.25M

TH Meadows Park / AWARDED

MULTI-BENEFIT DROUGHT GRANT - \$1.275M

MG Tank #2 Rehab / AWARDED