

TWAIN HARTE COMMUNITY SERVICES DISTRICT  
Board of Directors Regular Meeting  
June 13, 2013

**DIRECTORS PRESENT:** Jim Johnson, Gary Sipperley, Richard Knudson

**DIRECTORS ABSENT:** Packy Maxwell, Wes Jordan

**ADMINISTRATIVE STAFF PRESENT:** Board Secretary Lawton, Fire Chief McNeal,  
Operations Manager Perry, Finance Officer Higgins

This meeting is recorded.

**AUDIENCE:** Arcelia Herrera, SCI Consulting

**CALL TO ORDER:** President Johnson called the meeting to order at 9:00am.

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:** None

**PUBLIC HEARING OPENED AT:** 9:01am

A. Presentation by Arcelia Herrera from SCI Consulting on continuation of two Fire assessments and one Park & Recreation assessment. The Public Hearing notice was published in the Union Democrat on 5/31/13.

**PUBLIC HEARING CLOSED AT:** 9:03am

**REGULAR MEETING OPENED AT:** 9:04am

President Johnson indicated that we would go directly to the vote on the Resolutions for the Assessments, so that Arcelia Herrera would not have to stay for the entire board meeting.

**NEW BUSINESS:**

- A. Discussion/action to approve Resolution #13-10, a Resolution Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for Fiscal Year 2013-14 for the Fire and Rescue Assessment District.

***INTRODUCTION OF RESOLUTION #13-10: Sipperley***

***MOTION: Knudson; SECOND: Johnson***

***AYES ROLL CALL: Johnson, Sipperley, Knudson***

***ABSENT: Maxwell, Jordan***

- B. Discussion/action to approve Resolution #13-11, a Resolution Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for Fiscal Year 2013-14 for the Twain Harte Community Services District Fire Protection and Emergency Response Services Assessment District.

***INTRODUCTION OF RESOLUTION #13-11: Sipperley***

***MOTION: Knudson; SECOND: Johnson***

***AYES ROLL CALL: Johnson, Sipperley, Knudson***

***ABSENT: Maxwell, Jordan***

- C. Discussion/action to approve Resolution #13-12, a Resolution of the Board of Directors of the Twain Harte Community Services District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Continuation of Assessment for Fiscal Year 2013-14 for the Parks and Recreation Maintenance District of the Twain Harte Community Services District.

**INTRODUCTION OF RESOLUTION #13-12: Sipperley**

**MOTION: Johnson; SECOND: Knudson**

**AYES ROLL CALL: Johnson, Sipperley, Knudson**

**ABSENT: Maxwell, Jordan**

**COMMUNICATIONS:** Director Sipperley commented on an email received from Patrick Koepel regarding his interview for the General Manager position.

**CONSENT AGENDA:**

- A. Approval of financial statements through May 31, 2013.  
B. Approval of the minutes of the Regular Meeting of May 9, 2013 and the Special Meeting of May 30, 2013.

**MOTION: Sipperley; SECOND: Knudson**

**AYES: Johnson, Sipperley, Knudson; ABSENT: Maxwell, Jordan**

**OLD BUSINESS:**

- A. Discussion/action regarding approval of the second reading of amended Policy #2170, Sexual Harassment Policy.

**MOTION: Sipperley; SECOND: Knudson**

**AYES: Johnson, Sipperley, Knudson; ABSENT: Maxwell, Jordan**

**NEW BUSINESS (cont'd):**

- D. Discussion/action to approve Resolution #13-13, Tax Requirement for Davis Grunsky #1, Contract #D50048/DGLC49 for Fiscal Year 2013-14.

**INTRODUCTION OF RESOLUTION #13-13: Sipperley**

**MOTION: Knudson; SECOND: Johnson**

**AYES ROLL CALL: Johnson, Sipperley, Knudson**

**ABSENT: Maxwell, Jordan**

- E. Discussion/action to approve Resolution #13-14, Tax Requirement for Davis Grunsky #2, Contract #D50072/DGLC60 for Fiscal Year 2013-14.

**INTRODUCTION OF RESOLUTION #13-14: Sipperley**

**MOTION: Knudson; SECOND: Johnson**

**AYES ROLL CALL: Johnson, Sipperley, Knudson**

**ABSENT: Maxwell, Jordan**

- F. Discussion/action to approve Resolution #13-15, Approving the 2013-14 Fiscal Year Budget.

**It was noted that the Budget already includes New Business Item I below, which was decided to be tabled at this time, however approval of this budget is still recommended.**

**INTRODUCTION OF RESOLUTION #13-15: Sipperley**  
**MOTION: Knudson; SECOND: Johnson**

**AYES ROLL CALL: Johnson, Sipperley, Knudson**  
**ABSENT: Maxwell, Jordan**

G. Discussion/action to approve Resolution #13-16, Authorizing a Referendum be held by Miscellaneous CALPers Employees for a Section 218 Agreement.

**INTRODUCTION OF RESOLUTION #13-16: Sipperley**  
**MOTION: Knudson; SECOND: Johnson**

**AYES ROLL CALL: Johnson, Sipperley, Knudson**  
**ABSENT: Maxwell, Jordan**

H. Discussion/action to approve Resolution #13-17, Authorizing a Referendum be held by Safety CALPers Employees for a Section 218 Agreement.

**INTRODUCTION OF RESOLUTION #13-17: Sipperley**  
**MOTION: Knudson; SECOND: Johnson**

**AYES ROLL CALL: Johnson, Sipperley, Knudson**  
**ABSENT: Maxwell, Jordan**

I. Discussion/action to approve Resolution #13-18, Authorizing Staff to Enter into a Contract with Plum Construction for a Cost Not to Exceed \$282,000 for the Construction of a Steel Storage Building at Vantage Point Dr. in Twain Harte.

**TO BE TABLED UNTIL ARRIVAL OF NEW GM TROTT**

J. Discussion/action to rescind Resolution #11-20 and approve Resolution #13-19, Approving the Position of Finance Officer as the Treasurer of the Board of Directors.

**MOTION TO RESCIND RESOLUTION #11-20: Sipperley; SECOND: Knudson**  
**AYES: Johnson, Sipperley, Knudson; ABSENT: Maxwell, Jordan**

**INTRODUCTION OF RESOLUTION #13-19: Sipperley**  
**MOTION: Knudson; SECOND: Johnson**

**AYES ROLL CALL: Johnson, Sipperley, Knudson**  
**ABSENT: Maxwell, Jordan**

K. Discussion/action regarding adding "Citizens' Oversight Committee to the Park & Recreation Committee title and duties.

**MOTION: Johnson; SECOND: Sipperley**  
**AYES: Johnson, Sipperley, Knudson; ABSENT: Maxwell, Jordan**

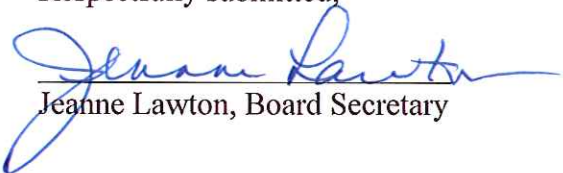
**REPORTS:**

- Director Sipperley provided a summary of “Legislative Days” conference recently attended.
- **Park & Recreation/Citizens’ Oversight:**
  - Rate for concessionaire on Concert nights has been raised from \$10 to \$20.
  - Contract with concessionaire, Caleb Jones, has been signed.
  - Community Center renovation is on hold until resolution of “prevailing wage” rules.
- **Water/Sewer:**
  - Sewer overflow occurred at T.H. Golf Course over past weekend, due to large wedding overload. Operators were able to hold it before the stream; reported to State.
  - Committee decided to refund ½ of shut off fees (\$35) for customer who requested full refund, due to customer having addressed payment incorrectly.
- **Fire:**
  - New tires were installed on Engine 721
  - Received notice from MiWuk Sugar Pine Fire Protection District giving us 30 day notice of cancellation of their lease of the fire truck, effective May 21, 2013. Engine will be returned to us on June 21, 2013.
  - New fire apparatus delivery date has been tentatively set for September.

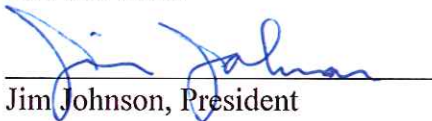
**Adjournment**

The Regular Meeting was adjourned at 10:10 am.

Respectfully submitted,

  
\_\_\_\_\_  
Jeanne Lawton, Board Secretary

APPROVED:

  
\_\_\_\_\_  
Jim Johnson, President