

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
October 9, 2019

CALL TO ORDER: Vice President Mannix called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Mannix
Director Sipperley
Director Knudson

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Finance Officer/Board Secretary
Robb Perry, Operations Manager
Neil Gamez, Fire Captain

AUDIENCE:

One Member of the Public

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

A. None

COMMUNICATIONS:

A. None

CONSENT AGENDA:

- A. Presentation and approval of financial statements through September 30, 2019.
- B. Approval of the minutes of the Regular Meeting held on September 11, 2019.

MOTION: Director Sipperley made a motion to adopt the consent agenda in its entirety.

SECOND: Mannix

AYES: All Present

NOES: None

ABSENT: deGroot, McManus

OLD BUSINESS:

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

GM Trott reported that the project is currently under construction and asked the board to consider whether the emergency action should be continued, which would declare that: (1) the current water supply shortage emergency still exists, which is currently declared by the District and by the state for Tuolumne County; (2) the project is necessary to address this emergency; and (3) the emergency situation will not permit a time delay resulting from formal competitive bidding.

MOTION: Director Sipperley made a motion to extend the continuance of the order of emergency action for completion of Well #3.

SECOND:

AYES: All Present

NOES: None

ABSENT: deGroot, McManus

NEW BUSINESS:

- A. Presentation of end of year financial report for Fiscal Year 2018-19 by Finance Officer Higgins
- B. Discussion/action to adopt Resolution #19-27 – Designation of Fiscal Year 2018-19 Year End Balances to Reserves.

MOTION: Director Sipperley made a motion to adopt Resolution #19-27.

SECOND: Mannix

AYES: Mannix, Sipperley, Knudson

NOES: None

ABSENT: deGroot, McManus

- C. Discussion/action to adopt Resolution #19-28 – Approving the Department of Forestry and Fire Protection Agreement #7FG19132 for a \$8,375 grant under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

MOTION: Director Sipperley made a motion to adopt Resolution #19-28.

SECOND: Mannix

AYES: Mannix, Sipperley, Knudson

NOES: None

ABSENT: deGroot, McManus

- D. Discussion/action to adopt Resolution #19-29 – Adopting the Association of California Water Agencies' Integrated Regional Water Management (IRWM) Policy Principles.

MOTION: Director Sipperley made a motion to adopt Resolution #19-29.

SECOND: Mannix

AYES: Mannix, Sipperley, Knudson

NOES: None

ABSENT: deGroot, McManus

- E. Discussion/action to approve the First Amendment to Automatic Aid/Mutual Aid Agreement Tuolumne County Fire Service Providers.

MOTION: Director Sipperley made a motion to approve the First Amendment to Automatic Aid/Mutual Aid Agreement Tuolumne County Fire Service Providers as presented.

SECOND: Mannix

AYES: Mannix, Sipperley, Knudson

NOES: None

ABSENT: deGroot, McManus

- F. Discussion/action regarding process and scheduling of the final board strategic planning workshop.

GM Trott discussed the possibility of having a one day workshop during the time frame of Oct. 21-23. A final date will be determined after he is able to communicate with the board members that were not in attendance at the board meeting.

REPORTS:

President and Board Member Report

- Director Sipperley thanked operations staff for their work at the Octoberfest.

Committee Reports

- None-committees were not held in October.

Water/Sewer/Park Operations Report Provided by Operations Manager Perry

- A verbal summary of the written report was provided.

Fire Chief Report by Captain Gamez

- A verbal summary of the written report was provided.

General Manager Report Provided by General Manager Trott

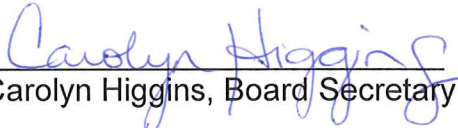
- A verbal summary of the written report was provided.

ADJOURNMENT:

The meeting was adjourned at 10:36 a.m.

Respectfully submitted,

APPROVED:


Carolyn Higgins, Board Secretary


Eileen Mannix, Vice President