

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
July 11, 2018

CALL TO ORDER: President Sipperley called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Sipperley
Director McManus
Director Mannix

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Robb Perry, Operations Manager
Todd McNeal, Fire Chief

AUDIENCE:

Two members of the audience

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Audience member Ringen spoke about fire water draft points and asked for help in gaining support at the county level.

COMMUNICATIONS:

None

CONSENT AGENDA:

- A. Presentation and approval of preliminary financial statements through June 30, 2018.
- B. Approval of the minutes of the Regular Meeting held on June 13, 2018.
- C. Approval of rescheduling the public hearing to consider continuation of assessments for the Fire and Rescue, Fire Protection and Emergency Services, and Parks and Recreation Maintenance Districts to August 8, 2018.

MOTION: Director Mannix made a motion to approve the consent agenda.

SECOND: McManus

AYES: All Present

ABSENT: Knudson, Johnson

OLD BUSINESS:

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

GM Trott asked the board to consider whether the emergency action should be continued and to consider if it is necessary to address the current water supply shortage emergency that is still being declared by the state for Tuolumne County and to determine if this board still declares this emergency and if this project is necessary to address this emergency and if the emergency situation will not permit a time delay resulting from formal competitive bidding.

MOTION: *Director Mannix made a motion to extend the continuance of the order of emergency action for completion of well #3.*

SECOND: *McManus*

AYES: *All Present*

ABSENT: *Knudson, Johnson*

NEW BUSINESS:

- A. Discussion/action to adopt Resolution #18-23 – Approval of a Memorandum of Understanding with the Stanislaus Consolidated Firefighters L3399, IAFF.

MOTION: *Director McManus made a motion to adopt Resolution #18-23.*

SECOND: *Mannix*

AYES ROLL CALL: *Sipperley, McManus, Mannix*

ABSENT: *Johnson, Knudson*

ABSTAIN:

- B. Discussion/action to adopt Resolution #18-24 – Approval of Revised Fiscal Year 2018-19 Salary Plan.

MOTION: *Director McManus made a motion to adopt Resolution #18-24.*

SECOND: *Mannix*

AYES ROLL CALL: *Sipperley, McManus, Mannix*

ABSENT: *Johnson, Knudson*

ABSTAIN:

- C. Discussion/action to approve Fiscal Year 2018-19 General Manager objectives.

MOTION: *Director McManus made a motion to approve the FY 18-19 General Manager objectives as presented.*

SECOND: *Mannix*

AYES: *All Present*

ABSENT: *Knudson, Johnson*

- D. Discussion/action regarding enhancement of the Fire Division's intern program.

Chief McNeal and GM Trott presented possible changes to the fire intern program and stated a possible revised policy will be brought to the board for approval at the next board meeting.

REPORTS:

President and Board Member Report

- *None given*

Park & Recreation/Citizen Oversight Committee Provided by Director McManus

- *Discussion items at the committee were:*
 - *The Twain Harte Meadows park public meeting*
 - *The completion of the skate park and tennis court projects*

Park & Recreation Operations Report Provided by Operations Manager Perry

- *A summary of the written report was provided.*

Water/Sewer Operations Report Provided by Operations Manager Perry

- A summary of the written report was provided.

Water/Sewer Committee Report Provided by Director Mannix

- Discussion items at the committee were:
 - The request from Tuolumne Utility District for input on a new GM
 - The water quality consumer confidence report
 - New water use efficiency laws
 - Proposition 68
 - Tree mortality
 - The upcoming district elections

Fire Committee Report Provided by Director Mannix

- No report given – deferred to Chief McNeal

Fire Chief Report by Fire Chief McNeal

- A summary of the written report was provided.
- He also reported that our newest captain passed his probationary period.

Finance/Admin Committee Report Provided by Director Sipperley

- Discussion items at the committee were:
 - Upcoming District elections
 - Representation on the LAFCO board
 - Proposed revisions to the fire division's salary scale
 - General Manager objectives for the 18/19 fiscal year

General Manager Report Provided by General Manager Trott

- A summary of the written report was provided.

ADJOURNMENT:


The meeting was adjourned at 10:14 a.m.

Respectfully submitted,



Carolyn Higgins, Board Secretary

APPROVED:



Gary Sipperley, President